

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

August 8, 2011



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: August 8, 2011 Personnel Report
DATE: August 4, 2011

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/22/11	Blaszynski, Toni	HES	Grade 4	1.0
8/22/11	Gorenz, Kim	WES	Kindergarten	.50
8/22/11	Janci, Michelle	HES	Grade 1	1.0
8/22/11	Jennings, John	GHS	Social Studies	.60
8/22/11	Klint, Sherrie	MCS	Reading Specialist	1.0
8/22/11	Lindsey, Molly	GMSS	Language Arts	1.0

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Lowe, Apryl	FS	Special Education/Student Assistance Coordinator	6/7/11	1.0
Waughon, Susan	HSS	Student Assistance Coordinator/ Social Worker	6/7/11	1.0

III. Reappointments

Name	School	Subject/Grade	2010-2011 FTE	2011-2012 FTE
Klemm, Julie	WES	Grade 1	1.0	1.0

IV. Reclassifications

Name	School	Subject/Grade
Stauter, Jennifer	GMSN	From Math teacher at GMSN to Interim Assistant Principal at GMSN

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/22/11 - 11/22/11	Dina Bach (Sarah Terry)	GHS	Spanish	1.0
8/22/11 - 1/13/12	Donna Neradt (Leah Kamm)	WES	Instrumental Music	1.0
8/22/11 - 11/21/11	Linda Quantock (Kate Hertz)	GHS	English	1.0
8/22/11 - 11/23/11	Anna Zahn (Sarah Mejia)	GHS	Math	1.0

VI. Family and Medical Leave

None

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/8/11	Konrad, Tami	GHS	Dean of Students Office Secretary	10 month
8/9/11	Duever, Alice	GHS	Textbook Secretary	9 month
8/23/11	Neumann, Judith	WES	Special Education Assistant - 3 hrs a day	9 month
8/23/11	O'Brien, Ruth	WAS	Library Assistant (10 hrs a week)	9 month
8/23/11	Palarz, Ashley	FES	Special Education Assistant - 3 hrs a day	9 month
8/23/11	Towler, Kelly	WAS	Special Education Assistant - 3 hrs a day	9 month

II. Resignations

Name	School	Position	Effective Date	School Year
Gallois, Karen	GHS	District Technician	7/28/11	12 month
Nelson, Steve	Garage	Bus Driver	7/29/11	9 month
Quick, Heather	GHS	Special Education Assistant	6/7/11	9 month
Stewart, Laura	GMSN	Special Education Assistant	6/7/11	9 month

III. Reappointments/Reclassifications

Name	Position	School Year
Demarco, Pamela	Reading Lab Assistant at GMSN - 21.5 hrs a week	9 month
Holycross, Rhonda	Reading Lab Assistant at GMSS - 24 hrs a week	9 month
Littleson, Sheri	Reading Lab Assistant at GMSN - 20 to 24 hrs a week	9 month
Mainzinger, Elaine	Reading Lab Assistant at GMSS - 21.5 hrs a week	9 month
Wilbur, Helen	Reading Tutor at WES - 15 hrs a week	9 month

IV. Family and Medical Leave

None

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
9/2/69	7/26/11	Feltgen, Lily	GHS	Cafeteria	9 month
1/15/81	6/7/11	Frederick, Bill	Garage	Bus Driver	9 month
9/1/94	6/7/11	Snook, Al	Garage	Bus Driver	9 month