



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: DR. ISMAEL GONZALEZ III

CC: BOARD OF TRUSTEES

DEBORAH GARZA
MICHAEL THIEME
DR. MICHAEL NORRIS
PENNY ARMSTRONG

DATE: Monday, June 16, 2025

SUBJECT: Discuss and Take Possible Action on RFQ # 2425-06 Professional Geotechnical and Materials Testing Services for one or more of the Three (3) 2025 Bond Projects

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District is seeking a Geotechnical/ Materials Testing Engineer to test ground and soil, and the quality of materials utilized for the following Bond 2025 Projects:

- 1) Visual & Performing Arts Academic Center
- 2) High School Additions & Renovations
- 3) Career & Technical (CTE) Additions & Renovations

The committee met June 16th and scored a field of 5 Geotechnical/Materials Testing Engineers for projects #1- #3. The MEP Firms rankings were based on

Reputation of the A/E or Firm	20 Points
Experience over the Past 5 years (Districts)	20 Points
References	20 Points
Key Personnel Resumes	15 Points
Location of Firm, ability to provide services	5 Points
Past Relationship with the District	5 Points
Responsive Documents	5 Points
Interviews	5 Points

The committee consists of:

Dr. Ismael Gonzalez	Assistant Superintendent for Business, Finance and Operations
Michael Thieme	Executive Director of Safety & Operations
Alton Alexander	Construction Manager
Chris Casarez	Purchasing Coordinator

The 5 Firms that submitted a response to the Request for Qualifications were:

ECS
Raba-Kistner
Terracon
Tolunay-Wong
UES

RECOMMENDATION:

The Committee will complete the assessment of the requested information, and score on the criteria mentioned in the RFQ. The committee will have a recommendation for each of the Three (3) projects based on the top scoring firms for each.

FINANCIAL IMPACT:

None at this time. An estimate will be made by the project architect for each project and the Geotech/Materials Testing Firm will submit a quote that will be reviewed by the District and the Architect for fairness and consistency to the requested service.

BOARD RELATED POLICY:

CH (LEGAL)

CV (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

Administration recommends approval of firm _____ to provide Geotechnical & Materials Testing Engineering Services for the Visual & Performing Arts Center & Career & Technical Additions & Renovations in accordance with RFQ# 2425-06.

Administration recommends approval of firm _____ to provide Geotechnical & Materials Testing Engineering Services for the High School Renovations in accordance with RFQ# 2425-06.