

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF CONTRACTS; EXTENSION OF CONTRACTS; AND/OR GIVE NOTICE OF PROPOSED NON-RENEWALS FOR ALL ADMINISTRATIVE AND PROFESSIONAL SUPPORT EMPLOYEES, AND HEAD FOOTBALL COACHES/CAMPUS ATHLETIC COORDINATORS [BG-B]**

**DATE:** February 17, 2009

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The Board is to review contracts for administrative and professional support employees, and Head Football Coaches/Campus Athletic Coordinators. This list is submitted to you under separate cover.

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It is recommended that the Board of Trustees approve recommendations as presented for the issues/renewals of term contracts for the individuals in positions listed above.

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**Respectfully Submitted,**

***Hector Mendez***  
Superintendent of Schools

***Gilbert Vasquez***  
Assistant Superintendent for  
Human Resources