

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
JUNE 20, 2016**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, June 20, 2016 at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Melissa Bahr, Carol L. Johnson, Jeff Haack, Ann Long Voelkner, John Pugleasa, and Superintendent James Hess

Nicole Jensen, Student Representative

MEMBERS ABSENT: Richard (Bill) Faver

CALL TO ORDER: (Time: 6:30 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JAMES HESS

APPROVAL OF AGENDA

The motion was offered by Ann Long Voelkner, seconded by Carol L. Johnson, and carried by all in attendance to approve the agenda.

CONSENT AGENDA

The motion was offered by Melissa Bahr, seconded by John Pugleasa, and carried by consent to approve the following items:

- A. Minutes from the May 16, 2016 School Board Meeting
- B. Current Bills and Special Checks Totaling: \$3,642,150.49
- C. Release from Contract Requests: Renae Donaghue and Rebecca Rittenour
- D. Certified Staff Appointments: Anthony Hommes, Brian Olson, Lisa Newhouse, Nathaniel Statton
- E. Noncertified Staff Resignations: Sarah Bull, Susan Graunke, Benjamin Hunt, Jennifer Kelly, Diane Landgrebe, Matthew Lavrenz, Candace Ophus, Brooke Runningen, Amanda Sorensen, Michele Vold
- F. Field Trip Request – Bemidji High School Band June 14-16, 2016
- G. Field Trip Request – Bemidji High School Band June 25-27, 2016
- H. Second Reading and Adoption of Revised SBR 700-40-4: Code of Conduct
- I. Request to Submit Grant Application – 2016 Cohort II, PreK-3 Principals' Leadership Series
- J. Request to Accept Grant – Horace May School Forest
- K. Request to Accept Grant – Youth & Education Donation Request
- L. Request to Accept Grant – Horace May School Forest
- M. Request to Accept Grant – McKinney-Vento Education for Homeless Children & Youth
- N. Request to Accept Grant – Maker Spaces

SPECIAL TOPICS

**Program Spotlight:** Bemidji Middle School & Bemidji High School Activities Reports – Andra Vaughn and Troy Hendricks

## STUDENT REPRESENTATIVE REPORT

Nicole Jensen reported on Bemidji High School activities.

## DONATION

The motion was offered by John Pugleasa, seconded by Ann Long Voelkner, and carried by all in attendance to accept the donation of \$3,000.00 from TEAM Industries.

## NEW SCHOOL PLANNING

Superintendent Jim Hess reported on the progress for Gene Dillon Elementary School including site planning, Conditional Use Permit process and traffic discussions with the County. No action was taken.

## EFFECTIVE AND EFFICIENT OPERATIONS

### **Resolution Establishing Dates for Filing Affidavits of Candidacy**

Melissa Bahr introduced the following resolution and urged its adoption:

#### RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 31, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 31 shall begin on August 2, 2016 and shall close on August 16, 2016. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m., on August 16, 2016.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

#### NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 31 BEMIDJI AREA SCHOOLS STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 31 shall begin on August 2, 2016, and shall close at 5:00 o'clock p.m. on August 16, 2016.

The general election shall be held on Tuesday, November 8, 2016. At that election three members will be elected to the School Board for terms of four (4) years.

Affidavits of Candidacy are available from the school district clerk, (Superintendent's Office) 502 Minnesota Ave NW. The filing fee for the office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same (primary or next ensuing) general election. The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior

to 5:00 o'clock p.m. on August 16, 2016.

Dated: \_\_\_\_\_ BY ORDER OF THE SCHOOL BOARD  
/s/ \_\_\_\_\_  
School District Clerk

The motion for the foregoing resolution was seconded by Carol, and a tabulation of votes is as follows:

AYES: Ann Long Voelkner, Carol L. Johnson, John Pugleasa, Melissa Bahr, and  
Jeff Haack  
NOES: None  
ABSENT: Richard (Bill) Faver

WHEREUPON said resolution declared passed and adopted.

### **Resignation of Administrative Staff Member**

The motion was offered by Ann Long Voelkner, seconded by John Pugleasa, and carried by all in attendance to accept the retirement of Vince Beyl, Indian Education Coordinator, effective June 24, 2016.

