

# Minutes of the Study and Voting Session

## Prescott Unified School District Governing Board

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A Regular Study and Voting Session meeting of the Governing Board of Prescott Unified School District was held Tuesday, October 6, 2009, beginning at 5:30 p.m. in the Board Room located at the District Office, 146 South Granite Street, Prescott, Arizona.

Board Members Present:

Andy Newton  
Dee Navarro  
Joan Fleming  
Steve Campbell  
Tina Seeley

Others Present:

Kevin Kapp, Superintendent  
Chris Reynolds, Assistant Superintendent  
Renee Raskin, Chief Financial Officer  
Andrea Mayer, Adm. Asst. to the Governing Board  
Taylor Robbins, Student Representative

District Personnel and Members of the Public Present:

Jayne Krumbholz	Jay Collier	Bob Toomer
Jeff Lane	Nicole McNally	Heidi Atkinson
Jim Cowan	Arn Lavington	Margaret Henwood
Rick Henwood	Paula Rhoden	Bucky Bates
Joe Howard	Carol Yetman	Hiren Patel
Paige Anderson	Bill Colwell	Bill Monroe
Geneva Saint-Amour	Shari Bayomi	Brian Moore
Brendan Haggarty	Larry Peterson	Ellen Anderson
Helen Vick	Alison W-Zych	Melissa Wagner
Sonia DiCristina	Connie Ziebell	Warren Miller
Mike Denny	Phil Morrell	Michael Molinar
C. Roe	Lesley Schuler	Bruce Schuber
Andy Roberts	Ann Roberts	Ellen Anderson
Lynne LeMaster		

CALL TO ORDER

President Andy Newton called the meeting to order at 5:34.

## WELCOME AND INTRODUCTION

President Newton welcomed everyone in attendance and Mr. Taylor Robbins led the audience in the Pledge of Allegiance.

## APPROVAL OF AGENDA

President Newton asked Mr. Kapp if the agenda was in order. Mr. Kapp responded that the agenda was in order.

Mr. Steve Campbell moved that the Governing Board approve the agenda as presented. Dr. Joan Fleming seconded the motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

## PRESENTATIONS

Mr. Kevin Kapp introduced Mrs. Jayne Krumbholz and reported that Jayne has been the employee representative on both the Employee Benefit Trust and the Yavapai Unified Employee Benefit Trust for about 20 years. He stated that she has done an incredible job of promoting the best interests of staff members, as well as for the trust. He noted that the district wanted to thank Jayne for her many years of service. He announced that Jayne has moved into the position of employee liaison, replacing Barbara Frank who was in that position for 29 years and declined to come to a board meeting for recognition. Mr. Kapp presented Mrs. Krumbholz with a plaque in recognition of her service.

President Newton introduced two student representatives who will be serving on two of the Governing Board's goal committees. Mr. Hiren Patel will be serving on the Academic Achievement Committee and Miss Paige Anderson will be serving on the Communications Committee.

Mr. Arn Lavington gave a presentation regarding the PUSD school bond category report. He distributed a report that is listed on our website. He reported that the bond was for \$18.7 million and was broken into six different categories: Additions to Schools, General Improvements and Renovations, Site Improvements, School Buses, Renovations to Central Kitchen and Renovations to District Office. He noted that under Additions, \$1,350,000 has been reserved for the PHS band room and paving at PHS. Under General Improvements, \$175,000 has been reserved for the PHS gym ceiling, as well as \$360,000 for paving projects at PHS. Under Site Improvements \$148,000 has been reserved for exterior lighting and security cameras at PHS, as well as \$145,000 for fencing (mainly for the front of the school). Under buses, \$2,750,000 was budgeted with \$2,467,000 being spent. Under Renovations to the Central Kitchen, \$320,000 was budgeted with \$287,935 being spent. Under Renovations to the District Office, \$40,000 was budgeted with \$36,834 being spent. He noted that there is approximately \$2.4 million left for next summer's projects, that the bids for all this work will go out in February of 2010, that the bids will be due in March, that they will go to the Governing Board for approval in April, and that construction will start in the summer. Mr. Lavington then answered questions from Governing Board members.

