

**MINOOKA COMMUNITY HIGH SCHOOL
DISTRICT #111
REGULAR MEETING
WEDNESDAY, OCTOBER 15, 2025**

CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by President Laura Hrechko. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Laura Hrechko	X	
• Jim Grzetich	X	
• Tim Juskiewicz	X	
• Mike Brozovich	X	
• Terry Spivey	X	
• Mike Hoyt	X	
• Bert Kooi	X	

Additionally, present were:

• Dr. Rob Schiffbauer	X
• John Troy	X
• Dr. Phillip Pakowski	X
• Kristi Boe	X
• Jamie Soliman	X
• Michele Williamson	X

The Pledge of Allegiance was recited.

PUBLIC COMMENTS

There were no public comments heard.

PRESENTATIONS

Lauterbach & Amen, LLP – FY 25 Audit

Allison Kmen from Lauterbach & Amen, LLP presented the annual audit report which was provided to board members and provided in the board packet prior to the meeting. There were no or concerns and it is anticipated for acceptance at the end of the meeting.

ADMINISTRATIVE REPORTS

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer noted that homecoming week was a huge success with a lot of participation, He added that 2,400 students attended the homecoming dance. He reported that Coffee and Connection with the

Superintendent and members of the Administrative Team will be November 7th at 9 am in the Administrative Board Room. Dr. Schiffbauer along with Mr. Troy, Mr. Murphy, and Mr. Wikoff attended the Clear Armor demonstration on October 9th. This was held at the Grundy County Sheriff's Department. The district received Clear Armor estimate bids for South Campus and will look into bids for Central Campus and look further into the budget once projects are completed next year. Pre ACT testing was held on October 8, 2025, he commended Dr. Pakowski on administering and preparing staff and students for the testing day.

Mr. Kooi commended Mrs. Soliman on her School Improvement Team update and Student Focus update provided in the board packet.

CONSENT AGENDA

MOTION: by Juskiewicz, seconded by Grzetich, to approve the consent agenda as presented:

A. Open Session Minutes

1. September 17, 2025 Regular Meeting
2. September 17, 2025 E-Learning Hearing
3. September 17, 2025 Budget Hearing
4. September 24, 2025 Special Board Meeting

B. Financial Reports

1. Monthly Financial Reports
2. Payment of Bills/Total
3. Employee Payroll
4. Imprest Fund Report/Total
5. Activity Fund Report
6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Brozovich, Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Motion was carried Time: 6:10 p.m.

DISCUSSION ITEMS

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer reported that a meeting was held on October 7, 2025. He added that the Denim and Diamond event tickets are now on sale and next the Foundation will work on sponsors for the event.

Legislative Update:

Dr. Schiffbauer informed board members that the veto session started October 14, 2025. As is stands today there is no education related legislation concerns and Dr. Schiffbauer will keep board members updated.

GAVC – The GAVC meeting was held September 22, 2025. Dr. Schiffbauer reported that the project house is under contract with an offer of \$503,000 which is approximately a \$53,000 profit that will be returned to the

GAVC program. An open house was held Thursday October 9th. Dr. Schiffbauer thanked Mr. Hoyt and Mr. Kooi for attending and joining him at the open house.

GCSEC – Dr. Schiffbauer stated that a meeting was held on October 15, 2025 and reported that posting period

for the Director's position will end this week and the process will begin to replace Mr. Sandburg who is retiring at the end of the school year. Dr. Schiffbauer expressed his interest to the GCSEC chair that he would like to be a part of the replacement process as well as Mrs. Rachel Kinder at District 201. In addition, the GCSEC audit is close to completion. Lastly, the cooperative is still in need of paraprofessional.

