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AUXILIARY SERVICES

Series 700

Policy Title <u>General Operation – Transportation</u>

Code No. 702.10

Joint School District No. 2 will operate its transportation department in compliance with the laws of the State of Idaho and consistent with the State Standards for Idaho School Buses and Operations (SISBO). Transportation policies and procedures will be detailed in the District's Transportation Department Policies and Procedures Manual and will be reviewed annually by the Superintendent or designee. Any changes to transportation policy will be submitted to the Board of Trustees for approval.

Accident & Student Citation Reports

All accidents or incidents involving district-owned or contractor owned vehicles must be reported to the Transportation Liaison in a timely manner. Student Citations given by the driver will be provided to a school official where the student attends on the working day following the incident.

Board Authorizations of Transportation

Each school year the Board of Trustees will approve the established bus routes and determine safety-busing areas for the coming school year no later than the regular August meeting of the board. The Board of Trustees delegates to the Superintendent or designee the authority to alter established bus routes during the school year as justified by changes in conditions or the number of students being transported.

Proper Bus Conduct

It is the student's responsibility to know and obey the bus rules as posted on every school district bus and outlined in the Student Handbook. Appropriate student behavior is essential for a safe and positive environment while transporting students. Students are expected to conduct themselves in an orderly manner while waiting for and riding on the school bus. The bus driver has the same rights and responsibilities to maintain order on the bus as the teacher does in the classroom and it is vitally important not to distract the driver from his/her driving duties. School bus drivers are responsible for informing students of the bus conduct rules and procedures while riding the bus, and every reasonable effort should be made by the bus driver in attempting to solve discipline problems before citations are written. Parent contact should be made to address inappropriate student behavior prior to issuing a citation. Misbehavior on the bus or at the bus stop may deprive a student of their bus riding privileges.

Records Maintenance and Reporting

The Contractor will maintain accurate records of all operations including bus runs, run mileage, categorized bus mileage, student rider counts, maintenance/repair records, and other related records necessary to documents safety and financial accountability.

AUXILIARY SERVICES

Series 700

Policy Title School Bus Regulations – Students

Code No. 702.20

PROPER BUS CONDUCT

It is the student's responsibility to know and obey the bus rules as posted on every school district bus and outlined in the Student Handbook. Appropriate student behavior is essential for a safe and positive environment while transporting students. Students are expected to conduct themselves in an orderly manner while waiting for and riding on the school bus. The bus driver has the same rights and responsibilities to maintain order on the bus as the teacher does in the classroom and it is vitally important not to distract the driver from his/her driving duties. School bus drivers are responsible for informing students of the bus conduct rules and procedures while riding the bus, and every reasonable effort should be made by the bus driver in attempting to solve discipline problems before citations are written. Parent contact should be made to address inappropriate student behavior prior to issuing a citation. Misbehavior on the bus or at the bus stop may deprive a student of their bus riding privileges.

ZERO TOLERANCE:

Students in violation of any zero tolerance rules will be referred to the appropriate school administrator and will lose bus riding privileges until they are reinstated in school. Zero tolerance violations are MAJOR violations (2 points) and include, but are not limited to:

- Weapons: Possession, use, threat, or attempt to use any object as a weapon. (See student handbook for definitions.)
- Bomb threat: Placing or detonation of a bomb, calls or written threats of bombs, and fake bombs.
- Arson: Any open flame or use of an incendiary device on the bus. Burning or attempting to burn the bus /bus equipment, self, or someone else.

Legal Reference: Code of Idaho

Date of Adoption: 08/13/73;7/19/11 02/28/12 Deleted policy 8/26/14

AUXILIARY SERVICES

Series 700

Policy Title Extra Curricular Activities/Trips

Code No. 702.40

All trips related to the school must be approved by the administration.

