

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 29, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 11/17/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher-BES 2023-2024

Description: Sheila Hall is recommending the following hire as third-grade teacher at BES:

🌸 Jasmine Little Plume, 3rd Grade Elementary Teacher

Financial Impact: \$25,497.00 for 113 days (prorated from \$42,195.00 for 187 days)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Jasmine Littleplume	
Department/Location Browning Elementary School		Supervisor Sheila Hall	
Type of Position Certified	Starting Date 12/1/23	Term 113 days (pro-rated from 187)	

Recruiting Date Posted: 4/13/23 Updated: 10/7/23 Closing Date: Until Filled

Comments: This teaching position had one applicant since it was posted. That applicant was hired but will assume a position that was recently vacated due to an intra-district transfer. Sheila Hall proactively recruited Jasmine for this position because Jasmine is already working on a degree in education, and this position must be filled.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed

Interview Committee	Title	Name	Title

Recommendation: Jasmine is currently student teaching, and will finish 12/21/23. She will complete her degree on 5/20/24. An application for Emergency Authorization for Employment has been opened for Jasmine, so that she can become certified (emergently) for this school year.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/23/23	Yes	OK
State & Federal Criminal background check	8/29/23	Yes	OK
Tribal Background check	8/24/23	Yes	OK

Salary: \$25,497.00 (prorated from \$42,195)	Placement: BA/0	Contract Days: 113 (from 187)
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Prepared by: Bev Sinclair Date 11/17/23 Approved by: _____ Date: _____