

TO: Members, Board of Education

Dr. Albert G. Roberts, Superintendent

FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations

**RE:** Monthly Treasurer's Report – January 2013

DATE: February 26, 2013

Please find attached the January 2013 monthly Treasurer's report which includes:

1) The bank to book cash reconciliation

- 2) Revenue Variance Report All Funds
- 3) Expenditures Variance Report All Funds
- 4) By Major Object Education Fund Year-to-Date Actual compared to Budgeted Expenditures
- 5) PMA Investment Report Portfolio
- 6) IMET Investment Report Portfolio
- 7) Monthly Budget Transfers

CC: Marcy Shannon

# OAK PARK ELEMENTARY SCHOOL DISTRICT 97 TREASURER'S REPORT

January 31, 2013

(510,461.71) \$ 1,664,432.13 \$ 3,573,990.07 \$ 1,874,502.82 \$ 549,840.62 \$ 173,460.23 \$ 1,277,938.93	\$ 25,077,783.76 \$ (984,204.72) \$ 1,526,304.09 \$ 911,880.23 \$ 1,773,120.58 \$ 538,239.93 \$ 173,651.36 \$ 9,784,388.48 \$ 1,466,638.00
1,664,432.13	\$ 1,526,304.09 \$ 911,880.23 \$ 1,773,120.58 \$ 538,239.93 \$ 173,651.36 \$ 9,784,388.48
3,573,990.07 1,874,502.82 549,840.62 173,460.23 1,277,938.93	\$ 911,880.23 \$ 1,773,120.58 \$ 538,239.93 \$ 173,651.36 \$ 9,784,388.48
1,874,502.82	\$ 1,773,120.58 \$ 538,239.93 \$ 173,651.36 \$ 9,784,388.48
549,840.62 173,460.23 1,277,938.93	\$ 538,239.93 \$ 173,651.36 \$ 9,784,388.48
173,460.23	\$ 173,651.36 \$ 9,784,388.48
1,277,938.93	\$ 9,784,388.48
1	
(573,580.30)	\$ 1,466,638.00
(8,912.35)	\$ (8,912.35)
9,045,212.97	\$ 40,258,889.36
(596,990.07)	\$ (577,319.98)
39,638,098.02	\$ 40,833,698.79 \$ 40,256,378.81
(4,105.02)	
	39,638,098.02 39,041,107.95

# OAK PARK ELEMENTARY DISTRICT 97 REVENUE VARIANCE REPORT - ALL FUNDS

AS OF January 2013

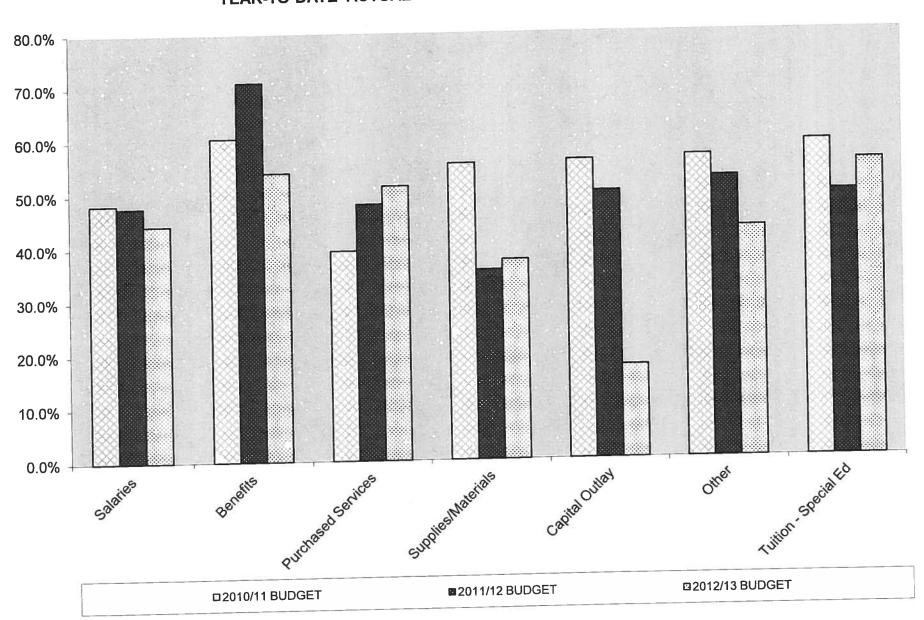
LANULARY 2012	ANNUAL	BUDGETED R	EVENUES	Y	TD REVENU	Ε	% OF T	OTAL REV	ENUES	
JANUARY 2013			2012/13	2010/11	2011/12	2012/13	2010/11	2011/12	2012/13	% of year
Education Fund	2010/11 BUDGET	2011/12 BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	complete
Education Fund			42,610,735	15,912,015	21,307,595	19,926,533	46.6%	50.3%	46.8%	58.33%
Local taxes	34,141,676	42,392,612	1,314,600	924,874	763,562	714,661	76.0%	59.6%	54.4%	58.33%
CPPRT	1,216,652	1,281,528 37,000	18,100	5,086	8,847	39,460	2.1%	23.9%	218.0%	58.33%
Investment Earnings	237,000 4,186,081	4,379,471	3,463,538	2,027,547	2,075,357	2,496,920	48.4%	47.4%	72.1%	58.33%
Other Local Revenue	7,659,568	11,336,455	10,790,294	3,842,448	5,838,482	5,777,505	50.2%	51.5%	53.5%	58.33%
State Funding Federal Funding	4,556,234	3,800,182	3,199,205	1,775,850	1,707,591	1,702,320	39.0%	44.9%	53.2%	58.33%
	51,997,211	63,227,248	61,396,472	24,487,821	31,701,434	30,657,400	47.1%	50.1%	49.9%	58.33%
Education Fund Total	51,997,211	00,227,210	0.,000,111						0.4.50/	50.000
Buildings & Grounds	8,143,035	6,093,865	5,954,423	5,842,854	4,333,935	3,837,780	71.8%	71.1%	64.5%	58.33%
Danaingo & O. Garage			=======================================	2 580 206	3,979,511	3,920,600	41.1%	49.2%	50.8%	58.33%
Debt Service	8,730,940	8,092,435	7,723,181	3,589,206	3,373,311	3,320,000	11			
Transportation	3,257,530	2,953,129	3,635,093	1,838,103	1,640,485	1,819,236	56.4%	55.6%	50.0%	58.33%
Transportation	3,237,300	2,000,120				4.044.004	44.50/	47.9%	44.4%	58.33%
IMRF	1,759,382	2,430,895	2,283,230	783,126	1,164,109	1,014,821	44.5%	47.970	44.470	30.337
	726,000	227,663	91,150	450,020	65,791	58,887	62.0%	28.9%	64.6%	58.33%
Capital Projects	720,000	221,000	01,100					20.00/	400 40/	50.000
Working Cash	6,762,500	5,222,000	3,691,584	6,769,487	5,203,385	3,706,450	100.1%	99.6%	100.4%	58.33%
VVOIGING OUDI			450	274	53	191	7.5%	10.6%	127.4%	58.33%
Life Safety	5,000	500	150	374	53	191	7.070	10.070	1	
		_		-	_	-	-	-	0.0%	58.33%
Tort	-								1 72 45:	
GRAND TOTAL	81,381,597	88,247,735	84,775,283	43,760,992	48,088,702	45,015,365	53.8%	54.5%	53.1%	58.33%

