MINUTES
Capitan Board of Education
Regular Board Meeting
September 15, 2025

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. **Introduction**

A. **Call to Order/ Roll Call** – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken**.**

1. **Ascertain a Quorum** – Mr. Rich ascertained that there was a quorum with the following members present:

Dennis Rich	**President**
Jim Nesbitt	**Vice President**
Zeke Greer	**Secretary**
Wes Hacker	**Member**
Dr. Joseph Fraley	**Member**

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal, Theresa Kennedy – School Counselor*

No Guest attending

Guests and Staff are given the option to view all meetings virtually on the District Facebook Page and the District YouTube channel.

I. **Introduction – President Rich**

B. **Pledge of Allegiance** – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. **Prayer** – Dr. Fraley offered a prayer over the meeting.

D. **Approval of Agenda** – Ability to float items within the Agenda (Action)

Mr. Lee recommended the approval to float items within the agenda. A motion to approve the agenda with the ability to float items within, was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley - Yes

E. **Approval of Minutes from the August 18, 2025, Finance Subcommittee Meeting**

Mr. Lee recommended the minutes from the August 18, 2025, Finance Subcommittee Meeting be approved, as presented. A motion to approve was offered by Mr. Greer, seconded by Dr Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

F. **Approval of Minutes from the August 18, 2025, Regular Board Meeting**

Mr. Lee recommended the minutes from the August 18, 2025, Regular Board Meeting be approved, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

II. **Presentations/Recognitions**

No Presentations were presented.

III. **Finance**

A. Discussion and Possible Action on the Following items:

1. *Cash Balance Report (Action)
2. *MTD Expenditures in Check Voucher Report (Action)
3. *Payroll Fund Totals (Action)
4. *Budget Adjustment Requests (Action)
5. *Utility Comparison (Action)
6. *Large Donations (Action)
7. *Approval of Consent Agenda (Action)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No comments

V. Board Items

1. Old Business

A. Discussion and possible action to approve CMS Board Policy I-7100/IKC Class Rankings/Grade Point Average – Third Reading (Discussion/Action)

Mr. Lee presented the Board with the policy I-7100/IKC and recommended approval, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

B. Approval for the 2024-25 Title IX Compliance Assurances (Discussion/Action)

Mr. Lee presented the Board with the Title IX Compliance Assurances and recommended approval, as presented. A motion to approve was offered by Mr. Hacker, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

C. Discussion regarding CMS Board Policy E-3900/EGAD: Copyright compliance – Second Reading (Discussion/Action)

Mr. Lee presented the Board Policy E-3900/EGAD and recommended approval, as presented. The Board was able to receive clarifications about concerned areas. A motion to approve was offered by Mr. Greer, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

D. Discussion regarding CMS Board Policy I-6400/IJNDB: Use of Technology Resources in Instruction – Second Reading (Discussion/Action)

Mr. Lee presented policy I-6400/IJNDB for discussion and recommended approval, as presented. A motion to approve was offered by Mr. Greer, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

E. Discussion regarding CMS Board policy I-6411/IJNDB-R Use of Technology Resources in Instruction – Regulation – Second Reading (Discussion Only)

Mr. Lee presented policy I-6411/IJNDB-R for discussion. This regulation added AI tools language. This regulation does not require Board approval.

F. Discussion regarding CMS Board Policy I-6431/IJNDB-E Use of Technology Resources in Instruction – Exhibit – Second Reading (Discussion Only)

Mr. Lee presented policy I-6431/IJNDB-E for discussion. This exhibit requires parental signatures and AI tools language has been added. This exhibit does not require Board approval.

G. Discussion regarding CMS Board Policy I-6450/IJNDC Use of Artificial Intelligence – Second Reading (Discussion/Action)

Mr. Lee presented policy I-6450/IJNDC for discussion and recommended approval, as presented. A motion to approve was offered by Mr. Hacker, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

2. **New Business**

A. Discussion and possible action to approve the disposition of obsolete equipment (Discussion/Action)

Mr. Lee presented the Board with a list of obsolete equipment for review and recommended approval, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

B. Discussion and possible action to approve the 2025 Preventative Maintenance Plan (Discussion/Action)

Mr. Lee recommended to approve the 2025 Preventative Maintenance Plan, as presented. Mr. Greer recommended removing the Covid-19 articles, as they no longer apply, updating the Operations Manager name and update the goals for the year. Mr. Lee agreed to make the changes. A motion to approve, with amendments, was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) – No comments.

VII. Superintendents Report – Mr. Lee

A. General Obligation Bond Election Update – Mr. Lee will be presenting at Alto Country Club, Tinnie, and Carrizozo. There will be a forum in Traylor Gym for the board candidates and village trustee candidates. Flyers and yard signs will be available.

B. Homecoming Week – there were activities the whole week. Best spirit we've seen.

C. Tiger Stadium Renovations – Working with sports to get the track finished. Hoping for October 1st. Scoreboard and play clocks should be installed after the track completion.

D. Current Opening (2025-26) – Math Instructional Coach (1)

E. Current Enrollment Report – CES – 207, CMS – 101, CHS – 153, Total is 461.

F. Upcoming Events

1. 10/2 End of First Nine Weeks
2. 10/2 40th Day
3. 10/6-9 P/T Conferences

VIII. New Agenda Items for Next Meeting – Board Members

A. Mr. Hacker asked if the passing periods time at 3 minutes was too short and could be looked at. Also concerned about lunch times and students being able to eat.

B. Senior Parking space painting – Mr. Greer asked if Seniors could have the option to paint their parking space again. This was done in previous years before Covid and he would like to see it brought back.

C. Would like a quote for a new marquee from WatchFire.

D. Would like to see the Weight room door be painted with the Tiger or Powerlifting theme.

IX. Adjournment – at 7:06 PM, a motion to adjourn was made by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

APPROVED:

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President, Dennis Rich **Secretary, Zeke Greer**