

District: Tupelo Public School District
Section: B - School Board Operations
Policy Code: BCBCA - School Board Member Access to District Data

Board members are entitled to reasonable access to District information necessary to perform the duties of the office and may individually request that the superintendent or his/her designee provide such information to them in a reasonable and timely manner. To promote efficiency in the office of the superintendent and maintain the District's focus of educating children, these procedures shall be followed:

1. A Board member requesting information outside of a Board meeting shall give to the superintendent a written explanation of how the requested information will assist the Board member in the performance of his/her job.
2. If the superintendent determines that the request is not bona fide or is overly burdensome, the superintendent shall advise the Board member in writing of such determination and that the Board member may:
 - a. Appeal the superintendent's decision to the entire Board by having the issue placed on the agenda for consideration at the next regularly scheduled Board meeting; or,
 - b. Make a public information request for such information and individually pay all cost associated with this requests as specified in the District's policy on public access to District information.
3. Each Board member has an affirmative duty to protect the confidentiality of any confidential information to which he/she may have access.

Adopted Date:

Approved/Revised Date: