



## LETTER OF AGREEMENT

We, the undersigned, agree to accept the terms of the proposal that was provided and will return this signed Letter of Agreement, along with a deposit of 50% of the cost of General Fee listed on the proposal to the address listed below:

Educational Leadership Solutions  
c/o Dr. Gary Zabilka  
5 Lisa Lane  
Hawthorn Woods, IL. 60047

Upon receipt of both the signed Letter of Agreement and the deposit the planning for the Strategic Planning process may commence.

Upon successful completion of the Strategic Planning process, an invoice for the balance of the General Fee will be provided, as well as for any incurred expenses not to exceed the amount listed in the proposal.

Approved:

\_\_\_\_\_  
Kevin Daly, Board President and/or  
Dr. David Russo, Superintendent  
On behalf of:  
Lincolnwood School Dist. #74 Board of Education

\_\_\_\_\_  
Date

*Gary T. Zabilka*  
Dr. Gary T. Zabilka, Partner  
Educational Leadership Solutions

September 1, 2023  
Date