## PUBLIC HEARING

Mrs. Dee Navarro moved that the Governing Board consider recessing the regular meeting to hold a Public Hearing to discuss the PUSD School Bond Category Report. Mr. Steve Campbell seconded the motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

Mrs. Helen Vick, a special education teacher at PHS, stated that she had two questions regarding the bond money. She stated that it was her understanding that by law a specific percentage of bond money had to be spent on the special education population, and if that is correct, what percentage of the bond money, if any, has been spent towards the special education population.

Mr. Lavington responded that there is a spill over in the bond money categories that was spent on the special education population such as the restrooms, paving, ramping, railing, doorways, entrances, cafeteria and band room – all were done according to code, but specifically targeting projects for special education by itself was not done.

Mrs. Raskin stated that she was not aware of any law, but would ask our bond attorneys.

Mr. Kapp noted that they would check with the district's bond attorney and that there will be some funds available for other projects. He stated that he would find an answer to the questions and let Mrs. Vick know those answers.

Mr. Jay Collier noted that not all of the bathrooms were up to code, that one restroom was done to code, with another room being done that includes a handicap bathroom and changing area. He added that the ramp at the front of the school was redone and that wheel chair railing was installed at the top of the stadium. He noted that the reason we didn't do all ten restrooms is because there is a privacy wall upon entering the bathrooms that would have needed to be knocked out, which would have cost three times the amount. He ended by saying that as he understands the law, you must give wheel chair access and we feel we've complied with the letter of the law in that respect.

Mr. Steve Campbell moved that the Governing Board consider adjourning the Public Hearing and reconvene to the regular session. Mrs. Dee Navarro seconded that motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

## CURRENT EVENTS

Mr. Kapp reported that the quad city area middle school football championship game was in progress right now. He pointed out that all of the student artwork in the board room was new and that Fall Break is next week. He added that a schedule of who would be working over fall break would be sent to board members and that the elementary schools would be closed with some staff at the middle and high schools, as well as the district office.

He noted that on Tuesday, October 20<sup>th</sup> we will have our first public forum at 5:30 p.m. with the location to be determined. He noted that the topic will be communication between the schools and homes and that the district will be unveiling a new program called Edu-Link that will allow the schools and district to do mass phone calls, e-mails, or both, to families or staff for upcoming events or emergencies. He added that it could also be used for snow days and has the capability of calling every student's household in the district. He ended by saying that this system, along with the PowerSchools program, allows the district to share a lot of information with families.

Mr. Taylor Robbins reported that this is homecoming week with the football game this Friday. He noted that there will be various activities planned at the high school and that PHS was participating in a tri-city wide canned food drive with the goal being set at 20,000 cans to give to the food bank. He added that PHS will be competing against both HUSD and CVUSD in this food drive. He reported that the Student Council has put a program in place that will allow students to receive spirit points and that the Chili Dinner will also be on Friday night at the football game.

Mr. Kapp added that on Thursday at 6:00 p.m. would be the homecoming parade around the courthouse plaza followed by the bonfire at PMHMS.

Mrs. Navarro noted that board members should have received paperwork regarding the "top ten priorities" from ASBA. She asked that all board members read this information and report their top ten priorities to her by the end of the week. She added that she would compile the priorities, which are due to ASBA by November 6<sup>th</sup>.

President Newton reported that he had attended the ASBA Law Conference a couple of week ago and that the most interesting presentation was by Mr. Dean Pickett, an attorney, who reported that according to a new law this year, teachers and staff can be RIFed no matter what and that tenure won't matter during a reduction in force.

Dr. Chris Reynolds noted that President Newton was referring to House Bill 2011 and that dates were removed in terms of notifying teachers and that dates for issuing RIF letters has been removed, making it possible to issue contracts right before school starts.