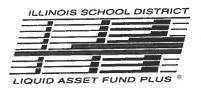
# OAK PARK ELEMENTARY DISTRICT 97 EXPENDITURE VARIANCE REPORT - ALL FUNDS

AS OF January 2013

		т	70 (	Ji Januarj	2010					
JANUARY 2013	ANNUAL BU	DGETED EXP	ENDITURES	YTD	EXPENDITU	RES	% OF TOT	AL EXPEN	DITURES	
JANUART 2013	ANNOAL DO	DOLILE TIME		0040444	2044/42	2012/13	2010/11	2011/12	2012/13	% of year
	2010/11	2011/12	2012/13	2010/11	2011/12	BUDGET		BUDGET		completed
Education Fund	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET					
	42,933,367	42,628,701	43,920,826	20,713,365	20,332,752	19,460,392	48.2%	47.7%	44.3%	58.33%
Salaries	5,490,855	4,862,795	5,880,016	3,324,567	3,447,403	3,174,401	60.5%	70.9%	54.0%	58.33%
Benefits	3,151,940	4,516,043	4,247,390	1,239,624	2,169,439	2,181,706	39.3%	48.0%	51.4%	58.33%
Purchased Services	2,647,093	2,315,120	2,367,033	1,467,588	821,658	884,166	55.4%	35.5%	37.4%	58.33%
Supplies/Materials	741,103	498,389	604,675	413,935	249,267	104,976	55.9%	50.0%	17.4%	58.33%
Capital Outlay	140,375	213,700	215,600	79,351	112,257	92,897	56.5%			58.33%
Other	2,510,000	2,950,000	2,800,000	1,483,832	1,466,129	1,550,844	<u>59.1%</u>	<u>49.7%</u>	<u>55.4%</u>	<u>58.33%</u>
Tuition - Special Ed		57,984,748	60,035,540	28,722,263	28,598,906	27,449,381	49.9%	49.3%	45.7%	58.33%
Education Fund Total	57,614,733	57,904,740	00,033,540	20,722,000						
		0.406.422	6,240,121	3,373,970	3,344,927	3,282,888	57.9%	54.1%	52.6%	58.33%
Buildings & Grounds	5,824,084	6,186,432	0,240,121	0,010,010						
	0.000.040	8,239,210	8,275,790	7,662,671	6,934,592	7,087,549	83.0%	84.2%	85.6%	58.33%
Debt Service	9,229,318	8,239,210	0,213,130	7,002,01						
	0.740.050	2 201 225	3,160,812	1,774,507	1,589,565	1,862,771	64.7%	49.7%	58.9%	58.33%
<u>Transportation</u>	2,742,656	3,201,335	3,100,012	1,111,11						
	4 000 040	2,029,592	2,217,300	1,050,832	1,083,188	1,030,327	53.4%	53.4%	46.5%	58.33%
<u>IMRF</u>	1,966,843	2,029,592	2,217,300	1,000,00						
	0.040.050	3,223,988	3,757,371	977,359	2,710,350	3,218,669	47.9%	84.1%	85.7%	58.33%
Capital Projects	2,040,250	3,223,900	3,707,071							
	440.026	_		112,147	-	-	-	0.0%	0.0%	58.33%
Life Safety	110,936	-		,						
	-	256,184	_	719,237	256,184	-	0.0%	100.0%	0.0%	58.33%
<u>Tort</u>		230, 104							70 701	
	70 520 920	81,121,489	83,686,934	44,392,985	44,517,712	43,931,584	55.8%	54.9%	52.5%	58.33%
GRAND TOTAL	79,528,820	01,121,403	30,000,001							

# EDUCATION FUND AS OF 01/31/2013 YEAR-TO-DATE ACTUAL COMPARED TO BUDGETED EXPENDITURES





NHN 3119

11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

OAK PARK, IL 60302-

Activity Statement

FRI, Liquid Class, Max Class (Combined)

PMA Financial Network, Inc.

2135 CityGate Lane 7th Floor Naperville, Illinois 60563 Telephone . (630) 657-6400 Facsimile . (630) 718-8701

http://gps.pmanetwork.com/

1/1/13 to 1/31/13

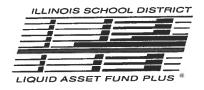
# Investment Portfolio

As of 1/31/13

					Current Portfolio					
Desk	Trans	Trade	Settlement	Maturity	Provider/Instrument Name	Face Amount	Cost	Rate	Market Value	
MMA			1/31/13		ISDLAF+ LIQ Account	\$1,576,512.55	\$1,576,512.55	0.005	\$1,576,512.55	
MMA			1/31/13		ISDLAF+ MAX Account	\$25,768.01	\$25,768.01	0.035	\$25,768.01	
SDA			1/31/13		Savings Deposit Account - ENTERPRISE BANK & TRUST (SDA)	\$52.82	\$52.82	0.050	\$52.82	
CD	172603	3/14/12	3/14/12	3/27/13	ORRSTOWN BANK	\$249,374.80	\$248,600.00	0.301	\$248,600.00	
CD	172604	3/14/12		3/27/13	NORTH SHORE COMM B&TC - WINTRUST	\$249,975.93	\$249,200.00	0.301	\$249,200.00	
CD	172596	3/14/12			BANK OF CHINA	\$249,914.46	\$248,600.00	0.349	\$248,600.00	
CD	172597	3/14/12		9/18/13	PRIVATE BANK - MI	\$249,939.36	\$248,400.00	0.409	\$248,400.00	
CD	172598	3/14/12		9/18/13	ONEWEST BANK FSB	\$249,905.37	\$248,400.00	0.400	\$248,400.00	
CD	172599	3/14/12		9/18/13	COBIZ BANK DBA ARIZONA BUSINESS BANK	\$248,624.51	\$247,500.00	0.306	\$247,500.00	
CD	172600	3/14/12			BAR HARBOR BANK & TRUST	\$249,311.93	\$248,200.00	0.300	\$248,200.00	
CD	172601	3/14/12		9/18/13	BANK OF HOUSTON	\$249,228.46	\$248,100.00	0.300	\$248,100.00	
CD	172602	3/14/12		9/18/13	PREMIER BANK	\$249,629.79	\$248,500.00	0.300	\$248,500.00	
CD	177829	8/22/12	8/22/12	9/18/13	STERLING NATIONAL BANK	\$248,651.62	\$247,800.00	0.320	\$247,800.00	
CD	177830	8/22/12	8/22/12	9/18/13	ENTERPRISE BANK & TRUST	\$249,001.26	\$248,200.00	0.301	\$248,200.00	
CD	177831	8/22/12	8/22/12	9/18/13	FIRST AMERICAN BANK	\$249,300.65	\$248,500.00	0.304	\$248,500.00	
CD	177828	8/22/12	8/22/12	10/31/13	SCHAUMBURG B&TC / ADVANTAGE NATIONAL BANK - WINTRUST	\$249,193.83	\$248,300.00	0.302	\$248,300.00	
CD	177818	8/22/12	8/22/12	11/25/13	VILLAGE BANK & TRUST - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177819	8/22/12	2 8/22/12	11/25/13	CRYSTAL LAKE B&TC, NA - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177820	8/22/12	2 8/22/12	11/25/13	NORTHBROOK B&TC - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177821	8/22/1	2 8/22/12	11/25/13	STATE BANK OF THE LAKES - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177822	8/22/1	2 8/22/12	11/25/13	LAKE FOREST B&TC - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177823	8/22/1	2 8/22/12	11/25/13	HINSDALE B&TC - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177824	8/22/1	2 8/22/12	11/25/13	LIBERTYVILLE B&TC - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177825	8/22/1	2 8/22/12	11/25/13	BARRINGTON B&TC - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177826	8/22/1	2 8/22/12	11/25/13	TOWN BANK - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177827	8/22/1		11/25/13	OLD PLANK TRAIL COMMUNITY BANK NA - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	

Run Date: 2/1/13

OAK PARK S.D. 97 / GENERAL FUND - JANUARY 2013



11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

Activity Statement

PMA Financial Network, Inc. 2135 CityGate Lane 7th Floor Naperville, Illinois 60563 Telephone . (630) 657-6400

Facsimile . (630) 718-8701 http://gps.pmanetwork.com/

NHN 3119

OAK PARK, IL 60302-

FRI, Liquid Class, Max Class (Combined)

1/1/13 to 1/31/13

Totals for Period:

\$7,343,864.75

\$7,320,633.38

\$7,320,633.38 CD: 78.11%

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CDR, CD, DTC, TS, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.313 % Weighted Ave. Portfolio Maturity: 246.24 Days

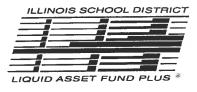
MM. 91 909/

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*MM*: 21.89%

P: 0.00%

SEC: 0.00%



11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

# Activity Statement

FRI, Liquid Class, Max Class (Combined)

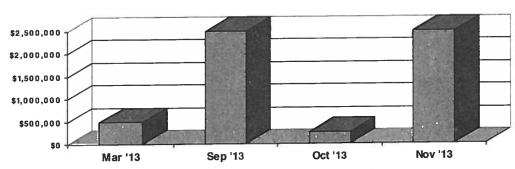
PMA Financial Network, Inc.

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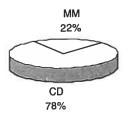
1/1/13 to 1/31/13

NHN 3119

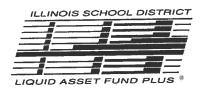
OAK PARK, IL 60302-



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

# Activity Statement

FRI, Liquid Class, Max Class (Combined)

PMA Financial Network, Inc.

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1/1/13 to 1/31/13

NHN 3119

OAK PARK, IL 60302-

All securities and money market fund share transactions were executed through PMA Securities, Inc. All certificates of deposit ("CD"), savings deposit accounts ("SDA") and commercial paper ("CP") are executed through PMA Financial Network, Inc. PMA Securities, Inc. is a registered broker dealer with the FINRA, and SIPC. PMA Securities, Inc. and PMA Financial Network, Inc. are operated under common ownership.

This section shows all of the fixed term investments purchased and sold, maturities, interest received, and activity. This will include all CD, SDA, CP purchased through PMA Financial Network, Inc. and securities and money market fund purchased through PMA Securities, Inc. It also shows the approximate market value of each security whose price is obtained from an independent source believed to be reliable. However, PMA cannot guarantee their accuracy. This data is provided for informational purposes only. Listed values should not be interpreted as an offer to buy or sell at a specific price. CD's and CP are listed at their original cost. Redemption of a CD prior to maturity may result in early withdrawal penalties. Market values are based on the last day of the month for which this report date range is ending. If the run date of this report is prior to the end of the current month the market values are listed as equivalent to the cost values.

CD's with the code (TR) are for client reporting purposes only. PMA Financial Network, Inc. did not act as agent for in the noted transactions. These transactions were built by PMA Financial Network's system for the convenience of reporting all client transactions, but were executed directly with the listed bank. PMA Financial Network relies on the information provided by the bank and public bodies to track these CD's. PMA Financial Network is not responsible for the accuracy of the information that is provided on these CD's. Furthermore, PMA is not responsible for the performance of these transactions or the underlying banks. All inquiries should be directed to the bank.

This section shows all of the activity in the Liquid and Max Class. The Average Rate represents the average net interest rate over the previous month which is then annualized. Income Summary represents the interest earned

Information regarding the ISDLAF+ investment objectives, risks, charges and expenses can be found in the ISDLAF+ information statement, which can be obtained at www.isdlafplus.com or by calling PMA at the phone number

The performance data featured represents past performance, which is no guarantee of future results. Investment returns will fluctuate. Current performance may be higher or lower than the performance data quoted. Please call PMA for the most recent performance figures.

An investment in the Multi-Class Series or any Term Series is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental or private agency. Although the Liquid Class and MAX Class of the Multi-Class Series each seeks to maintain a stable value of \$1.00 per share, it is possible to lose money by investing in the Multi-Class Series. It also is possible to lose money by investing in a Term Series, which may impose a substantial penalty for redemption prior to the full term of the Series.

#### Additional Disclosures

All funds, and/or securities are located and safe kept in an account under the clients name at their custodial bank. Any certificates of deposit listed are located in the clients name at the respective bank. You can contact your Portfolio Advisor at the phone number listed to address any account inquiries. It is recommended that any oral communications should be re-confirmed in writing to further protect your rights, including rights under the Securities investor Protection Act.

Some debt securities are subject to redemption prior to maturity. In the event of a partial or whole call of a security, the securities call will be automatically selected on a random basis as is customary in the securities industry. The probability that your securities will be selected is proportional to the amount of your holdings relative to the total holdings. Redemption prior to maturity could affect the yield represented. Additional information is available

A financial statement of PMA Securities, Inc. is available for inspection at its office or a copy will be mailed to you upon written request.

FOR A CHANGE OF ADDRESS, PLEASE NOTIFY YOUR PORTFOLIO ADVISOR IN WRITING TO THE ADDRESS LISTED ON THIS STATEMENT.

#### PLEASE ADVISE PMA IMMEDIATELY OF ANY DISCREPANCIES ON YOUR STATEMENT.

In accordance with FINRA Rule 2280, PMA Securities, Inc. is providing the following information in the event you wish to contact FINRA. You may call (301) 590-6500 or write to FINRA at 1735 K Street NW, Washington, D.C. 20006-1500. In addition to the public disclosure number (800) 289-9999, FINRA provides an investor brochure which describes their Public Disclosure Program. Additional information is also available at www.finra.org.



# **IMET Activity Statement**

Illinois Metropolitan Investment Fund Telephone . 630-571-0480 Ext. 229

PMA Financial Network, Inc. Telephone . (630) 657-6400

01/01/13 to 01/31/13

# Oak Park Elementary School District 97

## **IMET Activity**

## 1-3 Year Fund

#### General (20422-101)

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	12/31/12	BALANCE FORWARD	\$0.00	19.012	-	0.000
Account Value as	s of 01/31/13		\$0.00	19.014		0.000

## Convenience Fund

### General (20422-101)

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
28188	12/31/12 01/31/13 01/31/13	BALANCE FORWARD ONLINE WIRE REDEMPTION DIVIDEND REINVEST	<b>\$23,139,093.88</b> \$1,500,000.00 - \$7,064.63	1.000	1,500,000.000 - 7,064.630	23,139,093.880
28504 Account Value a		DIVIDENCE TRANSPORT	\$21,646,158.51	1.000		21,646,158.510

#### **IMPORTANT DISCLOSURES**

#### **IMET Activity**

This section shows all of the activity in the 1-3 Year Fund and the Convenience Fund. The Share Price represents the closing Net Asset Value of the respective fund as the end date on this statement.

Information regarding the IMET's investment objectives, risks, charges and expenses can be found in the IMET Offering Circular, which can be obtained by calling the IMET home office at 630-571-0480 x229.

Any performance data featured represents past performance, which is no guarantee of future results. Investment return and the share price of the 1-3 Year Fund will fluctuate. Current performance may be higher or lower than the performance data quoted. Please call IMET for the most recent performance figures.

Pursuant to an agreement between IMET and JP Morgan Chase NA, deposits in the Convenience Fund are collateralized to a minimum level of 110% by guaranteed obligations of the US Treasury. For additional information regarding the collateral agreement please contact IMET at 630-571-0480 x229. The Convenience Fund will be managed so as to maintain a stable \$1.00 share price, although there is no guarantee that it will do so.

FOR A CHANGE OF ADDRESS, PLEASE NOTIFY IMET IN WRITING.

### PLEASE ADVISE IMET IMMEDIATELY OF ANY DISCREPANCIES ON YOUR STATEMENT BY CALLING 1-888-288-IMET (4638).

Anti-Money Laundering Disclosure

Notice: Pursuant to the US regulations issued under Section 311 of the USA Patriot Act, 31 CFR 103.192, we are prohibited from opening or maintaining a correspondent account for, or on behalf of, the country of Myanmar, the country of Nauru, the Commercial Bank of Syria, its subsidiary Syrian Lebanese Commercial Bank, VEF Banka and its subsidiaries, Infobank and its subsidiaries, Asia Wealth Bank, Myanmar Mayflower Bank, and Banco Delta SARL, including its subsidiaries Delta Asia Credit Limited and Delta Asia Insurance Limited. The regulations also require us to notify you that your account may not be used to provide the listed foreign banks with access to our financial institution. If we become aware that the listed foreign banks are indirectly using your account, we will be required to take appropriate steps to prevent such access, including terminating your account.



