

**FOR ACTION**

**AGENDA ITEM:**

**September 11, 2012**

**SUBJECT: Musical Instrument Bid**

**MOTION:** That the Board of Education of Oak Park District 97 award the Musical Instrument Bid as delineated in the memoranda of August 21 and September 11, 2012 as follows:

String Instruments – William Harris Lee and Co. -- \$12,000  
Wind & Percussion Instruments – Music & Arts Center -- \$32,831  
Miscellaneous Instruments – Sam Ash Quikship Corp. -- \$14,065.50  
Digital Keyboards/Pianos – Cordogan's Pianoland -- \$29,407

for a total bid award of \$88,303.50.



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. for Finance & Operations  
Lisa Schwartz, Curriculum Coordinator

SUBJECT: Musical Instrument Bid

DATE: September 11, 2012

At the August 21, 2012 meeting, the Board of Education reviewed a recommendation for award of a musical instrument bid and was informed that one component, string instruments, did not receive any formal bids. Gabrielle Rosenblum secured quotations for these instruments, ranging in price from \$7,136 to \$13,742 (see attached spreadsheet).

Gabby learned as she acquired these quotations why no bids were received. First, one vendor who received the Invitation to Bid assumed he would receive the actual bid document once available; he did not understand that it was his responsibility to formally request such document and, secondly, the nature of this type of instrument generally has the purchaser personally select and try-out an instrument, rather than the typical bidding process.

In acquiring quotations, as had been included in the bid document, while Frank Hoffman was the defined manufacturer, the opportunity for "equivalent" was given. One vendor, specifically, the low quotation, did not meet the "equivalency" standards (quality of sound once instrument was played and quality of manufactured instrument). The second lowest quotation was provided by a vendor who supplied an "equivalent" and this met the two standards identified. The other two quotations were exactly quoted at the same dollar value because they are suppliers of the Frank Hoffman product.

Therefore, we are recommending award of the Musical Instrument Bid as follows:

String Instruments – William Harris Lee and Co. in the amount of \$12,000.  
Wind & Percussion Instruments – Music & Arts Center in the amount of \$32,831.  
Miscellaneous Instruments – Sam Ash Quikship Corp. in the amount of \$14,065.50  
Digital Keyboards/Pianos – Cordogan's Pianoland in the amount of \$29,407.

Total award equals \$88,303.50 compared to an estimated budget of \$118,000. Gabby will be present at the meeting to respond to any specific questions Board members may have regarding the string instruments.

tmo

attachments (2)





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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. for Finance & Operations  
Lisa Schwartz, Curriculum Coordinator

SUBJECT: Musical Instrument Bid

DATE: August 21, 2012

Since receiving the original memorandum specific to this bid, a sixth bid document surfaced during the day on Thursday, August 16, 2012. Our investigation shows that it was received by certified mail on Friday, August 10, 2012 and, between then and Thursday, August 16, 2012, it was misplaced but finally made its way to the proper recipient. The Assistant Superintendent for Human Resources, who oversees the mail, has reviewed with her staff how this could have happened and has further implemented more rigid procedures for handling of sensitive mail. This was not the lowest bid received.

The District has been in contact with the vendor and attached is a revised bid summary including the bid received.

We are continuing to recommend award of the Wind (\$27,766) and Percussion (\$5,065) instruments to Music & Arts Center and the Miscellaneous (\$14,065.50) to Sam Ash Quikship Corporation.

In terms of the Keyboard/Piano assessment, we are continuing to recommend Cordogan's Pianoland of Geneva, IL in the total amount of \$29,407. This includes the removal and disposal of 21 existing pianos at varying degrees of disrepair and non-use as well as the delivery and installation of the 15 new keyboards/pianos. The budgeted amount for musical instruments was \$72,000 and we are recommending award, exclusive of the String instruments, of \$46,896.50 and keyboard/pianos were budgeted at \$46,000 versus a bid of \$29,407.

This will return to the Board, at its September 11, 2012 meeting, for approval including a recommendation, borne from receipt of three quotes specific to the string instruments.

tmo

attachments (2)

## Musical Instrument Bid Tabulation

August 21, 2012

<b>STRING INSTRUMENTS</b>							
<b>Description</b>	<b>Quantity</b>	<b>Music &amp; Arts</b>	<b>Sam Ash Quikship Corp</b>	<b>Cordogan's Pianoland</b>	<b>Hendrick's Keyboards, Inc.</b>	<b>Heavenly Pianos, Inc.</b>	<b>Ortigara's Musicville</b>
3/4 Cello - Frank Hoffman Concert Cello	3	No Bid	No Bid				
4/4 Cello - Frank Hoffman Concert Cello	2	No Bid	No Bid				
1/2 String Bass - Frank Hoffman Concert Bass	1	No Bid	No Bid				
3/4 String Bass - Frank Hoffman Concert Bass	2	No Bid	No Bid				
<b>Total String Instruments</b>							
<b>WIND INSTRUMENTS</b>							
Bass Clarinet - LeBlanc Low Bb	3	\$3,960	\$3,996				
Bassoon - Fox Renard Model 51	1	\$3,658	\$3,690				
Tenor Saxophone - Seimer STS280 LaVoix II	4	\$5,132	\$5,180				
Baritone Saxophone - Yamaha YBS-52	1	\$3,694	\$3,784				
French Horn (Double) Holton H379 Intermediate French Horn	1	\$2,221	\$2,226				
Bass Trombone - Bach 50B3 Bass Trombone	1	\$3,163	\$3,167				
Tuba - Jupier 780L Concert Series 4 - Valve 3/4 BBb Tuba	2	\$5,938	\$5,914				
<b>Total Wind Instruments</b>		<b>\$27,766</b>	<b>\$27,957</b>				
<b>PERCUSSION INSTRUMENTS</b>							
Marimba - Yamaha YM-2400 C Intermediate	1	\$4,041	\$4,156				
Base Drum - Ludwig Concert Bass Drum w/LE788 Stand	1	\$1,024	\$1,032				
<b>Total Percussion Instruments</b>		<b>\$5,065</b>	<b>\$5,188</b>				