Mr. Campbell noted that the date of when we have to issue contracts has been changed. Dr. Reynolds responded that tenure is still in place but we no longer have to use seniority when recalling teachers. He added that he has been talking with the district's attorney and that there has been a lot of talk throughout the state.

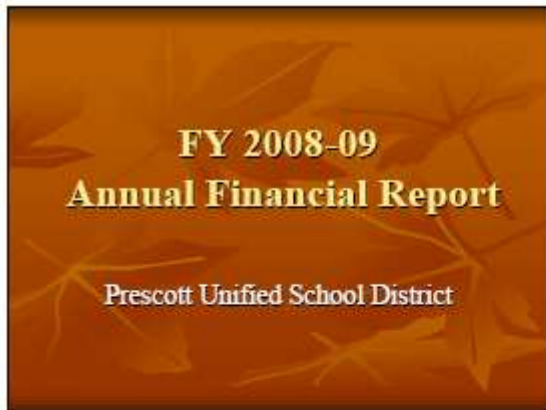
Mr. Kapp noted that a lot of legislation was passed and unnoticed by a lot folks because it happened so quickly. He added that some of the new laws will impact our four local districts and that there has been discussion to coordinate dates.

**STUDY AND VOTING SESSION:**

CONSIDER APPROVING THE 2008-2009 ANNUAL FINANCIAL REPORT

Mr. Steve Campbell moved that the Governing Board approve the 2009-2009 Annual Financial Report. Mrs. Dee Navarro seconded the motion.

Mrs. Raskin did a PowerPoint presentation regarding the Annual Financial Report. She noted that the AFR would be sent to the Arizona Department of Education tomorrow and that they would compare it with their figures and then approve it.



**M&O Budgeted vs Actual Expenditures**

	Budgeted	Actual
Regular Education	\$21,684,722	\$21,736,136
Special Education	4,189,461	4,074,127
Transportation	1,423,822	1,382,680
Total	\$27,298,005	\$27,192,943

**Capital Funds**

	Budgeted	Actual
Unrestricted Capital	\$48,947	\$16,490
Soft Capital	\$1,229,226	\$1,021,170
Bond	\$6,287,067	\$2,297,423



Mrs. Raskin reviewed the report with board members and noted that it is due to the ADE by October 15<sup>th</sup> and that a link will be provided for tax payers on the website.

Mr. Campbell asked what caused the district to go over budget in regular education? Mrs. Raskin responded, I really didn't look at it very closely since it was about \$50,000, but will find out and get back to you.

Regarding the current expenditures by category, Mr. Kapp asked how our classroom expenditures compare with the state. Mrs. Raskin responded that we are typically above the state.

Mrs. Navarro noted that our administrative costs is way below the state and national average.

President Newton stated that it's a category game and that he's always had a problem with that.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

Mr. Kapp noted that the district is trying to carry over money in a couple of places because we are concerned about this year's budget. He added that the state is billions of dollars in the red and we are anticipating mid-year budget reductions again this year and are trying to carry over as much money as possible. He noted that the state will allow us to use soft capital. He stated that our district is trying to be as frugal as possible and anticipate that this year will be more challenging than last year.

#### CONSIDER APPROVING CALENDARS FOR THE 2010-11 AND 2011-2012 SCHOOL YEARS

Dr. Joan Fleming moved that the Governing Board approve the proposed calendars for the 2010-11 and 2011-12 school years. Mr. Steve Campbell seconded the motion.

Mrs. Navarro noted that on the second year after the December break there's an extra day. She then asked where the extra day came from.

Mr. Kapp responded that the current calendar template we're using is the least controversial and that staff and families are pretty used to this template. He noted that next year's calendar is very similar to this year's calendar. He reported that on the proposed calendar for 2011-12, Christmas falls on a Sunday with Christmas Eve on Saturday. He noted that a lot of families don't like school getting out that Friday because of possible travel. He added that in years past when this has happened we have had higher absence rates. He explained that since New Year's Day fall on a Sunday, the district can legally observe that holiday on Monday. On this calendar we started the week before we normally would have, which gave us three extra days and makes it more flexible in terms of days. He added that this was the only way to accommodate Christmas falling on a Sunday.

