

**EDEN PRAIRIE SCHOOL BOARD**  
**2022-2023 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**02/27/23**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>****2022****</b>  <b>Board Meeting</b> <b>Mon, Jul 25, 2022</b> <b>7:30 AM</b>			<ul style="list-style-type: none"> <li>•Resolution Calling the Eden Prairie School District Election</li> </ul>	Finalize DRAFT - Inspiring News Article	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•TASSEL Student Handbook</li> <li>•Student Handbooks:                             <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
<b>School Board/Eden Prairie City Council Joint Workshop Meeting, Tuesday, August 16, 2022, 5:00 p.m., City of Eden Prairie</b>							
<b>Board Meeting</b> <b>Mon, Aug 22, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	2022-23 School Site Visits	Monthly Reports	Positive Behavior Intervention & Support (PBIS)	
<b>Post Meeting Board Workshop</b> <b>Mon, Aug 22, 2022</b>							School Board Mtg. Self-Assessment
<b>School Board Candidate Post-filing Meeting (EDC) – Thursday, September 8, 2022, at 6:00 p.m.</b>							
<b>Board Workshop</b> <b>Mon, Sep 12, 2022</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>•ADMIN Proposals for FY 2022-23 Workshops</li> <li>•2021-22 Financial Update</li> <li>•Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 26, 2022</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<ul style="list-style-type: none"> <li>•Resolution to Appoint Election Judges</li> <li>•Approval of Preliminary FY 2023-24 Levy</li> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 23</li> <li>•Record of Board Self-Evaluation</li> <li>•Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> </ul>		Monthly Reports	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2021-2022 Year-end Preliminary Financial Report</li> <li>•FY 2022-2023 Preliminary Enrollment Report</li> </ul>	

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Post Meeting Board Workshop Mon, Sep 26, 2022							School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 10, 2022 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2023-24 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>Discussion: Community Linkage/Listen &amp; Learn – Theme &amp; Location of Event (Wed., 11/16/22 at 4:30 PM)</li> <li>•Site Visit Discussion – ADMIN</li> <li>•Board Education Topic: Panorama</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 24, 2022 6:00 PM	<ul style="list-style-type: none"> <li>•Ends 1.1 – 1.6 Evidence (FY 2021-22)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> </ul>		<ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Form A</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of 10/1/2022</li> <li>•World’s Best Workforce Report</li> </ul>	

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	<ul style="list-style-type: none"> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>					<ul style="list-style-type: none"> <li>•FY 2021-2022 Achievement Integration Summary Report</li> <li>•<i>Board Education Topic: Sustainability</i></li> </ul>	
<b>Post Meeting Board Workshop</b> <b>Mon, Oct 24, 2022</b>							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
<b>Board Business Meeting</b> <b>Mon, Nov 14, 2022</b> <b>6:00 PM</b>			<ul style="list-style-type: none"> <li>• Resolution Approving Canvass Election Results</li> <li>•Resolution Authorizing Issuance of Certificates of Election</li> </ul>				
<b>Board Workshop</b> <b>Mon, Nov 14, 2022</b> <b>6:15 PM</b>							<ul style="list-style-type: none"> <li>•“New Policy Introductions”</li> <li>•Review of Board Treasurer’s Annual Report</li> <li>•Community Linkage: - Identify topics for the Inspiring News Board Education Topic: Technology Use &amp; Screen Time: Overview of</li> </ul>

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							Digital Practices & Digital Citizenship <ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>School Board/Community Linkage Event: Listen &amp; Learn Session/Board Reception, Wednesday, November 16, 2022 – Location: TBD</b>							
<b>Board Meeting Mon, Nov 28, 2022 6:00 PM</b>	EL 2.9 Communication and Support to the School Board	School Board Treasurer’s Report	<ul style="list-style-type: none"> <li>• Oath of Office</li> <li>• Closed Session – Security – Minn. Stat. 13D.05, Subd. 3(d)</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Inspire News Topic – DRAFT Presented</li> <li>• Board Policy GP 4.8.4</li> </ul>	Monthly Reports	FY 2021-22 Audited Financial Presentation	
<b>Post Meeting Board Workshop Mon, Nov 28, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>
<b>Board Meeting Mon, Dec 12, 2022 6:00 PM</b>	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2023-24 Levy</li> <li>• School Board Treasurer’s Report</li> <li>• <i>Closed Session:</i> Review of FY 2021-22 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> <li>• Record of Board Self-Evaluation</li> </ul>	Inspire News Article (DRAFT) Approval	Monthly Reports	<ul style="list-style-type: none"> <li>• Truth in Taxation Hearing Planning and Budgeting</li> <li>• Board Education Topic: Strategic Planning</li> </ul>	
<b>Post Meeting Board Workshop Mon, Dec 12, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>

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<p><b>****2023****</b></p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 9, 2023</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2023 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2023, through Jun 30, 2023</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2023 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		
<p><b>Board Workshop</b>  <b>Mon, Jan 9, 2023</b>  <b>6:30 PM</b>  <b>Convene following the Annual Organizational Meeting</b></p>						<ul style="list-style-type: none"> <li>• 2023 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Pathways &amp; Capstones</li> </ul>	

