


Memorandum

To: Ms. Jill Lofald / School Board
Ms. Simone Zunich / CFO Executive Director of Business Services

From: Dave Spooner 
Manager of Facilities

Date: November 29, 2022

Re: CHANGE ORDER #2 - Congdon Park ES Window Restoration - St Germain's Glass Inc. *School Board Approved LTFM FY21-22 Project*

Attached is Change Order #2 for Congdon Park ES Window Restoration Project - St. Germain's Glass Inc.

The original contract sum for this work as defined was **\$594,822.00**. Change order #1 for a sum of **\$68,586.00** resulted in a new sum of **\$663,408.00**. Change order #2, which was related to rotted wood nailers that were replaced and efforts to correctly size the reused window shades, both for a sum of **\$9245.00**, and which will result in a new contract amount of **\$672,653.00**.

Recommendation:

I am recommending that Ms. Jill Lofald, School Board Chair, approve and sign Change Order #2 on behalf of the School Board with St. Germain's Glass Inc., as authorized at the regular School Board Meeting on December 20, 2022.

The new contract sum for the work defined in the agreement with St. Germain's Glass Inc. is **\$672,653.00**.

Attachment



AIA®

Document G701™ – 2017

Change Order

PROJECT: (name and address)

Congdon Park Window Project

3116 E Superior Street, Duluth

OWNER: (name and address)

ISD#709 Duluth Public Schools

215 North 1st Ave E.

Duluth, MN 55802

CONTRACT INFORMATION:

Contract For: St. Germain's Glass Inc.

Date: 04/05/2021

ARCHITECT: (name and address)

MRJ Consultants, LLC

5712 Royal Oaks Dr

Shoreview, MN 55126

CHANGE ORDER INFORMATION:

Change Order Number: #2-11/14/2022

Date: 11/14/2022

CONTRACTOR: (name and address)

St. Germain's Glass Inc.

212 N 40th Ave West

Duluth, MN 55807

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Per change order #2 request submitted 11/4/22 and approved by Dave Spooner- ISD #709 during the 2022 project.

St. Germain's letter dated 11/04/22- Time and materials to patch rotting sills and jambs for window installation \$3,432.00
St. Germain's letter dated 11/04/2022- Congdon Elementary Shool Window Replacement- Room Shade modifications by Belanger Blinds. \$5,813.00

Total Amount of Changes for CO#2- \$9,245.00

The original Contract Price was \$ 594,822.00

The net change by previously authorized Change Orders \$ 68,586.00

The Contract Price prior to this Change Order was \$ 663,408.00

The Contract Price will be (increased) by this Change Order in the amount of \$ 9,245.00

The new Contract Price, including this Change Order, will be \$ 672,653.00

The Contract Time will be (unchanged)by () days.

The new date of Substantial Completion will be TO BE DETERMINED BY ALL PARTIES

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MRJ Consultants LLC

ARCHITECT (Firm name)


SIGNATURE

Mike Johnston- President

PRINTED NAME AND TITLE

11/18/22
DATE

St. Germain's Glass Inc.

CONTRACTOR (Firm name)


SIGNATURE

Mike McCabe - Sales Manager

PRINTED NAME AND TITLE

11/23/22
DATE

ISD#709 Duluth Public Schools

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

05 E 435 869 368 520 000



ST. GERMAIN'S GLASS

212 N. 40th Ave West | Duluth, MN 55807
ph 218-628-0221 fax 218-628-0226
www.StGermainGlass.com

November 4, 2022

MRJ Consultants
Attn: Mike

ISD 709- Dave

Job: Congdon Elementary School Window Replacement

Add: Room Shade Cut Down to fit the new trim
\$5813.00 = (\$5285.00 Cost x 10% OH&P)

Thank you,

Mike McCabe
St. Germain's Glass Co

**ST. GERMAIN'S
GLASS**

212 N. 40th Ave West | Duluth, MN 55807
ph 218-628-0221 fax 218-628-0226
www.StGermainGlass.com

11/04/2022

MRJ Consultants

Att: Mike

ISD 709 - Dave

Job: Congdon Elementary School - Duluth, MN

Time and Materials to patch rotting sills and jambs for window replacements

\$2640.00 - Labor - 30 hours total at \$88.00 per hour

Mockup week - 8 hours figuring out plan of action, getting materials, fixing sills and jambs on first 3 windows

Week 1 - 4 sills on bottom row of windows 2 hours each to equal 8 hours

22nd of June - 2 sills replaced at 2 hours a piece total 4 hours

5th of July - 1 sill at 2 hours and 1 sill and all jambs replaced at 4 hours totaling 6 hours

6th of July - 2 sills at 2 hours each for 4 total hours

\$480.00 - Materials after tax

12 treated 2x8's

Sealants, anchors, foam

\$312.00 - Overhead, fuel surcharge, misc time

Total: \$3432.00

Thank you,

Mike McCabe

St. Germain's Glass Co.