Mr. Taylor Robbins noted that on that calendar school starts on a Wednesday, which has a shortened schedule in comparison with the regular schedule. He suggested having a regular schedule for the first day of school.

Mr. Kapp thanked Mr. Robbins for catching that and noted that the first day of school that year will be a full day with the regular schedule.

President Newton stated that he thought it was a good calendar.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

Mr. Kapp noted that the spring breaks on both calendars are in line with Yavapai College's spring breaks. He noted that the calendars will be placed on the website as soon as possible.

CONSIDER APPROVING A REVISED EBS EXCESS CAPACITY AGREEMENT  
BETWEEN PRESCOTT UNIFIED SCHOOL DISTRICT AND COMMSPEED ARIZONA  
L.L.C.

Mrs. Dee Navarro moved that the Governing Board approve the revised EBS Excess Capacity Agreement between Prescott Unified School District and CommSpeed Arizona L.L.C. Mrs. Tina Seeley seconded the motion.

Mr. Bill Colwell reported that the problem that CommSpeed encountered was that the previous agreement that was approved was an agreement that was no longer accepted by the FCC and had to be re-written. He noted that he would go through the new agreement and point out any changes. He noted that Mr. Phi Morrell, President of CommSpeed, was also present to answer any questions. He then reviewed the changes with board members.

It was noted that the last sentence in Item 31 of the new agreement should be deleted.

Mrs. Navarro noted that CommSpeed would have the capability to sub-lease the capacity.

Mr. Steve Campbell moved to amend the original motion to include striking the last sentence on page 24 of the revised agreement. Mrs. Dee Navarro seconded the motion.

President Newton called for the vote on the original motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

President Newton called for the vote on the amended motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING A "SEALED REQUEST FOR PROPOSAL" – 0809A FOR PUSD  
SPECIAL EDUCATION SERVICES

Mr. Steve Campbell moved that the Governing Board approve a "Sealed Request for Proposal" – 0809A for PUSD Special Education Services. Dr. Joan Fleming seconded the motion.

Mr. Lavington reported that for the last three years, including this year, we have put out a sealed request for proposal. He noted that this will offer Child Study Services with a listing for current providers they can use, as well as previous years requests for proposals so that both current and past lists may be utilized. He stated that it would be a multiple award to be utilized at the discretion of the CSS director and is renewable for four additional years.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING A “SEALED REQUEST FOR PROPOSAL” – 070809A FOR PROCUREMENT OF DISTRICT BUS AND AUTO BODY REPAIR SERVICES

Dr. Joan Fleming moved that the Governing Board approve a “Sealed Request for Proposal” – 070809A for procurement of district bus and auto body repair services. Mr. Steve Campbell seconded the motion.

Mr. Lavington reported that seven requests were sent out and three were received. He noted that he had met with Mr. Jim Cowan who recommended that we go with a multiple award using Brackman’s for the smaller vehicles and Owls Auto Body for the large buses.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER ADOPTING THE HEALTH TEACHER CURRICULUM MATERIALS THAT HAVE BEEN ON PUBLIC PREVIEW FOR USE IN PRESCOTT UNIFIED SCHOOL DISTRICT BEGINNING OCTOBER 15, 2009

Dr. Joan Fleming moved that the Governing Board adopt the Health Teacher Curriculum materials. Mr. Steve Campbell seconded the motion.

Ms. Heidi Atkinson reported that the materials have been on preview, that no community members previewed the materials, that the teachers did review the materials, and the committee recommended these materials

Mr. Campbell noted that the board members also previewed the materials.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING MR. DAVID MARTIN, A TEACHER AT PRESCOTT HIGH SCHOOL, AS THE REPLACEMENT EMPLOYEE REPRESENTATIVE TRUSTEE TO THE YAVAPAI UNIFIED EMPLOYEE BENEFIT TRUST



Mr. Steve Campbell moved that the Governing Board approve Mr. David Martin, a teacher at Prescott High School, as the replacement employee representative trustee to the Yavapai Unified Employee Benefit Trust. Dr. Joan Fleming seconded the motion.