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							<ul style="list-style-type: none"> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Jan 23, 2023</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2023-24 Final School Calendar (Draft)</li> <li>• FY 2024-25 Preliminary School Calendar (Draft)</li> <li>• FY 2023-24 Budget Timelines – <i>First Reading</i></li> <li>• FY 2023-24 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• FY 2022-23 Mid-Year Budget Approval</li> <li>• Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>• Closed Session – Negotiation Strategy – MN Statue 13D.03, Subd. 1)</li> <li>• Record of Board Self-Evaluation</li> </ul>	2023 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2023-24 Bus Purchase</li> </ul>		
<b>Post Meeting Board Workshop</b> <b>Mon, Jan 23, 2023</b>							School Board Meeting Self-Assessment
<b>Board Workshop</b> <b>Mon, Feb 13, 2023</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>• Finance Overview</li> <li>• Agenda Items:</li> <li>• Walk-through School Board Agenda</li> <li>• Sample Agenda &amp; Discussion of Agenda Elements (Moved from 4/10/23)</li> <li>• Source of Agenda Items: Board Request for</li> </ul>

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							Information; Superintendent Information; Agenda Timeline (Moved from 4/10/23) <ul style="list-style-type: none"> <li>• <i>Community Linkage</i>: Discuss Goals &amp; Format for Community Engagement</li> <li>• GP Policy <u>2.6.7</u> – Discuss Financial Management and Operations</li> <li>• GP Policy 4.4.3 – Governance Process – Officer Roles: Clarification of fiscal year</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 27, 2023 6:00 PM</b>			Resolution Awarding the Sale of Facility Maintenance Bonds  Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2023-24 School Calendar</li> <li>• Approval of Preliminary FY 2024-25 School Calendar</li> <li>• American Indian Education Resolution</li> <li>• Achievement &amp; Integration Budget</li> </ul>	Ends 1.6 Update	



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Post Meeting Board Workshop Mon, Feb 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 13, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Discuss Policy Change Process (Moved to 4/10/23)</li> <li>• New Policy Introductions (Moved to 4/10/23)</li> <li>• <i>Demographic Study – Enrollment Retention and Capture Rate</i></li> <li>• Mechanics of Monitoring (Moved from 4/10/23)</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 27, 2023 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2023-24 Capital Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2023-24 Budget Assumptions</li> <li>• <u>Closed Session</u>: Negotiation Strategy (MN Statue 13D.03, Subd.1)</li> <li>• Record of Board Self-Evaluation</li> </ul>	Identify Topic for Inspiring News Article	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• <del>Achievement &amp; Integration Budget</del></li> <li>• Resolution to Release Probationary Teachers</li> </ul>	Ends 1.3 Update	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Mar 27, 2023							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 10, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements (Moved to 2/13/22)</li> <li>• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline (Moved to 2/13/23)</li> <li>• FY 2023-2024 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>• Workshop Skeleton Summary Discussion</li> <li>• FY 2023-2024 School Board</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Meeting Calendar Discussion • FY 2023-2024 School Board Budget Discussion • <del>Mechanics of Monitoring</del> (Moved to 3/13/23) • Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) (Moved from 3/13/23) • New Policy Introductions (Moved from 3/13/23) • Inspiring News Discussion • Review DRAFT of Inspiring News Article • Confirm agenda for next Board Workshop
<b>Board Meeting</b> <b>Mon, Apr 24, 2023</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2023-24 School Board Work Plan – First Reading</li> <li>• FY 2023-24 School Board Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 Capital Budget</li> <li>• Approval of FY 2023-24 School Board Meeting Calendar</li> </ul>	Approve Inspiring News Article DRAFT	Monthly Reports		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			<ul style="list-style-type: none"> <li>• Approval –Workshop Skeleton Summary Discussion</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03,Subd.1)</li> <li>• Record of Board Self-Evaluation</li> </ul>				
Post Meeting Board Workshop Mon, Apr 24, 2023							School Board Meeting Self-Assessment
Board Workshop Board Training Workshop Mon, May 8, 2023 6:00 PM							<ul style="list-style-type: none"> <li>• Board Training</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, May 22, 2023 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2023-24 Budget – First Reading</li> <li>• FY 2023-24 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2023-24 School Board Work Plan</li> <li>• Approval of FY 2023-24 School Board Budget</li> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, May 22, 2023							• School Board Meeting Self-Assessment

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Board Workshop Mon, June 12, 2023 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – 1<sup>st</sup> Draft (2022-2023)</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, June 26, 2023 6:00 PM	OI's for FY 2023-24 doe all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2023-24 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Record of Board Self-Evaluation</li> </ul>	Community Linkage: Inspiring New DRAFT Approval – 2022-23	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		
Post Meeting Board Workshop Mon, Jun 26, 2023							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>