- 1. Activity trips involving twenty (20) or more students will require that the group travel in a State approved vehicle. The group will make every effort to share a bus with another school in the area.
- 2. It is recommended that a commercial bus be used if and when groups have more than twenty (20) students and are traveling 200 miles or more in radius from their school. Exceptions must be approved thirty (30) days in advance of the trip.
- 3. Private vehicles may be used for extra-curricular activities only when the number of students involved in the trip does not exceed nineteen (19). When private vehicles are used, the building administrator must approve the driver(s), and keep a record of the vehicle description, time and date of trip and a list of passengers. Private vehicles must be driven by a school staff member or a responsible adult appointed by the principal. All passengers must have a signed parental permission slip turned in prior to riding in the private vehicle. The driver must furnish evidence of adequate insurance and possess a valid unrestricted driver's license.
- 4. Private vehicles may be reimbursed for fuel costs once receipts are turned into the building administration.-
- 5. When student groups of thirty or less travel by air to a destination, the following ground transportation rules apply:
 - a. Vehicles (cars, mini-vans, large SUVs or coaches) must be rented from car rental agencies. Rental of 15-passenger vans is prohibited. Additional liability insurance is to be purchased at the time of rental.
 - b. The drivers of the rental vehicle(s) must be twenty-five (25) years of age and must furnish evidence of liability insurance and a valid, unrestricted driver's license. The drivers of the vehicles must be approved by the building principal.
 - c. Parent permission authorizing a student to ride in such vehicle must be on file with the building principal for each student involved in the trip.
- 6. A detailed itinerary must be approved by the school administrator and transportation department at least one week on advance of trip. Any last minute changes to previously approved trips must re-approved by transportation. The itinerary must be adhered to once approved.

Transportation requisitions for special buses for extra-curricular activities must be filed by the teacher or coach, approved by the principal and the District Transportation Liaison, and sent to the administration office the week before the transportation will be required, except in case of emergency.

AUXILIARY SERVICES

Series 700

Policy Title Extra-Curricular Trips-Driver Rules

Code No. <u>702.41</u>

The following provisions shall apply to all who drive school buses on extra-curricular trips:

- 1. Only properly licensed, qualified drivers assigned by the transportation department will be allowed to drive. They will be expected to maintain discipline on the bus and return the bus in clean condition following the trip.
- 2. A detailed itinerary must be approved by the school administrator and transportation department at least one week on advance of trip. Any last minute changes to previously approved trips must re-approved by transportation. The itinerary must be adhered to once approved.
- 3. Coaches may drive the bus to their sports competitions if they hold a current CDL with the proper endorsements and have met the training requirements of the Joint School District No. 2 and the State Department of Transportation. When a driver has taught or worked seven (7) hours the day of trip, the maximum driving time shall be two (2) hours each way, unless authorized by the building administration.
- 4. Mileage for all trips shall be accurately recorded on the bus mileage logbook and signed by the driver of the trip. Hours for the trip and activity mileage must also be recorded on the activity report to be turned into the transportation department dispatch office following the trip.
- 5. Driving between midnight and 6:00 a.m. must have special administration approval.
- 6. Individuals planning to drive shall not take any type of substance known to adversely affect driving ability. Any driver who has misgivings about driving safely must inform an appropriate administrator so that arrangements can be made.

Every precaution must be taken to assure the welfare and safety of passengers at all times.

*Failure to comply with the above conditions will result in: a reprimand, suspension of driving privileges, and/or termination of driving privileges.

Date of Adoption: 5/10/05; 8/17/10; 04/10/12 Deleted 8/26/14 Legal Reference: Code of Idaho DOT

AUXILIARY SERVICES

Series 700

Policy Title Bus Driver Responsibilities

Code No. 702.50

GENERAL RESPONSIBILITIES

- 1. Drivers/Assistants are directly responsible to the Trainer/Evaluator to which they are assigned, then to the Transportation Supervisor, District Administration, and ultimately to the Board of Trustees.
- It is the duty of Transportation employees to be informed and adhere to transportation rules, policies and the laws of the State of Idaho, State Board of Education, and the District Board of Trustees
- 3. Bus drivers must supply and driving records, examinations and licenses that are required to be certified as a bus driver in the district.
- 4. Transportation employees will base their driving, personal behavior, actions and student expectations upon the highest moral standards and ideals.
- 5. Transportation employees are responsible for the proper use of all school vehicles and property. Any hazard or condition that may endanger the operation of the vehicle must be reported immediately to a supervisor. All off site/off school district property parking location must be approved in writing.
- 6. No school bus shall be operated, loaded or equipped in such a way as to constitute a hazard to the safety of the students being transported. School bus emergency engress systems shall remain operable, loose items shall be secured, and the bus aisle shall remain clear of obstruction while pupils are being transported. (Idaho Code 33-1506).
- 7. Vehicle operation and student management responsibilities are detailed in the Joint School District No. 2 Transportation Department Employee Policies and Procedures Handbook, Section 4.