Mr. Campbell noted that this was the job we just honored Mrs. Krumbholz for.

Mr. Kapp added that we did hold an election for which we had three individuals who were interested – one withdrew and then another person withdrew when he found out that David Martin was running, as he is well-respected and has a legal background.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING NOMINATIONS FOR AWARDS GIVEN THROUGH THE ARIZONA SCHOOL BOARDS ASSOCIATION FOR RECOGNITION OF SCHOOL BOARD MEMBERS AND/OR PROGRAMS

Mr. Kapp reviewed the different awards given through ASBA.

Mrs. Navarro stated that she'd like to see Northpoint nominated for the Golden Bell Award and also Steve Campbell for the school board award.

Mr. Kapp stated that he'd like to see Lynne LeMaster nominated for the Media Award.

Mrs. Dee Navarro moved that the Governing Board nominate Northpoint Expeditionary Learning Academy for the Golden Bell Award, Mr. Steve Campbell for the All-Arizona School Board Award, and Lynne LeMaster for the Media Award. Mr. Steve Campbell seconded the motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-COUNTRY TRAVEL REQUEST FROM MS. ALISON W-ZYCH, SPANISH TEACHER AT NORTHPOINT EXPEDITIONARY LEARNING ACADEMY, FOR STUDENTS TO TRAVEL TO CABORCA, MEXICO, FROM OCTOBER 17-20, 2009

Dr. Joan Fleming moved that the Governing Board approve the out-of-country travel request from Ms. Alison W-Zych, Spanish teacher at Northpoint Expeditionary Learning Academy, for students to travel to Caborca, Mexico, from October 17-20, 2009. Mr. Steve Campbell seconded the motion.

Mrs. Geneva Saint-Amour reminded the Board that they had requested in the past that NELA bring all of their travel requests to the Board at once. She noted that they would try to keep the presentations brief.

Ms. Alison Zych reported that she and two of her senior students would accompany the Sister City organization on a tour bus to Caborca, Mexico, and that this trip is identical to other trips taken to Caborca in the past.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-STATE TRAVEL REQUEST FROM MR. BRENDAN HAGGARTY, TEACHER AT NORTHPOINT EXPEDITIONARY LEARNING ACADEMY, FOR A TRIP TO HOOVER DAM AND LAS VEGAS, NEVADA, FROM NOVEMBER 2-5, 2009

Dr. Joan Fleming moved that the Governing Board approve the out-of-state travel request from Mr. Brendan Haggarty, teacher at Northpoint Expeditionary Learning Academy, for a trip to Hoover Dam and Las Vegas, Nevada, from November 2-5, 2009. Mr. Steve Campbell seconded the motion.

Mr. Brendan Haggarty reported that the students would be going to several places at UNLV such as the nuclear engineering department and meeting a professor whose nuclear research and consulting for companies that are putting real estate in space, as well as the Atomic Testing Museum.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-STATE TRAVEL REQUEST FROM MRS. MELISSA WAGNER, TEACHER AT NORTHPOINT EXPEDITIONARY LEARNING ACADEMY, TO TRAVEL TO LOS ANGELES, CALIFORNIA, FROM NOVEMBER 16-20, 2009

Mr. Steve Campbell moved that the Governing Board approve the out-of-state travel request from Mrs. Melissa Wagner, teacher at Northpoint Expeditionary Learning Academy, to travel to Los Angeles, California, from November 16-20, 2009. Dr. Joan Fleming seconded the motion.

Mrs. Melissa Wagner noted that this would be the third trip to Los Angeles and that she has added a few new places for the students.

