

Banner ID #	Last Name Barker	First Shayna	Middle Initial E	Telephone
Address		City	State	Zip

Part I: Check all that apply

Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="checkbox"/> New Employee <input type="checkbox"/> Extension <input checked="" type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input checked="" type="checkbox"/> Other (explain) Change in title/assignment
<input checked="" type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: TRiO Student Support Services Grant		Job Vacancy No.: (if applicable) 1509 S 085
Job Title/Position: TRiO SSS Advising and Coaching Specialist		Specialized Area: TRiO Grant
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No		Funded in which FY? FY18
Budget Number: 21173-6055-6113-400		Position No. (NBAPOSN): GNSP5T
Compensation: \$ 36,800	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Hourly Rate: (Part-time only) \$ N/A per hr x N/A hrs/wk x N/A wks = \$ N/A per year
Start Date: 09/01/18	End Date: N/A	<input checked="" type="radio"/> At-will-employee <input type="radio"/> Per contract
If temporary, anticipated termination date: 08/31/19		
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input checked="" type="radio"/> 12 months <input type="radio"/> Other (specify)		

PROPOSED Division/Unit: TRiO Student Support Services Grant		Job Vacancy No.: (if applicable) 1901 A 003
Job Title/Position: TRiO SSS Success Advisor/Coordinator		Specialized Area: TRiO Grant
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: N/A	Funded in which FY? FY19
Budget Number: 21173-6055-6113-400		Position No. (NBAPOSN): GNC12T
Compensation: \$ 57,405	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Hourly Rate: (Part-time only) \$ N/A per hr x N/A hrs/wk x N/A wks = \$ N/A per year
Start Date: 02/01/19		<input checked="" type="checkbox"/> At-will-employee <input checked="" type="checkbox"/> Per contract
If temporary, anticipated termination date: 08/31/19		
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 1/2 months <input checked="" type="radio"/> 12 months <input type="radio"/> Other (specify)		
Explanation of Action:		

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Jessica Falcon	Date	Approved by Dean	Date
Approved by Division Chair Marybelle Perez	Date	Approved by Vice President	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval B. Kocian	Date 1/23/19	Approved by President <i>Judy J. Jones</i>	Date 01/24/19

