

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2016-2017**

Deadline for T-Tess teacher orientation (Walk-throughs may begin immediately after orientation date)	August 22, 2016
Formal Observations begin	September 7, 2016
Deadline for goal setting conferences:	September 30, 2016
Deadline for part I of goal setting form	September 30, 2016
Deadline for completion of formal observation of <i>probationary</i> teachers	September 14, 2015
Deadline for completion of formal observations (Except for late-hires and second observations)	January 31, 2017
End of Year conferences begin for all teachers	April 3, 2017
Deadline for completion of End of Year conferences	April 28, 2017
Written summative evaluations completed after EOY conference	Released to teachers within ten (10) days after conference
Final date to release summative evaluations	May 11, 2017
All summative evaluations must be completed, signed and in Eduphoria on or before this date.	May 19, 2017

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During administration of standardized tests
- One the days before and after a school holiday:
 - * September 2nd and September 6th
 - * November 18th and November 28th
 - * December 16th and January 3rd
 - * January 5th and January 9th
 - * January 13th and January 17th
 - * March 10th and March 20th
 - * April 12th and April 18th