

I recommend approving the following policy which received first reading last month:

302 – Superintendent: This policy describes the overall responsibilities for the superintendent position.

Adopted: December 6, 2010

Revised: _____

302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.

B. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.

C. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use reasonable interpretation of school board policies to make decisions, take actions, establish practices and develop activities to achieve the School Board's strategic goals.

D. The Superintendent shall not cause or allow any practice, activity, decision, or organizational circumstance which is either unlawful, imprudent, or in violation of commonly accepted educational, business, and professional ethics and practices.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBA Service Manual, Chapter 3, Superintendent of Schools