Date of Adoption: 5/10/05 Deleted 8/26/14 Legal Reference: Code of Idaho

AUXILIARY SERVICES

Series 700

Policy Title Transportation Safety

Code No. 702.51

Joint School District No. 2 recognizes the responsibility for providing safe and efficient transportation for all students who ride school buses to and from district schools and school related activities. The district's responsibility for a student begins when a student boards a school district bus for transportation to/from school, or to participate in extracurricular activities, and ends when the student disembarks the bus at his/her designated home stop or return to the school following the extra-curricular activity. Parents are responsible for the safety of their students as they walk to and from the bus stop and while they are waiting for the bus at the bus stop.

Bus Stop Location:

Whenever possible, bus stops will be located at or near corners and intersections. Generally, buses will not travel down cul-de-sacs unless the bus is picking up students with identified disabilities. Buses will not travel down private roadways or over any road not maintained as part of a county, state, or federal highway system. Students may have to walk several blocks to the nearest bus stop depending on the route structure, and in certain circumstances, students can be required to walk up to one and one half miles to the nearest established bus stop. Stops are designed based on student locations, traffic patterns, and route hazard considerations, and may change every year based on student population. Visibility from the home to the bus stop is not a criteria for establishing bus stops. Parents are encouraged to accompany their children while walking to/from the bus stop or have students walk together as a group.

On mid-day kindergarten runs, bus stops are located at the student's address or at the nearest accessible point to the address. Cul-de-sacs, private roadways, and dead-end streets often necessitate locating the bus stop at a point other than the home address. Kindergarten students returning home from a.m. programs are required to have a parent or guardian at the bus stop to receive them from the bus. Parents may sign a waiver that allows the kindergartner to walk home unattended, but if there is no completed waiver form or a parent/guardian is not present at the stop to receive the student, the driver will return the student to the school where the parent or guardian will be contacted to pick them up.

Walk Zones and Safety Busing:

The district generally does not provide transportation for students who live within one and one half miles from the nearest appropriate school. Walk zone distances shall be determined by measuring the distance, in the most direct route from the home of the student to the nearest property line of the school of attendance. The Board of Trustees may authorize transportation of students a lesser distance when in its judgment the age, health, or safety of the student warrants. The Board of Trustees shall establish and maintain a policy for evaluating and rating all areas to be considered for safety busing,

AUXILIARY SERVICES

Series 700

Policy Title Employee Drug Testing

Code No. <u>702.52</u>

In recognition of the harmful effects that that the use of illegal drugs and the misuse of alcohol can have on employees engaged in the student transportation industry, Meridian Joint School District No. 2 takes very seriously, the responsibility to ensure that all district vehicle operators are both drug and alcohol free while on duty.

This policy will apply to all prospective and current employees who are required by job description to possess a Commercial Driver's License (CDL). The Transportation Supervisor will be the designated contact person responsible for oversight of the compliance provisions of this policy.

The district is committed to ensuring that all drivers do not operate a district vehicle while under any influence of alcohol or illegal drugs. Drivers are not to consume alcohol within eight hours of reporting to work and will not report to work or remain at work while having an alcohol concentration of .02 or greater. Employees are prohibited from using or possessing alcohol while they are on duty. Employees are also prohibited from the use of illegal drugs, or the illegal use or misuse of prescription medication by employees. This prohibition extends to use both on and off duty.

Any prospective employee, who tests positive for illegal drugs or alcohol, will not be hired by the district. Any current employee who tests positive for alcohol or illegal drugs will immediately be released from operating a vehicle for the district. Such employees will be dealt with administratively in accordance with the district's policy relating to employee use of alcohol or other drugs (Policy No. 403.70). For purposes of this policy, an employee test will be considered positive when that employee's blood alcohol concentration (BAC) exceeds .02.

Drug and Alcohol Testing Procedures:

1. Pre-Employment Testing

All prospective employees will take, and pass a drug and alcohol test prior to becoming employed with the district. Furthermore, all prospective drivers must disclose any and all incidents where they have tested positive for illegal drugs or alcohol, or refused to test with an employer up to two years prior to applying with this district. Drivers must sign a consent form authorizing the district to conduct a check with each prior employer of the prospective driver during the past two years to determine whether the driver has tested positive for illegal drugs or alcohol. Prospective drivers identified as having tested positive for illegal drugs or alcohol in the past two years will not be offered employment with the district. All testing for illegal drugs will be done by the testing of an employee's urine specimen. All such testing will utilize the split specimen collection procedures. Under that procedure, the employee will have his/her specimen sealed in two separate containers and both will be sent to a National Institute of Drug Abuse (NIDA) certified laboratory for testing. If the first specimen tests positive, the employee may request within three days of the positive notification that the other specimen be tested at another NIDA laboratory. This second test will be done at the employee's expense unless the second test comes back negative. All urine specimen collections will be conducted by a third party drug/alcohol screening company using personnel that have been trained in collection procedures as established by the Department of Transportation (DOT).

