

TO: School Board

FROM: Peter Olson-Skog, Superintendent

DATE: June 16, 2025

SUBJECT: 2025-26 ROUTINE ORGANIZATIONAL MATTERS

RECOMMENDED RESOLUTION

BE IT RESOLVED by the School Board of Independent School District 197 for the school year 2025-2026:

- A. That Old National Bank, MN Trust, Minnesota School District Liquid Asset Fund, Associated Bank, and US Bank are designated as official depositories of school district funds, subject to their furnishing collateral security and otherwise complying with the provisions of M.S. 118A.03; and:
- a) The School Board treasurer or chief financial officer is authorized to accept and release collateral as required;
 - b) The officers of the School Board, the Superintendent, and the chief financial officer and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depositories;
 - c) The depositories are authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on School District funds in accordance with M.S. 47.41; and
 - d) This resolution shall be valid until superseded.
- B. That the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by M.S. 471.38 and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
- C. That, as permitted by M.S. 123B.52, the superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board.

- D. That the Superintendent or designee be authorized to make payments between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
- a) Payments of claims which cannot be deferred until the next Board meeting without loss to the district of a discount privilege, or because of contract terms, purchase order terms, or a vendor's standard terms which are part of a contract, in accordance with M.S. 123B.02, Subd. 18.
- E. That the School District continues membership in the following organizations or associations for the 2025-2026 school year:
1. Minnesota School Boards Association (MSBA)
 2. Minnesota State High School League (MSHSL)
 3. Association of Metropolitan School Districts (AMSD)
- F. That the Saint Paul Pioneer Press be designated as the official newspaper for official and legal publication purposes in accordance with Minnesota Statutes Chapter 331A.
- G. That imprest funds be authorized in the amount of \$12,250, that the superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the district, excluding salaries and personal expenses, which it is impractical to pay in any other manner, and for travel expense advances, all as permitted by M.S. 123B.11.
- H. That the Assistant Superintendent is appointed LEA Representative in filing an application for funds as provided under Public Law 107-1010 for the 2023-2024 school year. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal statutes, regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of the application.