

**Purchase Request #13
Regular Board Meeting April 26, 2016
Consideration of Approval to Renew
Annual Contract for Secure Door Hardware
and Locksmith Services for District**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve a renewal of the annual contract for secure door hardware and locksmith services with Fairway Supply, Inc.

BACKGROUND

Reference Number 3860, was issued in July 2015 to track the volume of spend for purchases of intellikeys, electronic locks, door openers and secure door maintenance and repair services and for all District campuses.

Fairway Supply, Inc. has a contract through the BuyBoard Cooperative Services program to provide building maintenance, repair and operation supplies and equipment, Contract Number 501-15, and satisfies the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The District has been using Fairway Supply, Inc. for the last nine years, utilizing the BuyBoard Contract, and has been consistently provided with essential services needed for ADA compliance related to handicap door opening and closing, as well as parts and services related to secure access of all College facilities. Building security and compliance would be compromised if services was not provided.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$105,000.00. This expenditure will be funded by the District's Campus Facility Plant Operations 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

MONITORING AND REPORTING TIMELINE

The term of Contract will be April 27, 2016 through August 31, 2017.

RESOURCE PERSONNEL

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
Ed Leathers	Executive Director of Facility, Construction and Grounds	972-881-5142
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871