

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

December 16, 2015

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 2:03 p.m. on Wednesday, December 16, 2015, in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Charles Carlson, Vice-Chairman
Ms. Kay Franklin, Secretary
Mr. Tom Winn, Member
Ms. Irene Rodríguez-Dubberly, Member
Ms. Eunice Sosa, Member
Ms. Beverly Meyer, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Jeff Goldhorn, Associate Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resources
Dr. Carolyn Castillo, Component Director, School and Community Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Lynn Heatherly, Component Director, iTCCS Programming Services
Ms. Harriett Jackson, Component Director, Infrastructure and Network Services
Ms. Sherry Marsh, Component Director, Special Education
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Ms. Pat Nickle, Component Director, Consulting Services
Mr. Wayne Parker, Component Director, Systems & Operations
Mr. Mike Peterson, Component Director, Technology Development & Facilities Services
Ms. Jamie Dunevant, Executive Assistant

AUDIT PRESENTATION

Ms. Janet Pitman with ABIP provided an overview of the 2014-2015 audit. (Information Only)

COMMITMENT OF FUND BALANCE

Mr. Winn made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED that the Board of Directors hereby establishes \$132,307 of non-spendable fund balance and \$10,235,527 in commitments of its General Fund Balance.

2014-2015 AUDIT REPORT

Mr. Carlson made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the audit report submitted by Alonzo, Bacarisse, Irvine & Palmer, P. C., independent auditors for the Board of Directors for the fiscal year ended August 31, 2015, be and is hereby approved and accepted.

MINUTES OF THE OCTOBER 28, 2015 MEETING

Ms. Sosa made a motion that the following resolution be adopted. Ms. Meyer seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the October 28, 2015 Board of Directors meeting.

AMENDMENTS TO THE 2015-2016 OFFICIAL BUDGET

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2015-2016 budget amendments reflected in the agenda.

CONTRACTS OVER \$25,000

Mr. Carlson made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

PERSONNEL – NEW EMPLOYEES AND SEPARATIONS (PROFESSIONAL STAFF)

Mr. Carlson made a motion that the following resolution be adopted. Ms. Rodríguez-Dubberly seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

NAME	ASSIGNMENT	EFFECTIVE DATE	PREVIOUS EMPLOYMENT
Kahn, Cheri	Educational Specialist, Discipline/Behavior	12-Oct-2015	Special Education Coordinator Judson ISD
Salinas, Vanessa	*Educational Specialist, Head Start Education	9-Nov-2015	Head Start Teacher San Felipe Del Rio CISD
Selvaraj, Meyyazhakan	*Software Developer, iTCCS	16-Nov-2015	Cobol Developer Y&L Consulting
Shunmuga Raja, Aarthy	Java Developer	12-Oct-2015	Independent Contractor
Sukesan, Sandhya	*Software Developer, iTCCS	16-Nov-2015	Cobol Developer Y&L Consulting
Tollett, Richard	Systems Programmer I, Consulting Services	2-Nov-2015	Director of Technology Pearsall ISD

*New Position

SEPARATIONS (PROFESSIONAL STAFF)

NAME	ASSIGNMENT	EFFECTIVE DATE	REASON
Wilson, Catherine	Educational Specialist, Special Education Curriculum & Instruction	19-Nov-2015	Resignation

PROPOSALS

Ms. Rodríguez-Dubberly made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed:
Renewal Proposal for Specialty Printing

2016 BOARD ELECTION

Ms. Franklin made a motion that the following resolution be adopted. Ms. Meyer seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors authorizes the Executive Director to conduct a board of election and if the election is uncontested, the Executive Director may determine that no election be held and declare the unopposed candidates elected to office. The Center shall notify the Commissioner of Education the results of an election, whether contested or uncontested.

HEAD START SHARED GOVERNANCE PLAN: SHARED DECISION MAKING & POLICY COUNCIL

Ms. Sosa made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Shared Governance Plan: Shared Decision Making & Policy Council Composition for 2015-2016.

FOR INFORMATION ONLY ITEMS

- Head Start Policy Council Reports
- Expenditures in Excess of \$25,000
- State Board for Educator Certification Notification
- Investment Report
- Accounts Receivable
- Executive Director's Report

EXECUTIVE SESSION – EXECUTIVE DIRECTOR EVALUATION

Adjourn to Executive Session at 3:29 p.m.

ACTION CONSIDERED IN EXECUTIVE SESSION

Mr. Carlson made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors directs that action be taken as defined in Executive Session.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:49 p.m.

Approved: Board Chairman

Attested: Board Secretary