All testing for alcohol will be done by the use of a DOT approved breath-testing device, operated by a trained and qualified breath alcohol technician (BAT). Blood testing for alcohol will only be allowed when a breath-testing device is not readily available.

3. Adulteration or Submission of Concealed/False Specimen

If, during the collection procedures, the collection monitor detects an effort by the employee to adulterate or substitute a specimen, a second specimen will be requested. If a second specimen is provided, that specimen will be tested. If the request for a second specimen is refused, the collection monitor will inform the district contact person of the employee's refusal to submit a true specimen. Such conduct by the employee will be considered as a refusal to provide a true specimen for testing.

4. Notification of Testing Results

All test results from the testing laboratory will be forwarded to the district contact person through the third party drug/alcohol testing provider, as the representative of the Medical Review Officer (MRO). Drug or alcohol test results will only be reported to the district contact person(s) who has been designated to receive them.

Prior to informing the district contact person of a prospective or current employee's positive results, the employee will be offered an opportunity to personally discuss the positive results with the MRO or designee. The MRO will follow up on such information as is deemed appropriate. An employee who is taking a prescription drug that may have been the cause of a positive test result will be asked to provide the name of the medication and the identity of the prescribing physician for verification. If this is verified, the employee's test result will be reported as negative. If, after consideration of the situation, the MRO determines the results of the positive test are valid, that result will be conveyed to the district contact person along with the identity of the drug causing the positive result.

If the employee cannot be located, the MRO or designee may request that the district contact person arrange for the employee to contact the MRO as soon as possible to discuss the results of the positive test. The MRO will communicate a positive result to the district contact person without discussing the result with the employee if the employee expressly declines the opportunity to discuss the

JOINT SCHOOL DISTRICT NO. 2, Meridian School District DRUG/ALCOHOL TESTING OF EMPLOYEES REQUIRED TO POSSESS A COMMERCIAL DRIVER'S LICENSE

CONTROLLED SUBSTANCE TESTING CONSENT FORM (PROSPECTIVE EMPLOYEES)

As a part of my application for employment as a driver of a motor vehicle for Joint School District No. 2, I consent to a drug/alcohol test as required by federal regulations.

I understand that if I test positive for illegal drugs or alcohol, I will not be offered employment.

I understand that the collection, testing and reporting of my specimen will be done in accordance with Department of Transportation (DOT) regulations relating to the testing of controlled substances. If I am taking any prescription medication at the time of my drug test, I will be afforded an opportunity to discuss that with a Medical Review Officer (MRO) if my test comes back positive for illegal drugs.

I consent to the release of my test results received by the district's drug/alcohol testing provider, as the representative of the Medical Review Officer, to management officials at Joint School District No. 2 and understand that those test results will be held in confidence by them.

I further give consent to Joint School District No. 2 to contact those employers for whom I have worked as a vehicle operator for the past two (2) years for the purpose of Joint School District No. 2 verifying from my past employers whether I have tested positive for illegal drugs or alcohol, or have refused to test when requested to do so. I consent to the release of that information by those employers for whom I have worked during the past two (2) years as a vehicle operator. I further understand that if it is determined that I have tested positive for illegal drugs or alcohol with another employer during the past two years, I will not be offered employment by the district.

Applicant's Name (Please print)

Applicant's Home Phone #

Applicant's Signature

Date

(11/14/94)

APPENDIX B Policy No. 702.52

JOINT SCHOOL DISTRICT NO. 2, MERIDIAN DRUG/ALCOHOL TESTING OF EMPLOYEES REQUIRED TO POSSESS A COMMERCIAL DRIVER'S LICENSE

CONTROLLED SUBSTANCE TESTING CONSENT FORM (CURRENT EMPLOYEES)

As a condition of my continued employment as a driver of a motor vehicle for Joint School District No. 2, I consent to take a drug and/or alcohol test as required by the terms of the district's policy for drug/alcohol testing of employees required to possess a commercial driver's license.