# **IMET Activity Statement**

Illinois Metropolitan Investment Fund Telephone . 630-571-0480 Ext. 229

PMA Financial Network, Inc. Telephone . (630) 657-6400

01/01/13 to 01/31/13

## Oak Park Elementary School District 97

#### **IMET Activity**

## 1-3 Year Fund

### **Bond Proceeds (20422-201)**

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	12/31/12	BALANCE FORWARD	\$0.00	19.012	-	0.000
Account Value a	s of 01/31/13		\$0.00	19.014		0.000

## Convenience Fund

#### **Bond Proceeds (20422-201)**

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
28507	12/31/12 01/31/13	BALANCE FORWARD DIVIDEND REINVEST	<b>\$1,754,916.83</b> \$536.94	1.000	536.940	1,754,916.830
Account Value a			\$1,755,453.77	1.000		1,755,453.770

PLEASE NOTE: THE FUND WILL BE CLOSED FEBRUARY 18TH IN OBSERVANCE OF THE PRESIDENTS DAY HOLIDAY

#### IMPORTANT DISCLOSURES

This section shows all of the activity in the 1-3 Year Fund and the Convenience Fund. The Share Price represents the closing Net Asset Value of the respective fund as the end date on this statement.

Information regarding the IMET's investment objectives, risks, charges and expenses can be found in the IMET Offering Circular, which can be obtained by calling the IMET home office at 630-571-0480 x229.

Any performance data featured represents past performance, which is no guarantee of future results. Investment return and the share price of the 1-3 Year Fund will fluctuate. Current performance may be higher or lower than the performance data quoted. Please call IMET for the most recent performance figures.

Pursuant to an agreement between IMET and JP Morgan Chase NA, deposits in the Convenience Fund are collateralized to a minimum level of 110% by guaranteed obligations of the US Treasury. For additional information regarding the collateral agreement please contact IMET at 630-571-0480 x229. The Convenience Fund will be managed so as to maintain a stable \$1.00 share price, although there is no guarantee that it will do so.

FOR A CHANGE OF ADDRESS, PLEASE NOTIFY IMET IN WRITING.

### PLEASE ADVISE IMET IMMEDIATELY OF ANY DISCREPANCIES ON YOUR STATEMENT BY CALLING 1-888-288-IMET (4638).

Anti-Money Laundering Disclosure

Notice: Pursuant to the US regulations issued under Section 311 of the USA Patriot Act, 31 CFR 103.192, we are prohibited from opening or maintaining a correspondent account for, or on behalf of, the country of Myanmar, the country of Nauru, the Commercial Bank of Syria, its subsidiary Syrian Lebanese Commercial Bank, VEF Banka and its subsidiaries, Infobank and its subsidiaries, Asia Wealth Bank, Myanmar Mayflower Bank, and Banco Delta SARL, including its subsidiaries Delta Asia Credit Limited and Delta Asia Insurance Limited. The regulations also require us to notify you that your account may not be used to provide the listed foreign banks with access to our financial institution. If we become aware that the listed foreign banks are indirectly using your account, we will be required to take appropriate steps to prevent such access, including terminating your account.

			BUI	OGET TRANSFERS	for the month of January 2013
BJE#	Date	Account # From	Account # To	Dollar Amount	Reason
1	1/7/2013	101.D28.111.0411	101.D.28.241.0360	\$3,488.92	account shortage
2	1/9/2013	102.M.70.254.0329	102.M.70.254.0467	\$5,700.00	Longfellow pumps
3	1/17/2013	101.M.96.232.0600	101.M.96.221.0331	\$1,000.00	account shortage
4	1/24/2013	101.C.66.000.1984	101.C.00.111.0411	\$168.00	to cover recorder costs for students w/waivers
5	1/29/2013	101.M.14.221.0319	101.M.14.300.0412	\$300.00	account shortage
6	1/31/2013	101.M.21.111.0411	101.M.21.111.0415	\$4.00	account shortage