### **Appointment to Principal Position**

The motion was offered by Carol L. Johnson, seconded by Melissa Bahr, and carried by all in attendance to employ Jason Stanoch as a Secondary Assistant Principal effective August 15, 2016.

### **Resolution to Rehire Carley Luggar**

Ann Long Voelkner introduced the following resolution:

#### **RESOLUTION TO REHIRE CARLEY LUGGAR**

WHEREAS, a vacancy exists for a 1.0 FTE elementary education teacher, the School Board of Independent School District No. 31 is rescinding the termination of probationary teacher Carley Luggar.

BE IT RESOLVED, that a full time teaching contract be issued to Carley Luggar for the 2016-2017 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Melissa Bahr, and upon roll call vote being taken, the following voted in favor: Melissa Bahr, Carol L. Johnson, John Pugleasa, Ann Long Voelkner, and Jeff Haack; and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

### **Superintendent's Contract**

The motion was offered by Carol L. Johnson, seconded by Melissa Bahr, and carried by all in attendance to approve the Superintendent's contract as presented commencing July 1, 2016 and ending June 30, 2018.

### **Superintendent Evaluation Process**

Board Chair Jeff Haack developing a new process for the Superintendent's Evaluation. The Board will meet to develop a new process in the near future.

## **Budget Calendar Update**

The motion was offered by Ann Long Voelkner, seconded by Melissa Bahr, and carried by all in attendance to approve the FY 2016-2017 Budget Planning Calendar as presented.

## **Budget Projection 2016-2017**

The motion was offered by Ann Long Voelkner, seconded by John Puggleasa, and carried by all in attendance to approve the 2016-2017 Operating Budget with revenue of \$62,506,297 and expenses of \$62,275,944 as presented.

## HIGHEST LEVEL OF STUDENT SUCCESS

### **Resolution for Membership in the Minnesota State High School League**

Ann Long Voelkner offered the following resolution and moved its adoption:

#### 2016-2017 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

BE IT RESOLVED, that the Governing Board of School District #31, County of Beltrami, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in Minnesota Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

BE IT FURTHER RESOLVED, that Bemidji High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

BE IT FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, By-Laws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the "*Why We Play*" video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided by law.

The motion for the foregoing resolution was seconded by Melissa Bahr, and a tabulation of votes is as follows:

AYES: John Pugleasa, Carol L. Johnson, Melissa Bahr, Ann Long Voelkner,  
and Jeff Haack  
NOES: None  
ABSENT: Richard (Bill) Faver

WHEREUPON, the foregoing resolution was duly passed and adopted.

### **Bemidji High School State Competition Participant Recognition – Spring 2016-2017**

Members of the Boys and Girls Track and Golf Teams were recognized for their outstanding accomplishments for participating at the highest level of competition under the Minnesota State High School League.

### **2015-2016 K-12 Art, Health, Music, Physical Education, and World Language Curriculum Review**

The motion was offered by Carol L. Johnson, seconded by Ann Long Voelkner, and carried by all in attendance to approve the revised K-12 Art, Health, Music, Physical Education, and World Languages Outcomes.

### **Spring AIMSweb and Measures of Academic Progress (MAP) Results**

Kathy Palm, Director of Curriculum and Administrative Services, provided an update on the results of AIMSweb and Measures of Academic Progress (MAP) Test Results. Students were measured in reading and math. Students performed slightly better in math than reading on the spring tests.

### UPCOMING EVENTS

July School Board Meeting – Monday, July 18, 2016, 6:30 p.m.

### OTHER

#### **District Goal Setting Process Discussion**

Superintendent Hess outlined the process/time lines used to determine the District Improvement Goals. No action was taken.

#### **Once Around the Table**

School Board Members shared their observations of events in the district.

### ADJOURNMENT

The motion was offered by Carol L. Johnson, seconded by John Pugleasa, and carried by all in attendance to adjourn. Time: 9:30 p.m.

\_\_\_\_\_  
John Pugleasa, Clerk

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Jeff Haack, Chair

\_\_\_\_\_  
Date Approved