I understand that if I test positive for illegal drugs or alcohol, I will be relieved from operating a vehicle for Joint School District No. 2. Such drivers will be administratively dealt with consistent with the district's policy relating to employees' use of alcohol or other drugs (Policy Code No. 403.70). Thereafter, such drivers will be subject to return-to-duty testing as described in Policy Code No. 702.52.

I further agree that in the event I am involved in an on-the-job accident, I authorize the release of relevant hospital reports, or other documentation, that would indicate whether there were any illegal drugs or alcohol in my system at the time of the accident.

I consent to the release of my test results received by the district's drug/alcohol testing provider, as the representative of the Medical Review Officer, to management officials at Joint School District No. 2 and understand that those results will be held in confidence by them.

I have received, read, and understand the terms of the Joint School District No. 2 policy relating to the drug/alcohol testing policy, as stated above, and agree to abide by those terms during my employment at Joint School District No. 2.

Driver's Name (Please print)

Driver's Signature

Date

(11/14/94)

AUXILIARY SERVICES

Series 700

Policy Title Driver Physical Exams

Code No. 702.53

Joint School District No. 2 will employ only those individuals whose general health, physical, and emotional conditions are of satisfactory nature to ensure, to the highest degree possible, that existing or potential physical and/or emotional conditions will not interfere with the safe transportation of students.

Any person employed with the district as a school bus driver shall be at least twenty-one years of age, be in good health, be of good moral character, and have a good driving record. Drivers will be selected for hire based on their ability to pass a Department of Transportation (DOT) physical, and must be physically be able to perform all job-related duties.

- 1. Every prospective employee shall be required to take and pass a DOT physical examination and a drug/alcohol screening test. The district shall designate both the medical provider to administer the physical examination, and the drug/alcohol testing facility to administer the drug/alcohol testing screening. The district shall pay all costs related to the examination and drug/alcohol testing procedures.
- 2. Bus operators employed by the district shall provide and carry with them at all times, a current and valid DOT health certificate, a valid and appropriate commercial driver's license, and a school bus driver's permit issued by the district. Copies of these documents, along with a copy of the physical examination report, shall be filed in each driver's personnel file to be maintained by the district.

Date of Adoption: 5/10/05 Deleted 8/26/14 Legal Reference: Code of Idaho

AUXILIARY SERVICES

Series 700

Policy Title Criminal and Driving Record

Code No. <u>702.54</u>

- 1. At the time of application for the position of school bus operator, the applicant shall consent to and assist the district in obtaining applicant's complete driving record and criminal record background check. All employees are required to submit fingerprints to the FBI and Idaho State Department of Education. Employment will be on a probationary basis pending the return and disposition of criminal history reports in accordance with Policy Code No. 403.56. During the course of employment, the district will be allowed continued access to all current driving and criminal records of the employee. All privacy and other rights associated with the district's authority to review these records shall be waived by the employee, who shall execute any consent forms or other documents required to allow the district continued access to employee's driving record and criminal record, if any.
- 2. During the course of employment with the district, all school bus operators shall immediately inform their supervisor in the event that they receive knowledge that they are under investigation, have been charged with, arrested, or convicted of any of the following:
 - a. Any felony
 - b. Any misdemeanor involving the possession, use, or distribution of illicit drugs
 - c. Any misdemeanor involving driving under the influence of alcohol and/or drugs
 - d. Reckless driving, inattentive driving, and/or negligent driving
 - e. Any misdemeanor involving moral turpitude, including but not limited to Injury to Children (Idaho Code 18-1501), Enticing of Children (Idaho Code 18-1509), and Disseminating Material Harmful to Minors (Idaho Code 18-1515).
 - f. Any suspension, disqualification, or revocation of a school bus operator's state of Idaho driver's license and/or commercial driver's license.
 - g. Any violation substantially similar to those set forth above occurring in any other jurisdiction, including any federal or state court, or the courts or tribunals of any other country.

Failure to comply with the provisions of this paragraph shall constitute cause for termination of employment. Employee may be suspended from work without pay pending outcome of court cases for incidents involving any of the above if it is deemed to be in the best interest of the safety of students.

