



# Craig City School District

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## Memorandum Item 10d

TO: CCSD School Board Members  
FROM: Jackie Hanson, Superintendent  
DATE: August 12, 2025  
SUBJECT: CEMS Rehabilitation Project – Change Order Proposal for CMS Valley Roof Structural Repairs

As the Board may recall, during the demolition phase of the CEMS Rehabilitation Project, unforeseen rot was discovered in the structural roof beams and trusses of the CMS Valley Roof. This damage was not visible during the initial project assessment and, as a result, was not included in the original project bid.

To ensure the building meets necessary safety and structural standards for students and staff, CCSD must proceed with the required repairs. McG Constructors has submitted two (2) Change Order Proposals (COPs) outlining the additional scope of work and associated costs. The first COP is for the execution of the structural repair work, and the second COP is for the extended job costs. McG is maintaining its position and request for the additional two (2) months; however, McG is willing to only bill for the extended job costs as a result of the change only if the costs are incurred. For example, if McG is able to complete the project ahead of the currently projected late April substantial completion date (4/28/25), McG will only bill for the pro-rated portion of the extended job costs. The proposed cost for the structural repairs is repairs is **\$159,384** and the proposed cost for the extended time is **\$99,199**. The detailed COPs and cost breakdown are included with this memo.

Suggested Motion: Move to approve COP 9A to complete structural repairs to the CMS Valley Roof in the amount of \$159,384.