

**PARKROSE SCHOOL BOARD 2023-24 MONTHLY FINANCIAL STATEMENTS**  
**Apr-24**

FUND	FUNCTION	OBJECT	LOCATION	Description	Amended			
					Budget	YTD Transactions	Encumbrance	Balance
100	2310	122	130	BOARD OF EDUCATION - Substitute Classified	\$ 3,500.00	\$ 3,210.04	\$ -	\$ 289.96 (a)
100	2310	221	130	SOCIAL SECURITY	\$ 800.00	\$ 247.10	\$ -	\$ 552.90 (a)
100	2310	231	130	WORKERS COMPENSATION	\$ 150.00	\$ 13.78	\$ -	\$ 136.22 (a)
100	2310	232	130	UNEMPLOYMENT	\$ 80.00	\$ 9.01	\$ -	\$ 70.99 (a)
100	2310	233	130	Oregon Paid Family and Medical Leave	\$ 180.00	\$ 32.11	\$ -	\$ 147.89 (a)
100	2310	310	130	BOARD OF EDUCATION - Additional Salary & Benefits	\$ -	\$ -	\$ -	\$ -
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ -	\$ -	\$ -	\$ -
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,120.00	\$ 1,300.12	\$ -	\$ 819.88 (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ -	\$ -	\$ -	\$ -
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 3,710.00	\$ 104.00	\$ -	\$ 3,606.00 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 265.00	\$ -	\$ -	\$ 265.00
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 1,120.00	\$ -	\$ -	\$ 1,120.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,150.00	\$ -	\$ -	\$ 2,150.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 408.00	\$ 4,438.86	\$ -	\$ (4,030.86) (a)
100	2310	461	130	BOARD OF EDUCATION-Non-Consumable Supplies & Materials	\$ -	\$ -	\$ -	\$ -
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 13,166.00	\$ 12,897.75	\$ 1,675.00	\$ (1,406.75) (a, b)
					<b>\$ 27,649.00</b>	<b>\$ 22,252.77</b>	<b>\$ 1,675.00</b>	<b>\$ 3,721.23</b>

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

**LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2023-24 - BOARD OF EDUCATION**  
4/30/24

**Salary & Benefit Account Lines**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
10/1/2023		Salary & Benefit Acct Lines	Sep & Oct Student Board Members	\$1,334.83	\$ -	
11/1/2023		Salary & Benefit Acct Lines	Nov Student Board Members	\$460.45	\$ -	
12/1/2023		Salary & Benefit Acct Lines	Dec Student Board Members	\$418.20	\$ -	
1/1/2024		Salary & Benefit Acct Lines	Jan Student Board Members	\$334.76	\$ -	
2/1/2024		Salary & Benefit Acct Lines	Feb Student Board Members	\$308.48	\$ -	
3/1/2024		Salary & Benefit Acct Lines	Mar Student Board Members	\$446.73	\$ -	
4/1/2024		Salary & Benefit Acct Lines	Apr Student Board Members	\$208.59	\$ -	
	Acct's					
	100.2310.0122.130.000	\$3,210.04	Additional Salary			
	100.2310.0221.130.000	\$247.10	Social Security			
	100.2310.0231.130.000	\$13.78	Workers Compensation			
	100.2310.0232.130.000	\$9.01	Unemployment			
	100.2310.0233.130.000	\$32.11	OR Paid Leave			
		\$3,512.04		\$ 3,512.04		

**TRAVEL - OUT OF DISTRICT**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
8/1/2023		100.2310.0342.130.000.000	PerDiem Reimb - B Rivas	\$ 130.00	\$ -	
8/1/2023		100.2310.0342.130.000.000	PerDiem Reimb - E Rawlins	\$ 93.00	\$ -	
9/1/2023		100.2310.0342.130.000.000	Hotel costs for board members - Summer Conf (Rawlins, Rivas & Tabron)	\$ 1,077.12	\$ -	
				\$ 1,300.12		

**Postage**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0353.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	

**ADVERTISING**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
9/1/2023	240237	100.2310.0354.130.000.000	FlashAlert Fee	\$ 104.00	\$ -	
		100.2310.0354.130.000.000		\$ -	\$ -	
				\$ 104.00		

**PRINTING & BINDING**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0355.130.000.000		\$ -	\$ -	
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -	\$ -	

**Election Services**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0388.130.000.000		\$ -	\$ -	
		100.2310.0355.130.000.000		\$ -	\$ -	
				\$ -	\$ -	

**SUPPLIES & MATERIALS**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
9/1/2023	V531536	100.2310.0410.130.000.000	BOE Retreat lunches	\$ 152.00	\$ -	Safeway
9/1/2023	V279717	100.2310.0410.130.000.000	BOE Retreat drinks and treats	\$ 97.18	\$ -	Safeway
10/1/2023	240321	100.2310.0410.130.000.000	Name Plates for board members	\$ 132.93	\$ -	Office Depot Business Solutions
11/1/2023	51694448	100.2310.0410.130.000.000	Canvas Prints	\$ 45.75	\$ -	Easy Canvas Prints
3/1/2024	1419	100.2310.0410.130.000.000	Tote Bages for Appreciation Week	\$ 2,765.00	\$ -	Parkrose HS
4/1/2024	V821454	100.2310.0410.130.000.000	400 Blank totes for appreciation week	\$ 1,246.00	\$ -	Shirtspace.com
		100.2310.0410.130.000.000		\$ -	\$ -	
		100.2310.0410.130.000.000		\$ -	\$ -	
				\$ 4,438.86		

**NON-CONSUMABLE SUPPLIES**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
		100.2310.0461.130.000.000		\$ -	\$ -	
				\$ -	\$ -	
				\$ -	\$ -	

**DUES AND FEES**

Date	PO / REQ #	Account	Line Memo	Debit	Credit	Vendor
9/1/2023	240182	100.2310.0641.130.000.000	Policy Update Subscription Update	\$600.00	\$ -	OSBA
9/1/2023	240235	100.2310.0641.130.000.000	Boardbook Subscription	\$2,750.00	\$ -	OSBA
9/1/2023	240235	100.2310.0641.130.000.000	Summer Conference - Rawlins, Rivas & Tabron	\$1,215.00	\$ -	OSBA
9/1/2023	240322	100.2310.0641.130.000.000	OSBA 23/24 Annual dues & membership	\$5,952.75	\$ -	OSBA
11/1/2023	240533	100.2310.0641.130.000.000	Registration OSBA Nov Conf - 4 board members \$595 per person	\$2,380.00	\$ -	OSBA
		100.2310.0641.130.000.000		\$ -	\$ -	
				\$ 12,897.75		

**TOTAL EXPENSES TO DATE \$ 22,252.77**

**LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2023-24**

4/30/2024

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor	Description
	9/1/2023	100.2310.0641.130.000.000	\$ 280.00	415	240387	Mult. Education Svc Dist (MESD)	OSBA Regional Dinner
	9/1/2023	100.2310.0641.130.000.000	\$ 800.00	416	240388	OR School Personnel Assoc (OSPA)	Legal Assitance Trust
	11/1/2023	100.2310.0641.130.000.000	\$ 595.00	562	240533	OSBA	Registration OSBA Nov Conf
<b>Total Encumbrances</b>			<b>\$ 1,675.00</b>				