

Dashir Management Services, Inc.

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Medford School District #763

October 2015

Custodial/Maintenance Report

Training Conducted

The OSHA required safety training on Confined Spaces was conducted with all Dashir employees on September 16, 2015. All students and staff have participated in one fire drill, one lock down drill, and bus safety drills. The elementary students also took part in Fire Prevention Week hosted by the Medford Fire Department.

Inspections

Five inspections were conducted during the month of September. The results were shared with each individual custodian.

Projects Progress

- Cole's Electric installed a smart board in the elementary conference room.
- Installed nurse's station curtains.
- Installed a new thermostat on the salad bar.
- Ordered a rebuild kit to repair the water softener system because of a valve that sticks.
- Installed two new automatic toilet flushers. One in the preschool room and one in the boy's elementary school bathroom.
- Installed new batteries in the walk-behind sweeper.
- Working on installing a post in the parking lot for a "No Parking-School Van Only" sign.

Respectfully Submitted,

Sean Heaney
Facility Manager