Dr. Fleming asked what's in the Dream Center? Mrs. Wagner responded, that's where the kids pack up the food trucks and it's for social services.

Dr. Newton noted that they would be taking one yellow school bus and one parent vehicle. Mrs. Wagner noted that there would be 40 students on the trip, along with four adults.

Mr. Campbell asked, how did you decide how much students would pay and out of other funds? Mrs. Geneva Saint-Amour responded that they talk with the team and determine what would be reasonable to pass on to families, which is usually about 10% that we ask the families to contribute.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-COUNTRY TRAVEL REQUET FROM MS. ALISON W-ZYCH, SPANISH TEACHER AT NORTHPOINT EXPEDITIONARY LEARNING ACADEMY, TO TRAVEL TO SAN MIGUEL DE ALLENDE, GUADALAJARA, MEXICO, FROM JANUARY 4-19, 2010

Mr. Steve Campbell moved that the Governing Board approve the out-of-country travel request from Ms. Alison W-Zych, Spanish teacher at Northpoint Expeditionary Learning Academy, to travel to San Miguel de Allende, Guadalajara, Mexico, from January 4-19, 2010. Dr. Joan Fleming seconded the motion.

Mrs. Saint-Amour noted that when they're dealing with international travel, we do not use tax credits or district money.

Ms. Zych noted that she also teaches dance and that San Miguel is a very cultural destination with dance and art and would include four hours of Spanish in the morning and workshops in the afternoon. She noted that the cost would be from \$1200 - \$1400 for two weeks in Mexico and that San Miguel is not a border town or vacation site and is considered a gem to the Mexican people. She added that they would be working with the Rotary Club there, as well as an impoverished school and building tables for their lunch room. She noted that the goal is to raise between \$10,000 - \$11,000 in the next several months and that there are parents in the community coming up with opportunities for fundraising. She stated that if the amount needed is not raised by January, the trip may be offered in May instead. She reported that students will be working through Interact and going to businesses in the tri-city area who can donate up to \$400 that would go into a separate account. She ended by saying that she plans on taking 15 students and four adults.

Mrs. Tina Seeley asked, so if you don't raise the needed money you'll postpone the trip until May? Ms. Zych responded, yes.

Mr. Kapp suggested amending the motion by adding the words, or May of 2010, so they don't have to come before the Board again for approval.

Mr. Steve Campbell amended the original motion by adding the words, "or May of 2010." Dr. Joan Fleming seconded the motion.

President Newton asked for the vote on the original motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

President Newton asked for the vote on the amended motion.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-COUNTRY TRAVEL REQUEST FROM MR. BRENDAN HAGGARTY, SCIENCE/GEOGRAPHY TEACHER AT NORTHPOINT EXPEDITIONARY LEARNING ACADEMY, FOR TRAVEL TO THAILAND FROM MAY 5-24, 2010

Mr. Steve Campbell moved that the Governing Board approve the out-of-country travel request from Mr. Brendan Haggarty, Science/Geography teacher at Northpoint Expeditionary Learning Academy, for travel to Thailand from May 5-24, 2010. Dr. Joan Fleming seconded the motion.

Mr. Haggarty reported that Thailand has a very rich culture with incredible wildlife and tropical fauna. He noted that the students would also have the opportunity to work at an elephant preserve, study animal biology, as well as many service opportunities. He noted that the cost for the flight would be between \$900 - \$1100, accommodations between \$300 - \$400, transportation between \$400 - \$600, and leadership between \$200 - \$250. A total of \$20,000 needs to be raised, with the airline tickets purchased by December. He reported that they have 20 applicants, all which have been interviewed with the exception of four students. He noted that these are very mature students who will be held to a strict behavior contract that they must sign.

Mrs. Seeley asked about the use of tax credit money. Mr. Haggarty responded that tax credit monies used will come specifically from the families of the students going on the trips, along with other money raised through fundraisers. He added that a Thai dinner, rummage sale, silent auction and community service auction are some of the fundraisers planned.

