

MINUTES
Capitan Board of Education
Regular Board Meeting
February 10, 2025

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. Introduction

- 1. Call to Order/ Roll Call** – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken.
 - 1. Ascertain a Quorum** – Mr. Rich ascertained that there was a quorum with the following members present:

Dennis Rich	President
Jim Nesbitt	Vice President
Zeke Greer	Secretary
Wes Hacker	Member
Dr. Joseph Fraley	Member

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal, Christopher Scott – Teacher, Madison Romero – Teacher, Michelle Garcia – Teacher, Joyce Turnbow – Teacher*

Guests attending in person included – Karstin King, Emily Schroder, Joseph Jackson, Grady Jones, Ace and Gus Griffin, Harvey Storms, Alice Jackson, Ethan Renney, Diane Latham, John Sugg,

Staff joining by Zoom – n/a

Guests and Staff are given the option to view all meetings virtually on the District YouTube channel.

I. Introduction – President Rich

- 2. Pledge of Allegiance** – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.
- 3. Prayer** – Dr. Fraley offered a prayer over the meeting.
- 4. Approval of Agenda** – Ability to float items within the Agenda (Action)
Mr. Lee recommended the approval to float items within the agenda. A motion to approve the agenda with the ability to float items within, was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:
Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes
- 5. Approval of Minutes from the January 20, 2025, Regular Board Meeting**
Mr. Lee recommended the minutes from the January 20, 2025, Regular Board Meeting be approved, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:
Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

II. Presentations/Recognitions

- 1. Tiger Excellence Staff Recognition – D. Latham** – The Board presented Diane Latham with a certificate of appreciation for her service to Capitan Schools and congratulated her on retirement. A picture was taken as well.
- 2. Tiger Excellence Student Recognition – Capitan Elementary.**
Mr. Lee gave the floor to Mrs. Gibson. Mrs. Gibson asked Mrs. Romero to take the floor. Mrs. Romero acknowledged Ace and Gus Griffin for their hard work at creating the Christmas Around the World map that was used in December 2024. Mrs. Romero presented the two

boys with an art set for their hard work and encouraged them to continue practicing and creating.

3. Tiger Excellence Student Recognition – Capitan Middle School

Mr. Lee gave the floor to Ms. Huey. Ms. Huey asked the students from Mrs. Garcia's classes to read their prepared ELA assignments. Harvey Storms – 8th grade, Alice Jackson – 7th grade and Ethan Renney – 6th grade, gave information about what they are learning and what they like about Mrs. Garcia's ELA class.

4. Tiger Excellence Student Recognition – Capitan High School

Mr. Lee gave the floor to Ms. Huey. Ms. Huey asked the students from Mrs. Turnbow's ELA classes to speak. Karstin King, Emily Schroder, Grady Jones and Joseph Jackson took turns telling the Board about what they are learning and what they like about ELA.

After all presentations, the Board thanked all the students present and teachers for sharing.

III. Finance

1. Discussion and Possible Action on the following items:

1. *Cash Balance Report
2. *MTD Expenditures in Check Voucher Report
3. *Payroll Fund Totals
4. *Budget Adjustment Requests
5. *Utility Comparison
6. * Large Donations
7. * Approval of Consent Agenda Items (ACTION)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mrs. Shepperd reviewed the utilities with the Board. She also let the Board know that the Spring Budget Work Session would be in April. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No comments.

V. Board Items

A. Old Business

1. Discussion and possible action regarding a REVISED proposal for security upgrades for the CMS Campus (Discussion/Action)

Mr. Lee recommended the approval of the revised proposal from ACOM, as presented. This would be paid using Security Funds and Mill Levy funds. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

B. New Business

1. Discussion and possible action regarding the NMSBA Excellence in Student Achievement Award (Discussion/Action)

Mr. Lee asked the Board for their nominations for this award. It goes to an adult or a group within our District. Mr. Greer nominated the Custodial Staff for their efforts to keep our campus clean inside and out. A motion to approve the nomination for the Custodial Staff was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

2. Discussion and possible action regarding the purchase of Structured Literacy materials. (Discussion/Action)

Mr. Lee recommended the approval of purchasing Structured Literacy materials, as presented. A motion to approve was offered by Mr. Greer, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

3. Discussion regarding 3rd party Council for the PowerSchool Data Breach incident (Discussion Only)

Mr. Lee presented the Board with a quote from McDonald-Hopkins firm for legal retainer for the breach. The Board all agreed they would prefer to allow our current council to advise. They believe is it up to PowerSchool to handle the breach, not the schools. Mr. Lee said he would speak with our legal representatives on what would be the best option moving forward.

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) – No comments.

VII. Superintendents Report – Mr. Lee

- 1. Tiger Excellence** – Mr. Lee asked if the Board approved of the students and teachers presenting subjects at the meetings. The Board all agreed it is great and appreciate hearing from everyone. They would all like this to continue.
- 2. FFA Update** – FFA is doing great as teams and individuals this year. Staying in the top 10.
- 3. Vacancies** –
 - **CMS/HS Secretary (1) – not many applicants**
 - **2025-26 Varsity Head Football Coach (1) – 3 interviews scheduled.**
 - **2025-26 Varsity Head Volleyball Coach (1) – no new applicants.**
- 4. Enrollment Update** – 202 – CES, 101 – CMS, 139 – CHS Total is 440
- 5. Ballfield Scoreboard Installation Update** – Boards are installed and running. Look very sharp.
- 6. Upcoming Events**
 - 1. 2/17/25 – Presidents Day – District Closed**
 - 2. 2/18-20 – New Mexico Safe School Summit – Bernalillo**
 - 3. 3/10-14 – NMAA State Basketball Tournament - Albuquerque**
- 7.** Powerlifting was Thursday. Everyone did well. State Powerlifting will be March 30th.
- 8.** End of Year Events Calendar will be sent to everyone.
- 9.** Football Field Scoreboard replacement is not in the budget for this year but will be brought in July for review and approval.
- 10.** Next month there will be a quote for a new 24x50 Greenhouse. This will be covered with grant funds.
- 11.** Nurse position has been offered and excepted by Brittany Gibson. We are currently working with her on an official start date.

VIII. New Agenda Items for Next Meeting – Board Members

Mr. Greer would like to address the school meals quality and quantity issues. He would like to see major improvements. He requested to keep this discussion open until a solution was found.

IX. Adjournment – at 7:13 PM, a motion to adjourn was made by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

APPROVED:

President, Dennis Rich

Secretary, Zeke Greer