

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING  
April 11, 2022 – 7:00 pm  
Vicksburg High School - PAC**

**M I N U T E S**

Members Present: David Schriemer, Jennifer Buikema, Tina Forsyth, Carol Lohman, Stephanie Willoughby, and Virgil Knowles

Members Absent: Dan Grabowski

Board Secretary Amy Manchester

Admins Present: Keevin O'Neill, Steve Goss, Matt Hawkins, Mike Barwegen, Sarah Bacalia, Amie McCaw, Allison Dygert, Adam Brush, Jessica Ponton-Wheeler, Rick Place, Sarah Dyer, Don Puckett, Tim Fuller

Guests Present: Lisa Coe, Erica and Holly Bishop, Brenda and Steve Peters, Stenger Family, Painter Family, Kayla Miller, Logan Jones, Max Dinzik, Clare Wilson, Kenny Dark, Jen and Doug Johnson, Kelly MacDonell, Tina Porter, Amanda Szesenzy, Julie Koeman, Denny Roehm

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President Knowles called the meeting to order at 7:05 pm.

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. Class of 2022 Senior Recognitions

Principal Brush recognized the Class of 2022 Valedictorian, Owen Bishop, and Salutatorian, Gage Stenger. He also recognized the top 10 students of the Class of 2022. Parents and significant educators were introduced.

2. Graduation

Principal Brush announced that graduation will be Thursday, May 26, 2022 at 7:00 pm in the Stadium.

3. Senior Awards will start with dinner at 6:00 pm, with award presentation afterwards in the PAC on May 19<sup>th</sup>.

B. Important Dates

Supt. O'Neill directed the Board to the list of important dates included with the packet, including the National Honors Society Induction Ceremony and the upcoming Gilmore Keyboard Festival.

C. Legislative Update

Supt. O'Neill reported that it has been a quiet few weeks in Lansing as lawmakers have been on spring break. Tax cuts have been a major discussion point. After the May Revenue Conference, the District will have a better idea of about the budget for next school year.

II. REPORTS AND PUBLIC INQUIRY

A. HS Forensics Science Curriculum Proposal - Rejean Kangas and Adam Brush

Principal Adam Brush and Biology and Science teacher Rejean Kangas presented a proposal for a new Forensics science class elective. The goal is to offer the new class in fall of 2022. They gave a class overview and answered questions from the Board.

B. Budget and Finance Report – Steve Goss

Asst. Supt. Goss presented the monthly budget progress report for March, 2022, showing total revenues of \$18,366,097; total expenditures of 20,207,964 and deficiency of revenue over expenditures of \$(1,841,867).

- C. Bid Award Recommendation  
Two competitive bids were received for the stadium sound system upgrade project. It is recommended to accept the bid from SVT. The system is the original in place since 2006 when the stadium was completed.
- D. Update on Building and Site Bonds, Series II  
Asst. Supt. Goss reported that the Bond sale was completed on March 30, 2022 and three bids were received. The net interest cost is 3.212%
- III. AUDIENCE  
No one wished to address the Board on a non-agenda topic.
- IV. BOARD ACTION REQUIRED
  - A. Approval of the March 14, 2022, Board Meeting Minutes: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously.
  - B. Approval of General Fund Invoices Totaling \$414,053.75 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.  
Motion carried unanimously by roll-call vote.
  - C. Approval of Purchase Card Disbursements for February, 2022, Totaling \$81,833.69 - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Forsyth.  
Motion carried unanimously by roll-call vote.
  - D. Approval of resolution to ratify the sale of the 2022 Building and Site Bonds, Series II - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Schriemer.  
Motion carried unanimously by roll-call vote.
  - E. Approval to award the low bid for the athletic stadium sound system improvements to SVT, LLC for a total cost of \$33,608 to be funded by the General Fund - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously by roll-call vote.
  - F. Approval to add a district-issued purchase card for the Middle School Assistant Principal, with a limit of \$2,500 - ROLL CALL VOTE: A motion for approval was made by Buikema and supported by Willoughby.  
Motion carried unanimously by roll-call vote.
  - G. Approval to Extend the Following Administrative Team Members' Individual Contracts for the 2022-23 School Year Based on Evaluations through 2021-22: A motion for approval was made by Forsyth and supported by Buikema.  
Motion carried unanimously.
    - 1. Principals
      - a. Adam Brush - HS Principal
      - b. Matt Hawkins - HS Asst. Principal
      - c. Dennis Kirby - MS Asst. Principal
      - d. Mike Barwegen - TY Principal
      - e. Sarah Bacalia - IL Principal
      - f. Amie McCaw - SL Principal
      - g. Rick Place - Pathways Principal
    - 2. Directors/Supervisors/Coordinators
      - a. Alyssa Thompson - Adult/Community Ed Director
      - b. Jessica Wheeler-Ponton - Communications Director
      - c. Sarah Dyer - Food Service Director
      - d. Michael Roy - Athletic Director
      - e. Don Puckett - Technology Director
      - f. Gail VanDaff - Director of Curriculum and Instruction

- g. Karen McKinstry - Transportation Director
- h. Nancy Spicketts - Facilities Director
- H. Approval to Extend the Following Non-Line Position Contracts for the 2022-23 School Year Based on Evaluations through 2021-22: A motion for approval was made by Forsyth and supported by Willoughby.  
Motion carried unanimously.
  - 1. Tim Fuller - Performing Arts Center Manager
- I. Approval to Extend the Following Contract as Per Contractual Agreement
  - 1. Stephen Goss - Asst. Superintendent: A motion for approval was made by Schriemer and supported by Willoughby.  
Motion carried unanimously.
- J. Approval of the Following Retirement Requests Effective June 10, 2022: A motion for approval was made by Buikema and supported by Lohman.  
Motion carried unanimously.
  - 1. Kathy Forsythe - 18 Years of Service
  - 2. Lisa Harbour - 24 Years of Service
  - 3. Jane Herbener - 33 Years of Service
  - 4. Stephanie Mallery - 25 Years of Service
  - 5. Terri Negri - 35 Years of Service
  - 6. Margo Staunton - 10 Years of Service
- K. 1st Reading Approval of HS Forensics Science Curriculum Proposal - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Willoughby.  
Motion carried unanimously by roll-call vote.
- L. 2nd Reading Approval of VCS Policies 1616, 3216, 4216 and 5511 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously by roll-call vote.
- M. Approval to go into Closed Session at the Request of the Superintendent for the Purpose of a Periodic Personnel Evaluation, which is in Accordance with Act 267 of the P.A. of 1987, Section 81, of the Open Meetings Act - ROLL CALL VOTE: A motion for approval to convene into closed session at 8:03 p.m. was made by Forsyth and supported by Lohman.  
Motion carried unanimously by roll-call vote.

President Knowles adjourned the closed session and reconvened regular session at 9:33 p.m.

With no further business to come before the Board, President Knowles adjourned the meeting at 9:35 p.m.

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President Virgil Knowles  
May 9, 2022

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Secretary Amy Manchester