



## Board of Education

Minutes of Work Session  
The Board of Education

A Work Session of the Board of Education of Fort Smith Public Schools was held June 11, 2018, beginning at 5:30 PM in the Service Center, Bldg B.

Board Members Present: Ms. Jeannie Cole, Mr. Bill Hanesworth, Ms. Yvonne Keaton-Martin, Mr. Greg Magness and Mr. Wade Gilkey. Ms. Susan McFerran and Ms. Talicia Richardson were absent. Administrators and Staff Present: Dr. Doug Brubaker, Superintendent, Dr. Gordon Floyd, Deputy Superintendent, Dr. Terry Morawski, Chief Operations Officer, Mr. Charles Warren, Chief Financial Officer, Ms. Zena Featherston Marshall, Executive Director of Communication and Community Partnerships, Mr. Martin Mahan, Executive Director of Human Resources, Mr. Darian Layes, Executive Director of Student Services, and Ms. Nadine Brooks, Secretary to the Superintendent.

Mr. Hanesworth, vice president, called the meeting to order at 5:30 p.m.

### **CONSIDER SPECIAL EDUCATION 2018/2019 TUITION AGREEMENT WITHIN RESIDENTIAL FACILITIES WITHIN DISTRICT**

Dr. Owen presented the 2018-2019 Tuition Agreement for each Residential Facility housed in the Fort Smith Public School District for review. He reported that the District must submit these forms on an annual basis to verify that our district agrees to provide related services to students identified as needing speech, occupational therapy, and/or physical therapy in accordance with federal and state guidelines. The District complies with these federal and state rules. Ms. Kathy Haaser, Director of Special Education, was present for questions. After discussion, the administration recommended that the Board approve the Tuition Agreement with Residential Facilities within the District for 2018-2019 at the June 25 Board of Education meeting.

### **CONSIDER APPROVAL OF 2018/2019 SCHOOL IMPROVEMENT PLANS**

Dr. Barry Owen reported that under the provisions of ESSA (Every Student Succeeds Act) the Arkansas Department of Education requires that all schools submit a School Improvement Plan for the upcoming school year. These plans must be approved by the School Board and posted to each school's website by August 1. He reported that the School Improvement Plans for all schools were submitted on May 1, 2018 for review by the District Leadership Team. Feedback and recommendations were provided to each building based on these reviews. All schools have made revisions based on feedback and resubmitted their plans for School Board approval. Dr. Kellie Cohen, Director of Student Achievement & Accountability, and Ms. Caroline Neel, Supervisor of Curriculum & Federal Programs, were present for questions. Mr. Gilkey asked for quarterly progress updates.

After discussion, the administration recommended the Board approve the 2018-2019 School Improvement Plans at the June 25 Board of Education meeting.

**CONSIDER APPROVAL OF THE 2018-19 TITLE I PART C MIGRANT EDUCATION GRANT**

Dr. Owen reported that the Fort Smith Public Schools Migrant Education Program provides supplemental academic and supportive services to the children of families who migrate to find work in the agricultural and fishing industries. The program is designed to help migrant children who are uniquely affected by the combined influences of poverty, language, cultural barriers and the migratory lifestyle to meet the same challenging academic content and student academic achievement standards that are expected of all children. He reported that the Arkansas Department of Education requires local school boards approve the attached assurances to be eligible for grant funding. Ms. Susan Boone, Supervisor of Special Programs, was present for questions. After discussion, the administration recommended that the Board approve the 2018-2019 Title I Part C Migrant Education Grant assurances at the June 25 Board of Education meeting.

**CONSIDER APPROVAL OF INSURANCE RENEWAL PREMIUMS**

Dr. Brubaker presented the 2018-2019 insurance premiums scheduled to be renewed effective July 1, 2018. The following table provided details premium rates for each policy listed.

<b>Policy</b>	<b>Provider</b>	<b>2017-2018</b>	<b>Difference</b>	<b>2018-2019</b>
Student Accident	L.E. Smith & Associates	\$83,055		\$83,055
Professional Liability	BHC	\$28,094		\$28,094
Property	ASBA	\$602,428	\$2,439	\$604,867
Vehicle	ASBA	\$81,726	(\$138)	\$81,588
Mobile Equipment	ASBA	\$2,700	\$50	\$2,750
<b>Total</b>		<b>\$798,003</b>	<b>\$2,351</b>	<b>\$800,354</b>

All policies listed above remain consistent with the prior year in regards to both coverage and deductible. After discussion, the Administration recommended that the Board approve these insurance policies for the 2018-2019 fiscal year at the proposed costs.

**CONSIDER MILK & BREAD CONTRACTS FOR 2018-2019**

Dr. Brubaker presented one bid for dairy products and one bid for bread products. Mr. Phillip Garcia, Director of Child Nutrition, was present for questions. After discussion, the administration recommended that the District award the 2018-2019 milk contract to Hiland Dairy and the bread contract to Harris Baking Company at the June 25 Board of Education meeting.

**CONSIDER APPROVAL OF THE 2018/2019 BOARD OF EDUCATION MEETING SCHEDULE**

Dr. Brubaker reported that last April the Board adopted a meeting calendar for April 2017 through June of 2018. He presented an updated meeting calendar for July 2018 through June 2019.

After discussion, the administration recommended that the Board adopt the attached calendar at the June 25 Board of Education meeting.

**OTHER BUSINESS**

Mr. Hanesworth asked board members to consider a slate of officers for consideration at the June 25 Board meeting.