FY26 Curriculum Proposal – 1st Reading:

The Curriculum Proposal was provided in the board packet for review. Dr. Pakowski along with Mr. Grzetich, Mr. Kooi, Dr. Schiffbauer and Department Chairs met on October 8, 2025. Dr. Pakowski discussed the proposals are CTE dominate with the additions to the CTE building. As well as an automotive line of classes, a Fire Science line of coursework, increased woods, construction and welding course lines. In regards to dual credits, a second teaching course was added to the proposal, Technology for the Teaching Profession was added and is conducted through University of St. Francis. MCHS currently offers Intro to the Teaching Profession for juniors and seniors and as a result this can offer students five credit hours through University of St. Francis if taken consecutively. Lastly, Dr. Pakowski along with Dr. Schiffbauer and Jon Calder met with Minooka and Channahon Fire Departments, both departments are very interested and excited in the Fire Science Program and sharing their training facilities with MCHS students. This can allow students once they have graduated and or turn 18 years of age to sit for the Fire Fighter's exam. There were no concerns and a second and reading and possible approval of the Curriculum Proposal will be held at the November meeting.

Board and Superintendent Appointees:

A list of the FY26 Board and Superintendent Appointees was provided in the board packet for review. The only change was to phase in Mrs. Tracy Adams in the role of Complaint Manager in addition to Mrs. Soliman. There were no question or concerns and it is anticipated for approval at the end of regular board meeting.

Succession Plan:

The Succession Plan was provided in the board packet for review. Dr. Schiffbauer stated that per policy 3:70 this is completed yearly. There were no questions or objections.

Asbestos Abatement Proposal – TRC:

The proposal for Asbestos Abatement and design oversight for Rooms 360, 361,482 and 484 at Central Campus was provided in the board packet for review. The total cost estimate for the projects is \$2,536.00 for Abatement Design and \$25,664.00 for Abatement Oversight. There were no concerns for approval at the end of the board meeting.

Equipment Bid for New Construction:

A summary of the equipment and furniture specifications was provided as well as the costs associated for equipment and furniture in each of the new spaces being built at the South and Central Campuses. The

estimated cost is \$1,356,816. Dr. Schiffbauer added that this was a part of the financial planning package for the CTE and Fieldhouse supplies and furniture expenses. All items will be put out to bid in the coming months and presented to board members for final approval. There were no objections or concerns to bid out equipment for new construction.

Transportation Vehicles to Donate/Sell:

An updated list of vehicles that were approved for disposal at the September Board Meeting. This included where and how the vehicles will be disposed of. Mr. Troy reported that the (5) five vans listed with be donated to Minooka Fire Department, The Diesel bus and (3) there Propane busses will be purchased by the First Baptist Church in Dwight for \$200 each, and they will tow it away for free and use it for parts.

ACTION ITEMS

Acceptance of the FY25 Audit as presented:

MOTION: by Grzetich, seconded by Spivey, to accept the FY25 Audit as presented. Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Brozovich, Grzetich and Hrechko. Motion carried. Time: 6:32 p.m.

Approval of Board and Superintendent Appointees as presented.

MOTION: by Hoyt, seconded by Hoyt, to approve Board and Superintendent Appointees as presented. Hearing no objections. Motion was approved. Time: 6:33 p.m.

Approval of the Abatement Design in the amount \$2,536 dollars and Abatement Oversight in the amount of \$25,664 dollars as presented.

MOTION: by Hoyt, seconded by Grzetich, to approve the Abatement Design in the amount of \$2,536 dollars and Abatement Oversight in the amount of \$25,664 dollars as presented. Voting Aye: Brozovich, Grzetich, Kooi, Spivey, Juskiewicz, Hoyt, and Hrechko. Motion was approved. Time: 6:33 p.m.

Approval of the 3-year Service Agreement with Trane in the amount of \$41,254 dollars as presented.

MOTION: by: Hoyt, seconded by Kooi, to approve the 3-year Service Agreement with Trane in the amount of \$41,524 dollars as presented. Voting Aye: Kooi, Spivey, Hoyt, Brozovich, Grzetich and Hrechko. Time: 6:34 p.m.

