

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT:** Child Nutrition Program – South Texas Cooperative Cafeteria Dining Décor and Service, Proposal 16-01-06

**DATE:** February 23, 2016

**ITEM 10:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** On February 3, 2016 Region One Education Service Center Purchasing Department received seven (7) responses to Cafeteria Dining Décor and Service Proposal 16-01-06. The term of this proposal is effective March 1, 2016 – February 28, 2018 with two one-year extension options if all parties are in agreement. Seven (7) vendors are being recommended for award.

This proposal allows Region One ESC, and its Child Nutrition Program – South Texas Cooperative (CNP-STC) members the ability to procure décor items and services related to cafeteria dining and serving areas. This includes, but is not limited to, seating, tables, menu boards, lighting, artwork, layout and design on an as-needed basis. Proposals were evaluated to select the best qualified vendors based on the established criteria. The tabulation and evaluation summary is enclosed.

**RELATED GOAL(s):** To assist Child Nutrition Program – South Texas Cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Cooperative members order products and services directly through the awarded vendor(s); there is no cost to the Region One Education Service Center. A cost recovery fee is paid by members to join the CNP-STC. A one percent (1%) service fee will be paid to Region One ESC by the vendors, of the net total invoice amounts on all services performed under this proposal.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service Proposal 16 01-06 to the following vendors: *ISITE Software, LLC – Laguna Beach, CA; Pasco Brokerage, Inc. – Plano, TX; Palmer Hamilton, LLC – Elkhorn, WI; Lozz Quatezz, LLC dba The Sign Depot – McAllen, TX; The Shipping Depot, LLC dba The Print Shop at Shipping Depot – Rio Grande City, TX; The Edu-Source Corporation – San Antonio, TX; Young & Kenady, Inc. dba Descon – Brownsburg, IN.*

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

**Staff Person(s) Responsible:** Frances Guzman, Deputy Director  
Lori A. Ramos, Purchasing Coordinator  
Marc David Garcia, Purchasing Specialist

**Child Nutrition Program – South Texas Cooperative  
Cafeteria Dining Décor and Service,  
Proposal 16-01-06**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor and Service Proposal 16-01-06 to the following vendors: *ISITE Software, LLC – Laguna Beach, CA; Pasco Brokerage, Inc. – Plano, TX; Palmer Hamilton, LLC – Elkhorn, WI; Lozz Quatezz, LLC dba The Sign Depot – McAllen, TX; The Shipping Depot, LLC dba The Print Shop at Shipping Depot – Rio Grande City, TX; The Edu-Source Corporation – San Antonio, TX; Young & Kenady, Inc. dba Descon – Brownsburg, IN.*

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**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_