

BEAVER LAKE PARK COMMITTEE
DRAFT MEETING MINUTES
Monday, July 24, 2023 – 12:30 p.m.
Howard Male Conference Room

Beaver Lake Park Committee Chair Gerald Lucas called the Beaver Lake Park Committee meeting to order at 12:30 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

COMMITTEE MEMBERS PRESENT: Bill LaHaie, Pam Kirchoff (sitting in for John), Beaver Lake Park Managers Earl Martin and Marcia Martin, and Gerald Lucas. John Kozlowski, excused.

OTHERS PRESENT: County Administrator Mary Catherine Hannah, and County Board Assistant/Parks Recording Secretary Lynn Bunting.

MANAGER MONTHLY REPORT – (attachment #1)

Beaver Lake Park Managers Earl Martin and Marcia Martin presented following for discussion:

1. Older kid broke swing and are down a swing.
2. Occupancy Reports – Marcia sent in an email to the committee. Mary Catherine noted highlights versus last year and for managers to let Commissioners Office know if availability and can push out on website. Mary Catherine informed the managers to put reservations through end of this year on report if able and send.
3. Man has not gotten back with Earl on concrete slab in lieu of camping. Committee discussed estimate of \$1,060 ADA handicap sidewalk day park area, just concrete and possibly contact L&S Concrete per Earl and noted that the park has the 4 foot stage; one half dance floor and one half seating area with fireplace.
4. Discussion on Pavilion Rental – inquiries on weddings, not enough parking, field area gets too wet. Committee wants to know more information with cost and size and get estimate for them to review. Managers to get a cost analysis estimate ready for the parks board and put on consent calendar and attach estimate to show for value of camping. Moved by Pam Kirchoff and supported by Bill LaHaie to approve the below Action Item to present to the Parks Board for approval. Motion carried.

ACTION ITEM #1: The Committee recommends approval of a cost analysis on two seasonal sites in exchange for concrete slab 12x40 (cost of material, prep work, labor) for Beaver Lake Park Day Use Area and nothing additional as presented.

2023 BUDGET

The committee reviewed and discussed the following:

1. Budget Adjustments needed/Budget look ahead – Will discuss and review 2024 budget at next meeting. Mary Catherine will request a general ledger adjustment of \$550 needed for the janitorial supplies line item request from the managers.
2. CIP Planning/Recreation Plan - All new docks discussed. Earl gave an update reporting one dock was donated and the scrap funds would go back to the park. He noted that the seasonal will help put in and take out and requests either Hickory Dickory Dock or Joe Ritthaler be budgeted for

2024 to help put in the dock and take out. Earl passed out dock estimate and committee will discuss at next meeting.

Will work on CIP planning at next meeting. Tree limbs discussion and Earl stated alright until end of season then remove.

OLD BUSINESS

Youth & Recreation Grant Application for 2024 – Gerald reported that he is still waiting on the engineer to give a quote.

Mary Catherine spoke with Enterprise and can provide an alert if maintenance is needed on any of the vehicles and Mary Catherine will work directly with the managers on the vehicle maintenance and no need to do a monthly report as Enterprise has this.

Mary Catherine also spoke with Ryan at the Road Commission and he will provide a monthly fuel report for the parks and that can be provided for the Parks.

PARKS PERFORMANCE REVIEW

1. Opening day – Not done yet for 2023.
2. New form being revamped in the fall, still working on.

NEW BUSINESS

Discussion on August meeting change as the Martins will be gone on August 28th next meeting. Recommendation to meet on Monday, August 21st at 12:30 pm in HMCR.

***Next Meeting: Monday, August 21, 2023, at 12:30 p.m. in the Howard Male Conference Room**

ADJOURNMENT

The meeting was adjourned at 1:24 p.m.

Respectfully Submitted,

Gerald Lucas, Beaver Lake Park Committee Chair

llb

#1

PARK MANAGER MONTHLY REPORT

BEAVER LAKE
JULY-AUGUST 2023

Ongoing Improvements Project(s) Progress:

Tree down by rec center –topsoil in, grass seed down and growing

Drain / tiling issue by garage – most likely will be worked on in late fall

Campground Activities & Site Notes:

August 19 – Music in the Park; Luau

Budget Adjustments Needed/Budget Look Ahead:

Will be short on janitorial and only part way thru season. Will need to move \$. For now, suggest \$550 from Bldg/Grounds Supplies (208-757-727.001) to Janitorial: (208-757-784.000)

Next month budget planning for 2024 - some line items to be increased?
Ground Maintenance, Equipment maintenance, Janitorial,
capital outlay project for 2024

Need to add to CIP new dock system – quote estimate from Hickory Dickory Dock .

for future budget planning, would like to add (contractual or otherwise), to have Scott Keune or Hickory Dickory Dock* annually insert/extract docks and buoys. If purchase docks from Hickory Dickory Dock, under warranty, and believe extraction/insertion assistance will be provided.

Upcoming/Needed Maintenance:

Pending tickets for lower bathrooms

OTHER / MISCELLANEOUS:

August meeting – is scheduled for the 28th when we are on vacation – can we choose another date?