EXECUTIVE SESSION

MOTION: by Hoyt seconded by Juskiewicz, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes, the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the district, litigation and student discipline. Hearing no objections. Motion was approved. Time: 6:34 p.m.

RETURN TO OPEN SESSION

MOTION: by Hoyt, seconded by Juskiewicz. Hearing no objections. Motion was approved. Time: 7:35 p.m.

OPEN SESSION

Returned to open session at 7:40 p.m.

ACTIONS FOLLOWING EXECUTIVE SESSION

Closed Session Minutes

MOTION: by Juskiewicz, seconded by Grzetich, to approve the closed session minutes as presented:

- September 17, 2025, Executive Regular Meeting
- September 24, 2025, Executive Special Meeting

Hearing no objections. Motion was approved. Time: 7:40 p.m.

Personnel

Resignation/Retirement(s):

Kayla Gantt – Bus Driver – eff. 10/10/2025 - Resignation

Melissa Caruso – Social Worker – eff. 6/30/2026 – Retirement

Zach Vogt – Assistant Wrestling – Boys – eff. 10/15/2026 – Resignation

MOTION: by Juskiewicz, seconded by Spivey, to accept the following resignation as presented:

Hearing no objections. Motion was approved. Time: 7:41 p.m.

LOA:

Motion: by Juskiewicz, seconded by Grzetich, to approve the following leaves of absence as presented, pending receipt of proper documentation as presented.

Shayla Caputo – Teacher – Art – beginning 2/29/2026 (Days TBD) under the Family Medical Leave Act (FMLA)

JoDee Kovanda – Teacher – Physical Education – Tentative 11/3/2025 – 12/1/2025 (Days TBD) under the Family Medical Leave Act (FMLA)

Hearing no objections. Motion was approved. Time: 7:41 p.m.

Employment:

MOTION: by Hoyt, seconded by Grzetich, to approve the employment of the following support staff member(s) as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration.

Christopher Cioch – Bus Aide – per route – eff. 9/16/2025

Rosa Van Milligan – Bus Aide – per route – eff. 9/22/2025

Denae Terrazas – Custodian (Part time) - \$17.25 per hour – eff. 10/6/2025

Leigh Drew – Bus Aide – per route – eff. 10/6/2025

Voting Aye: Juskiewicz, Hoyt, Brozovich, Grzetich, Kooi, Spivey and Hrechko. Motion carried. Time: 7:42 p.m.

MOTION: by Grzetich, seconded by Spivey, to approve the following extracurricular employment/volunteer(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Tina Pucel – Band – Volunteer
Bernard Ruettiger – Assistant Wrestling - Boys - Step 30
Zach Vogt – Assistant Wrestling - Boys – Volunteer
Anthony Garcia – Assistant Athletic Director – Spring – Step 1

Voting Aye: Hoyt, Brozovich, Grzetich, Kooi, Spivey, and Hrechko (board secretary missed Mr. Juskiewicz in roll call) Motion carried. Time: 7:42 p.m.

MOTION: by Juskiewicz, seconded by Grzetich, to approve the extracurricular appointments of returning sponsors, coaches and volunteers for the 2025/2026 school year as presented:

List attached

Voting Aye: Brozovich, Grzetich, Kooi, Spivey, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 7:43 p.m.

MOTION: by Hoyt seconded by Grzetich, to approve the Settlement Agreement with Equistar Chemicals, LP Facility as presented

Voting Aye: Kooi, Spivey, Juskiewicz, Hoyt, Brozovich, Grzetich and Hrechko. Motion carried. Time: 7:43 p.m.

ADJOURNMENT

MOTION: by Juskiewicz, seconded by Spivey to adjourn the meeting.

Voting Aye: Grzetich, Kooi, Spivey, Hoyt and Hrechko. Motion approved. Time: 7:43 p.m.

LAURA HRECHKO, PRESIDENT

TIM JUSKIEWICZ, SECRETARY

Date

Date