

# **LIVONIA PUBLIC SCHOOLS**

**Division of Human Resources**

**Memorandum**

**TO:** Randy Liepa, Ph.D., Superintendent  
**FROM:** Cynthia E. DeMan, Director of Personnel  
**DATE:** November 27, 2012  
**SUBJECT:** Committee of the Whole – Policy Committee

At the subcommittee held on Monday, November 26, 2012 two items were discussed by the policy committee.

The first item discussed was a request from a family for early graduation for their student per the recent changes to Board Policy IHF – Graduation Requirements Section 1 and Section 2.

The second item discussed was changes to Board Policy BCAC – Board Operations Special Meetings.

I am requesting that both of these items be placed on the December 3, 2012 Committee of Whole agenda for discussion.

Copies of both policies have been attached.

To: Randy Liepa, Superintendent  
From: Steven Archibald, Director  
Date: November 28, 2012  
Subject: Request for Early Graduation

We have a request for early graduation from the parents of a Franklin student. The request is for the student to graduate in June 2013 after six semesters of high school. Such a request can be granted upon your recommendation and approval from the Board of Education.

I fully support this request and ask that this item be placed on the Committee of the Whole agenda for December 3, 2012.

jy

# BOARD POLICY

IHF - Section #1

## INSTRUCTIONAL PROGRAMS GRADUATION REQUIREMENTS

November 19, 2012

### GRADUATION REQUIREMENTS (2012, 2013, 2014, 2015)

1. **Number of Classes:** Each student shall be registered as a full time student for a minimum of eight (8) semesters. Exceptions for the second semester of the senior year for which special schedule arrangements are necessary may be approved by the principals.
2. **Credit Requirements:** A minimum of 23 units of credit (one unit equals one credit) must be successfully earned.
3. **Credit Earned Prior to High School:** A student who, prior to entering high school, successfully completes a course at a Michigan public school that is aligned with the high school course content expectations will earn credit toward fulfilling the graduation requirements. A list of courses for which this applies will be maintained by the Office of Instruction. Grades for these courses will not be used in the calculation of the student's high school grade point average.
4. **Common Learnings:** Each student is required to earn a minimum of 16 credits in the area of common learnings outlined below:  
**A minimum of sixteen (16) units of credit must be earned in the following areas:**
  - A. Language Arts (Grades 9, 10, 11, and 12) ..... 4.0 units
    - 1 unit Language Arts 9
    - 1 unit Language Arts 10
    - 1 unit Language Arts 11 electives
    - 1 unit Language Arts 12 electives
  - B. Mathematics ..... 4.0 units  
4 units of mathematics which must include at least Geometry, Algebra I and Algebra II (or an equivalent) with a math or math-related class in the final year.
  - C. Science ..... 3.0 units
    - 1 unit Biology
    - 1 unit Chemistry
    - 1 unit Physics/Physical Science
  - D. Social Studies..... 3.0 units
    - 1 unit World History
    - 1 unit U.S. History
    - 0.5 unit American Government
    - 0.5 unit-Economics
  - E. Physical Education ..... 0 unit
    - 0.5 unit Personal Fitness
    - 0.5 unit Health
  - F. Visual, Performing, and/or Applied Arts ..... 1.0 unit

**TOTAL ..... 16 units**

5. **Electives:** Of the 23 units required for graduation, 7 units of credit may be electives.
6. **Online Learning Experience:** Students are required to experience twenty (20) hours of online learning. The requirement will be met through online experiences provided in high school core required courses.
7. **Personal Curriculum Plan:** A personal curriculum plan may be developed for a student in which graduation requirements are modified in accordance with the state mandated Michigan Merit Curriculum.
8. **Testing Out:** A student will receive credit for a Michigan Merit curriculum course in which the student earns a qualifying score on the test out that measures a student's understanding of the subject area content expectations that apply to the credit. Test out scores will not be used to calculate grade point average. Testing out is not a credit recovery option.
9. **Required Testing:** As a requirement for graduation, a high school student must participate in all state or federal academic testing programs which the School District is required to administer, unless otherwise indicated in an Individualized Education Program (IEP), a Section 504 Plan, or similar program of services. A high school student's failure to meet this requirement will render him/her ineligible for a high school diploma, and will preclude that student's participation in graduation commencement exercises. Any deviation from this requirement must be approved by the Superintendent or his/her designee.
10. **Early Graduation:** If a student meets all other requirements, approval for early graduation may be granted at the end of seven (7) semesters. To apply for early graduation, the Application for Early Graduation and a letter to the principal must be completed by the end of the first card marking of the student's senior year. Approval for early graduation will be contingent upon educational experiences or training in high school which have afforded the student early entry into college or an advanced training program, a concrete job offer utilizing these educational experiences, or family financial need. Diplomas will be issued in June. An exception to this section may be granted with approval of the Board of Education upon the recommendation of the superintendent.