

To: MCHS Board of Education

From: Jeff Easthon

Date: August 7, 2025

Subject: Permission to sell items

MCHS Board of Education,

I am looking to sell some valuable items that we no longer need in my department. We have recently purchased eleven new tubas from Lincoln Way High School. Because of this, we no longer will be using our old tubas. We have 8, and are looking to sell 4 or more of them this school year. I am looking for \$1000/tuba, but would be willing to settle for less because we have plenty of newer models to use going forward.

Additionally, in the past 3 years we purchased 70 textbooks for our French program. They are titled "Chemins." We purchased them at \$129/textbook and I would like to sell them at a depreciated price to a school that is currently using them. I believe that we could get \$50 or more per textbook because they are in great condition.

I would be happy to search for buyers for both and if given permission, I will speak to our financial team before making any deals or decisions.

Thank you for taking the time to consider my request.

Jeff Easthon

Department Chair for World Languages, Music and Art