3. Any school bus operator who is convicted of any of the following charges, pleads guilty, or "no-contest" to any of the following charges, regardless of whether the form or any judgment ultimately entered is of conviction or withheld judgment shall be terminated:

AUXILIARY SERVICES

Series 700

Policy Title Accident & Citation Reports

Code No. 702.55

- 1. All accidents or incidents involving district-owned vehicles must be reported immediately before moving the vehicle from the scene. The driver is responsible for reporting any accident or incident to the transportation office and the appropriate law enforcement agency. This procedure is to be followed whether the vehicle was in motion, temporarily stopped, parked, or being loaded or unloaded on public or private roadway. Failure to report an accident or incident, moving the vehicle or leaving the scene of an accident in which a school bus is involved without prior authorization from a law enforcement official or a transportation department official will result in a two-day suspension without pay and possible loss of bus driver's CDL license for one year.
- 2. It shall be the duty of any school bus operator who receives a traffic citation while in the scope of employment to immediately notify his/her supervisor. Supervisor must also be notified within thirty days of a conviction for any traffic violation (except parking) received while driving in any other type of vehicle outside the scope of employment.

Date of Adoption: 5/10/05 Deleted 8/26/14 Legal Reference: Code of Idaho

AUXILIARY SERVICES

Series 700

Policy Title <u>Certificated Bus Drivers</u>

Code No. 702.56

Certificated personnel who operate school buses are subject to the same rules and regulations that apply to school bus drivers and must meet all qualifications and training requirements consistent with Idaho State Code, the Standards for Idaho School Buses and Operations (SISBO), the Transportation Department Employee Policies and Procedures Manual, and District Policy.

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Date of Adoption: 5/10/05 Deleted 8/26/14 Legal Reference: Code of Idaho 33-1509

AUXILIARY SERVICES

Series 700

Policy Title Transportation Discipline

Code No. <u>702.57</u>

Appropriate student behavior is essential for a safe and positive environment while transporting students. Students are expected to conduct themselves in an orderly manner while waiting for and riding on the school bus. The bus driver has the same rights and responsibilities to maintain order on the bus as the teacher does in the classroom and it is vitally important not to distract the driver from his/her driving duties. School bus drivers are responsible for informing students of the bus conduct rules and procedures while riding the bus, and every reasonable effort should be made by the bus driver in attempting to solve discipline problems before citations are written. Parent contact should be made to address inappropriate student behavior prior to issuing a citation. Misbehavior on the bus or at the bus stop can deprive a student of their bus riding privileges. Should student behavior on the bus require a citation, the following procedures will be followed:

- 1. <u>First Citation Point (Tier One)</u> The driver conducts a conference with the student and contacts the parent.
- Second Citation Point (Tier One Level Two) The driver conducts a conference with the student and contacts the parent. A suspension from bus riding privileges may occur.
- 3. <u>Third Citation Point (Tier Two)</u> The Assistant Supervisor conducts a conference with the student, parents, and the school principal. A suspension from bus riding privileges may occur.
- 4. Fourth Citation Point (Tier Three)

Bus riding privileges are suspended for a minimum of five (5) days. The Assistant Supervisor or the Transportation Supervisor may recommend a suspension period not to exceed the rest of the school year unless the violation occurs within the last twenty (20) school days of the year. Behaviors occurring during the last twenty (20) school days of the school year may result in revoking bus riding privileges for a period not to exceed the first semester of the following school year.

5. Severity Clause:

A student can be temporarily suspended from bus riding privileges by the Transportation Supervisor or designee for behavior endangering the safety of the bus and/or its occupants. The Transportation Supervisor has the authority to request a four point citation, regardless of where a student is in the citation process, depending on the severity of the specific incident.

6. Citation Appeal Process

If the parent/guardian appeals the decision of the Transportation Supervisor, within five (5) days of suspension of bus riding privileges, the District's Transportation Hearing Committee made up of one (1) Transportation Assistant Supervisor, two (2)

AUXILIARY SERVICES

Series 700

Policy Title Establishing Bus Routes

Code No. 702.70

The bus supervisor, superintendent and board of trustees will establish bus routes on an annual basis.

- 1. Routes may be changed by board action to more adequately serve the district.
- 2. Bus routes will be established so that the pupil load on each school bus in the district will be as nearly equitable as possible.
- 3. Students will not be allowed to ride buses from one attendance zone to attend school in another attendance zone.

Date of Revision: <u>10/28/03</u> Deleted 8/26/14 Legal Reference: Code of Idaho <u>33-1502</u>