



# CENTRAL SCHOOL DISTRICT #104

*Imagine . Inspire . Achieve*

Director's Report  
May 2026

## **Building & Grounds- Mr. Bergman**

- 4-1 Boyer did our 5 yr back flow inspection at jams there were deficiency that will be repaired over the summer cost \$981
- 4-2 Boyer did 5yr back flow inspection at DEES with no deficiencies
- 4-2 Glass and More replaced all of the wired glass in the 3rd grade at DEES that was required by Health,life,safety \$5,155
- 4-8 Trane JAMS quarterly payment for PMs which were done the week of April 6-10
- 4-10 I received and accepted a quote of \$8,150 This will update the electric panel in the D0 while also moving our powerline under ground for the new D0 to make way for the new road to Belt Ave
- 4-13 I received a quote from Security Alarm to put the 3 new offices at JAMS on the FOB system.\$4,647
- 4-14 Security Alarm replaced a bad pull station in the gym that was setting off the alarm on its own \$450
- 4-15 The storage container was delivered To JAMS
- 4-17 started working on the shed and dugout roof on the Ballfield
- 4-23 furniture was delivered to the new wing
- 4-27 Playground was opened for students.

## **Finance- Mrs. Cavins**

- Payroll taxes for 2 payrolls
- Bank file for 2 payrolls
- Bank deposit
- Send tuition invoice for payment
- Contact SDS with finance issue
- Balance for March
- March Financials for Board Meeting
- Correspond with EMC Insurance regarding parent fall
- FMLA paperwork to employee
- Create a staff tuition approval/reimbursement form

- Complete FOIA (3) requests
- Set up homeless transportation on two families
- Collect on a check that was cashed twice
- Transfer funds from Busey Bank to PMA
- Complete reimbursement for CTEI grant
- Complete 6 grant expense reports
- Correspond with WC adjuster for employee update
- HR webinar
- Complete quarterly medicaid report
- Correspond with UHC rep and Aflac rep to visit schools for open enrollment
- Invoice another District for tuition
- Invoice another District for homeless transportation
- Process bond payments
- Correspond with City regarding TIF \$

### **Technology- Mrs. Daniels**

- IAR Testing @ DEES
- ISA Testing @ JAMS
- Setting Up 26-27 school year in TE
- Student Data Privacy Consortium Update Meeting - SOPPA/NDPA 2.3/etc.
- Halo Meeting - K12 Emergency Response/School Safety
- TE Online Registration Webinar
- TE State Reporting Training Day in Mt. Vernon
- LTC SentinelOne Meeting
- K-2 google drive meetings (report cards, essential standards, assessments, rubrics)
- 26 IT Requests