

On Thu, Jun 4, 2026 at 1:39 PM Upgraid Research <research@upgraid.us> wrote:

Dear Freedom of Information Officer,

Hope this finds you well. Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I respectfully request electronic copies of existing records held by Summit Hill SD 161. Specifically, we are interested in the following documents:

1. Utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, and water, where applicable. Alternatively, energy use per building would also perfectly work for this (per month for a full year for gas/electricity/and whichever other fuel might be relevant)
2. The most recent final copy of each of the following, if completed, received, or adopted on or after January 1, 2020:
 - Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and
 - Energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report.

This request seeks existing records only. Electronic copies by email or a download link are preferred. If responsive records are already publicly available online, a direct link is sufficient. If the District does not maintain a requested category of records, a short statement to that effect would be appreciated.

Commercial-purpose disclosure: Upgraid RE is conducting research regarding energy efficiency and capital-investment needs of public facilities. Records or information derived from records may be used in commercial research and business activities. Please treat this request as a request for records to be used for a commercial purpose under 5 ILCS 140/3.1.

Please advise before incurring any fees above \$25. If the request is considered unduly burdensome, please identify the specific concern and provide an opportunity to narrow the request to manageable proportions.

Thank you for your assistance. Really appreciate your help on this!!

Best regards,
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