

Mendota High School District #280
E-Learning Plan 2024-2027

1. Ensure and verify at least five clock hours of instruction or school work, as required under Section 10-20.56 of the Illinois School Code (105 ILCS/5/10-20.56), for each student participating in an e-Learning day.
 - a. Mendota High School will ensure work is submitted for each class.
 - b. Teachers will be available for virtual synchronous instruction for 35 minutes per period (35 minutes X 7 periods = 245 minutes). Additional synchronous coursework per class period is required (10 minutes X 7 periods = 70 minutes). Total instructional minutes will not be less than 315 scheduled minutes.
 - c. Lessons will be rigorous and aligned to Illinois Learning Standards.
 - d. Students will login with Google Meet communication for synchronous instruction and attendance in the TeacherEase database. Asynchronous coursework will vary per teacher and content area.
2. Ensure access from home or other appropriate remote facility for all students participating, including Chromebooks, WiFi/Internet, and other forms of electronic communication that must be utilized in the proposed program.
 - a. All District #280 students have 1:1 Chromebooks to use for accessing learning information and submitting learning materials.
 - b. Comcast offers affordable internet access to Mendota town residents.
 - c. T-Mobile hotspot access is also available and provided upon request from the Technology Director.
 - d. Students may also phone/dial into a Google Meet connections.
 - e. The District offers off-line materials and paper copies to students who do not have sufficient cellular connections or WiFi at home.
3. Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.
 - a. All teachers will offer off-line materials downloaded onto Chromebooks to work on without internet requirements.
 - b. Teachers may also provide alternate learning activities that require reading assigned textbooks, books, and other materials that do not require technology to complete.
4. Ensure appropriate learning opportunities for students with special needs.
 - a. Students with special needs will have their related services rescheduled for another date. This will be discussed at annual IEP meetings. Families will be

informed of e-Learning days. Cased managers will be communicating with families in the preparation of e-Learning days.

- b. Special needs students will have access to online and virtual lessons, instructional phone calls, and other curriculum-based instructional activities.
5. Monitor and verify each student's electronic/virtual participation. The completion of work will be one form of electronic participation. The school will also ensure attendance is taken each period during communication with the assigned teacher.
6. Address the extent to which student participation is within the student's control as to the time, pace, and means of learning.
 - a. Each assignment will have a time allotment on it to give students and parents the intention of the assignment's length and depth.
 - b. Due dates for materials will be the first attendance day following the e-Learning day. This ensures that students have various opportunities and times to complete the work.
 - c. The school will monitor the work completed and attendance submissions.
7. Provide effective notice to students and their parents or guardians of the use of particular days for e-Learning. At the start of each school year, multiple communication methods will be used to inform District #280 students and families of the protocols and processes. When an e-Learning day is activated, district emergency response procedures will deliver the message.
8. Provide staff and students with adequate training for e-Learning days' participation.
9. Ensure that all teachers and staff who may be involved in the provisions of e-Learning have access to any and all hardware and software that may be required for the program.
 - a. All teachers and students are provided 1:1 Chromebooks.
 - b. Annually, a student survey will determine which households need supplemental hotspot support.
10. Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-Learning day.
11. Ensure that the protocol regarding general expectations and responsibilities of the program are communicated to teachers, staff, and students at least 30 days prior to the utilizing an e-Learning day. E-Learning information will remain posted at www.mendotahs.org.