Dr. Newton asked how much time Mr. Haggarty had spent in Thailand. Mr. Haggarty responded, about six months through several trips.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

CONSIDER APPROVING AN OUT-OF-STATE TRAVEL REQUEST FROM THE PRESCOTT HIGH SCHOOL SCIENCE CLUB SPONSOR, MICHELLE RITZER, FOR SCIENCE CLUB STUENTS TO TRAVEL TO HAWAII FROM JUNE 14-22, 2010

Mr. Steve Campbell moved that the Governing Board approve the out-of-state travel request from the Prescott High School Science Club Sponsor, Michelle Ritzer, for Science Club students to travel to Hawaii from June 14-22, 2010. Dr. Joan Fleming seconded the motion.

Michelle Ritzer noted that two students from the Science Club were present to answer any questions. She thanked the board for approving their trip to San Diego last year and was requesting approval for a trip to the big island for this summer due to the active volcanoes and being able to work with experts in manta ray studies. She noted that the students would also be doing some volunteer work by cleaning up a bay while there also.

Mrs. Navarro pointed out that having the students be responsible for their own transportation to the airport might cause a problem.

Ms. Ritzer stated that they had done that to try to cut costs, but could change that if the Board thought it would be a problem.

Dr. Fleming asked what grades would be involved. Ms. Ritzer responded, from 10<sup>th</sup> grade to graduating seniors.

Mr. Kapp noted that Shelley Bunch and Mark Goligoski take kids abroad during the summer and parents are responsible for delivering their students to the airport and it has never been a problem.

Ms. Ritzer noted that she will be meeting with the families, if approved, and that they would be raising money for the trip through volunteering at Heritage Park and getting sponsors, along with tax credit money.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

#### CONSENT AGENDA

Mr. Steve Campbell moved that the Governing Board approve the Consent Agenda as presented. Mrs. Dee Navarro seconded the motion.

Mr. Kapp pointed out that with the approval of the IGA with Yavapai College for dual enrollment, there are now 19 courses with dual credit.

Dr. Joan Fleming voted aye, Mr. Steve Campbell voted aye, Mrs. Dee Navarro voted aye, Mrs. Tina Seeley voted aye, and President Newton voted aye. The motion carried 5-0.

#### CONSIDER APPROVING AN UPDATED INTER-GOVERNMENTAL AGREEMENT (IGA) FOR DUAL ENROLLMENT WITH YAVAPAI COLLEGE FOR THE 2009-2010 SCHOOL YEAR THAT INCLUDES ADDITIONAL COURSES

#### CONSIDER APPROVING THE TRUSTEES OF THE YAVAPAI UNIFIED EMPLOYEE BENEFIT TRUST (YUEBT)

Dee Navarro and Tom Staley.

**CONSIDER APPROVING THE CERTIFIED AND CLASSIFIED PERSONNEL ACTIONS  
AS PRESENTED**

**PERSONNEL CONSENT AGENDA ITEMS**

**PRESCOTT UNIFIED SCHOOL DISTRICT NO. 1  
CERTIFIED STAFF  
October 6, 2009  
Personnel Report**

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>STATUS</u></b>
Nancy Silver	Nurse (.5 FTE)	NELA	Replacement

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>STATUS</u></b>
None			

**NEW SUBSTITUTE TEACHERS**

Total 162

Morris Boughton  
Glenn Carroll  
Michele Cimorelli  
Paul Davidson  
Katherine Davis  
Jennifer Doyle  
Bruce Giles  
Mark Lienau  
Heather Moter  
Katelyn Powell  
Vera Price  
Janet Roehman-Flores  
Maria Sanderford  
Wendy Tollefsen

