



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education
From: Donna Oberg, Assistant Superintendent – Business Services
Date: April 13, 2015
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

A donation was received from a Heartland Elementary parent in the amount of \$750. The donation will be used toward the purchase of books for the Literacy Closet at Heartland Elementary School.

Please ask the Board of Education at its regularly scheduled meeting on Monday, April 13, 2015, to accept this donation.