The Board of Directors of Pendleton School District 16R met for a Special Board Meeting at 8:00 a.m. on Tuesday, April 3, 2018 in the district office boardroom.

Present: Lynn Lieuallen, Chair Dale Freeman, Vice Chair Dave Krumbein Debbie McBee Michelle Monkman Steve Umbarger Chris Fritsch, Superintendent Michelle Jones, Director of Business Services Julie Smith, Director of Special Programs Matt Yoshioka, Curriculum & Assessment Coordinator Tami Calvert, Secretary Antonio Sierra, East Oregonian

Absent: Gary George

#### **Opening and Call to Order**

Chair Lieuallen called the special board meeting to order at 8:00 a.m. Mrs. Lieuallen reminded those in attendance that the meeting is being audio recorded. The group recited the Pledge of Allegiance.

### Friends of Extension

Mary Corp thanked the board for having her this morning. Ms. Corp explained that she is a professor with the OSU Department of Crop and Soil Science and serves as the OSU Outreach and Engagement Regional Administrator for Umatilla, Morrow, and Gilliam counties. Ms. Corp noted that for 100 plus years OSU has collaborated with Umatilla County to provide extension and research services. Mary shared a video outlining how OSU extension services focuses on making positive changes that strengthen communities and economies, sustain natural resources and promote healthy families. Mary shared facts regarding the OSU Extension & Agricultural Research Service District measure, which will be on the May 15, 2018 election ballot.

### Technical Assistance Program Grant Update

Michelle Jones informed the board that the district has been granted two Technical Assistants Program grants from the Oregon Department of Education. The district will receive \$20,000 for the Facilities Assessment grant and \$25,000 for the Long Range Facility Planning grant. No later than June 1, 2018 the district must submit an agreement with ODE outlining the project as well as the budget for each grant. The completed plan must be submitted to the State no later than December 31, 2019.

### Teacher Evaluation Committee Update

Matt Yoshioka informed the board that the teacher evaluation committee has met to review and update key areas of the current "Professional Growth and Evaluation Handbook for Teachers". Mr. Yoshioka shared a handout and noted that the new handbook to all certified staff will be complete in June for the 2018-2019 school year.

### Autism Awareness Month

Julie Smith shared that April is autism awareness month. The district serves approximately 55 students who experience autism and make up 12% of our special education population.

# Policy Review

Superintendent Fritsch explained the following policies and shared that a first reading of the policies will be at the April 9, 2018 regular board meeting and a final adoption will be at that May 14, 2018 regular board meeting.

Policy CM – Compliance and Reporting on Standards Policy GBH/JECAC – Staff/Student/Parent Relations Policy IGDJ – Interscholastic Activities Policy JECAC/GBH – Staff/Student/Parent Relations Policy JFCG – Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems Policy KGC/GBK – Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

# Update on East Block Property

Superintendent Fritsch recommended that the district keep the east block property by the Pendleton Early Learning Center. Mr. Fritsch shared that now is a good time to be doing a facility long range planning process and will work with others that have expertise on projecting the future enrollment for the next 3-5 years. The district could use the property in the future or use as an asset for future liquidation.

### Review Agenda April 9, 2018 Regular Board Meeting

A draft agenda for the April 9, 2018 regular board meeting was reviewed. There were no changes to the agenda.

### Approval of Personnel Report

Superintendent Fritsch presented the following personnel report for April 3, 2018 for consideration and action:

### **Retirement Recommendation:**

Certified:

Celia Hampton 4<sup>th</sup> Grade Teacher Sherwood Effective April 30, 2018 and will contract back through June 7, 2018

### **Resignation Recommendation:**

Administrative:

Theresa Owens	Elementary Principal	Sherwood
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A motion to approve the personnel report for April 3, 2018 as presented was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

### Agenda Items for Future Work Sessions

Matt Yoshioka shared that the Pendleton School District Art Show at the Pendleton Convention Center is April 17-19, 2018 from 8:00 am to 8:00 pm with opening night April 17, 2018 from 5:30 pm – 7:30 pm.

Michelle Monkman requested that the next work session to add governmental foreign exchange student Antonia Egert to the agenda.

<u>Adjournment</u>

Meeting adjourned at 8:51 a.m.

Chair

Superintendent

Secretary

Date