**PRESCOTT UNIFIED SCHOOL DISTRICT No. 1  
CLASSIFIED  
PERSONNEL REPORT  
October 20, 2009**

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>STATUS</u></b>
Julian Bais	Groundskeeper	GMMS	Replacement
Robert Bosch	Playground Assistant	GMMS	Replacement
Denise Carpenter	Library Specialist	AJ	Replacement
Debra Cooney	Instructional Assistant 1:1	GMMS	New*
Julie Kottke	SAVE Coordinator	DO	Replacement
Louis Mendoza	Lunch Truck Driver	FC	Replacement
Lois Parrish	Instructional Assistant 1:1	PHS	Replacement
Heidi Thomas	Instructional Assistant	WTS	New**

\*funded by Special Education

\*\*Federal Work Study Program Funding

**RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>STATUS</u></b>
Timothy Neate	Custodian	WTS	Terminate/Vacate

**NEW VOLUNTEERS**

Spencer Campbell PHS  
Preston Davis PHS  
Cheryl Hill MV  
Dianne Olson WTS  
Janine Ferreira PHS  
Ben Stenhower PHS

CONSIDER APPROVING THE DONATIONS AS PRESENTED

**Donations:**

Twenty-five hundred dollars from the Prescott Sunrise Lions Foundation for use by the nurses.

A bean bag chair, puzzles, audio tapes and pictures valued at \$100 from Ms. Annette K. Schiller.

A Sharp typewriter, Panasonic fax machine, computer monitor, computer tower and keyboard valued at \$400 from Mrs. Pam Kramer.

A flat panel monitor valued at \$15 from Ms. Judith Vergalla.  
Two textbooks valued at \$200 from Leslie France to Prescott High School.

A fax machine and printer valued at \$100 from Bernard Meurrens.

A portrait of the north building of Lincoln Elementary School valued at \$750 from Mr. Bruce Fee.

Miscellaneous furniture and equipment consisting of chairs, desks, bookcases, paper and a calculator from the Social Security Administration.

Backpacks and school supplies from the Prescott DCSE Office to Miller Valley Elementary School.

Three hundred dollars from Dr. and Mrs. Adam Feingold to purchase football helmets for Granite Mountain Middle School.

Miscellaneous art supplies valued at \$100 from Vickie Sheridan of Framers Market for District art programs.

Seventy-five prescription bottles valued at \$85.50 from Yavapai Regional Medical Center to the Student Council at Granite Mountain Middle School.

Twelve binders valued at \$20 from Ms. Ann Boles to Granite Mountain Middle School.

CONSIDER RATIFYING THE VOUCHERS AS PRESENTED

**VOUCHERS:**

<b><u>Voucher #</u></b>	<b><u>Amount</u></b>
Payroll Voucher #5	\$1,082,482.82
Payroll Voucher #6	\$1,090,933.77
Expenditure Voucher #1014	\$190,557.20
Expenditure Voucher #1015	\$6,090.49
Expenditure Voucher #1016	\$143,054.70
Expenditure Voucher #1017	\$169,928.62
Expenditure Voucher #1018	\$143,522.43
Expenditure Voucher #1019	\$406,809.05
Expenditure Voucher #1020	\$169,944.89
Expenditure Voucher #9088	\$26,914.42
Expenditure Voucher #9089	\$9,426.81

Documentation for warrants is available for inspection from Business Services, located at 146 South Granite Street, Prescott, AZ 86803.

CONSIDER APPROVING HE AUXILIARY OPERATIONS AND STUDENT ACTIVITIES FUND STATEMENT OF RECEIPTS AND DISBURSEMENTS FROM AUGUST 2009

CONSIDER APPROVING THE MINUTES FROM THE GOVERNING BOARD STUDY AND VOTING SESSION OF SEPTEMBER 1, 2009

ADJOURNMENT

Mr. Kapp noted that there would not be a Governing Board meeting on October 20<sup>th</sup> and that a soft posting would be done for the public forum. He also reminded board members that the ASBA Annual Conference is coming up in December.

Mr. Kapp then announced that this would be his final year with PUSD and that he has been with the district for 28 years. He added that it's been a wonderful experience and that he appreciated all the support.

Hearing no objection, President Newton adjourned the meeting at 7:22 p.m.