

## **BUILDINGS/GROUNDS & TRANSPORTATION REPORT**

**Date:** November 20, 2017  
**To:** Board of Education  
**From:** Lori Ade

### **BUILDINGS/GROUNDS**

#### **Facilities Committee**

The Facilities Committee did not meet during the month of November. The next meeting is scheduled for 5:30 p.m., Wednesday, January 10, 2018 at the Pana Jr. High School.

#### **Water/Lead Testing**

Courtice/Grayson is assisting our district with the quality water management program that is required to be developed. After replacing a few facets, and updating some piping to some sink areas, we did some retesting of several outlets. Those results have not come back in as of this report, but if information is received by Monday night's meeting, I will update everyone.

#### **Jr. High Gym Project Update**

No new information has developed on this project. We have not received anything from Slay's Restoration or their legal counsel as of Thursday, November 15, 2017.

#### **Annual Life Safety Review**

The district's annual life safety review took place on Friday, October 20<sup>th</sup>. Both the ROE representative and the State Fire Marshal were present. I do not have the formal report yet, but once that is received, I will share with the board.

#### **Phase 3 Projects**

Mr. Bauer and I met with Laura Weber and Bob Fogarty in October to review and update our strategic plan. I have received the updated information, am currently reviewing it, and plans are to present to the board at the December meeting. It is our hope to know at the January Board Retreat the direction the board wishes to take on the next phase of projects.

#### **Additional Surveillance Equipment**

Scott Savage received a quote for the additional surveillance cameras based on the principal requests. Attached is a copy of that quote. If the board would like us to move forward with this additional equipment, we would need board action. Scott did email me that he is awaiting an updated quote from Wired Technologies for a couple more cameras that the High School requested. I do not have that updated quote as of the date of this report, but if we receive it by Monday's Board Meeting, I will bring that information.

## **TRANSPORTATION**

### **FY 2019 Vehicle Purchases/Leases**

With January right around the corner, it will be time to look at fleet needs for the next fiscal year. One of my major concerns is the passenger and cargo vans. We currently have one cargo van (7 passenger + driver), and five Caravans (6 passenger + driver). We have one maintenance van, and one delivery van. Even though our vans have very high mileage (most over 140,000 miles), they are maintained well, and for the most part, don't pose a huge maintenance cost at this time.

I will be putting together a proposal to look at not only trading out one of the older vans for a 10-passenger van for added transport space, but then also look at the school bus needs to maximize our reimbursement, while also looking at what the district can financially handle in the Transportation Fund.