

JAN 18 2018

BUSINESS OFFICE

Oak Park Elementary School District 97  
Gift Acceptance Form

Date 1/18/18

Donation to School/Location  
BROOKS

Detailed description of the gift  
Library Furniture

Estimated/actual gift value 1400.<sup>00</sup>

Intended use  
USE for Students & Staff

How will the gift benefit the district?

- Professional Development or Staff Training
- Installation and/or construction work
- Coordination of scheduling work
- District and/or school computer network
- Equity across all schools
- District-curriculum
- Ongoing maintenance/replacement
- Hiring Staff
- Other

Outside vendor required Yes

No

District performing the work Yes

No  *will need to assemble some furniture.*

Donation Timeline

[Signature]  
Principal/Administrator Signature

1-17-18  
Date

**For Internal Use Only**

Superintendent Approval Yes  No

Board Approval Needed Yes  No

Work Session Agenda Date \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Donor Notification \_\_\_\_\_

[Signature]  
Administrator Signature

\_\_\_\_\_  
Date



P.O. Box 14410  
 Madison, WI 53708-0410  
 PH 800-448-4887 FAX 800-448-5828

**QUOTATION**

Contract/Bid ID: C04100  
 Reference: W8012034  
 Today: 1/12/18  
 Quote Expiration Date: 3/13/18

NAME: GWENDOLYN BROOKS MDL SCHL  
 CONTACT: JENNIFER NELSON  
 PHONE: 708-524-7504  
 EMAIL: jnelson@op97.org

| Line Qty | Product | Product Description | Colors/Finishes/Options   | Unit Price                             | Discount | Ext. Total |
|----------|---------|---------------------|---|--|----------|------------|
| 1        | 2       | WA13723190          | Backless Metal Stool  | 30" x 17" x 17"                        |          |            |
|          |         |                     | Color<br>Blue   | 39.99                                  | Net      | 79.98      |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. |  |          |            |
| 2        | 2       | WA13723190          | Backless Metal Stool  | 30" x 17" x 17"                        |          |            |
|          |         |                     | Color<br>Green  | 39.99                                  | Net      | 79.98      |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. |  |          |            |
| 3        | 2       | WA13723190          | Backless Metal Stool  | 30" x 17" x 17"                        |          |            |
|          |         |                     | Color<br>Orange   | 39.99                                  | Net      | 79.98      |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. |  |          |            |
| 4        | 2       | WA13723190          | Backless Metal Stool  | 30" x 17" x 17"                        |          |            |
|          |         |                     | Color<br>Red  | 39.99                                  | Net      | 79.98      |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. |  |          |            |
| 5        | 2       | WA137232830         | Metal Café Table  | 40-3/4" x 33-1/4" x 33-1/4"            |          |            |
|          |         |                     | Color<br>Black  | 119.99                                 | Net      | 239.98     |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. |  |          |            |
| 6        | 6       | WF13652740          | Teen Kore Active Chair  | 18"H Dark Blue                         |          |            |
|          |         |                     | PLEASE NOTE: This item may not be returned unless damaged or defective. | 84.99                                  | 7%       | 474.25     |
| 7        | 1       | WS16394390          | Streamline Tote Bag   | Black/with White Letters FG            |          |            |
|          |         |                     | Thank you for your order!   | .00                                    | Net      | .00        |
| 8        | 1       | WS16394400          | Clear Glossy Label Protectors   | 1-1/2" x 3-1/4" 250/Roll FG            |          |            |
|          |         |                     | Thank you for your order!   | .00                                    | Net      | .00        |
| 9        | 1       | WS16394220          | Crystal Clear Tape  | 3.5-mil Polypropylene 2" x 15 Yards FG |          |            |
|          |         |                     | Thank you for your order!   | .00                                    | Net      | .00        |
| 10       | 1       | WLI6394410          | Color Craze Bookmarks   | 2-1/4" x 7" 5 Designs 200/Pkg FG       |          |            |
|          |         |                     | Thank you for your order!   | .00                                    | Net      | .00        |



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|                      |  |  |  |          |  |          |
|----------------------|--|--|--|----------|--|----------|
| Order Subtotal       |  |  |  | 1,034.15 |  |          |
| *Shipping/Processing |  |  |  |          |  | 349.05   |
| Sales Tax            |  |  |  |          |  | Exempt   |
| Grand Total          |  |  |  |          |  | 1,383.20 |

\*Delivery Provisions: This quote has been specifically prepared to deliver with:  
 Tailgate Delivery  
 Order Provisions: Please note the attached freight terms.

CL FO: SHIP TO:

GWENDOLYN BROOKS MDL SCHL  
 325 S KENTIMWORTH AVE  
 OAK PARK IL 60302-3597

Jennifer Nelson  
 Gwendolyn Brooks Mid Sch  
 325 S Kentlworth Ave  
 Oak Park IL 60302-3597

CONTACT:

JENNIFER NELSON  
 GWENDOLYN BROOKS MTD SCH  
 325 S KENTIMWORTH AVE  
 OAK PARK IL 60302-3597