

**Wood Dale School District 7 Board of Education**  
**543 N. Wood Dale Rd. • Wood Dale, Illinois**  
**Regular Meeting • Thursday, January 17, 2019 • 7:00 p.m. • Board Room**

**MINUTES**

**ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

President Petrella called the meeting to order at 7:00 p.m. and he directed the secretary to call the roll. Upon roll call the following members answered present: Petrella, Daniels, Fletcher-Gomez, Woods, and Botello.

Absent members: Cox and Lange.

Also present were: Dr. John Corbett, Superintendent; Dr. Merri Beth Kudrna, Curriculum Director; Mr. Steve Wilt, Business Manager; Mrs. Shelly Skarzynski, Principal; Mr. Al Buttimer, Principal; Mr. Tim Shermak, Principal; Mrs. Elvia Villalobos, Principal; Ms. Cristina Montano, Administrative Secretary; staff, and community members.

**NOTICES AND COMMUNICATIONS**

- **Freedom of Information Request** - During the last month the Board received one FOIA request from The Illinois Retired Teachers' Association, requesting information regarding any teachers who have filed for retirement. The administration complied with the request within the required timeline.
- **Angel Tree Program** - Dr. Corbett reported to the Board that the staff and Board members generously provided Christmas gifts to 135 students through the Angel Tree Program this year and 10 students participated in the the Wood Dale Police Departments "Shop with a Cop" program. Through outreach to other organizations in Wood Dale, a total of 145 gifts were donated. This program is organized annually by the District 7 Social Workers.
- **Pancake Breakfast/City Gala** - The Education Foundation and the Wood Dale Junior High will be hosting a Pancake Breakfast on February 10th. The City of Wood Dale will be holding its Annual Gala on March 23rd and all Board Members should have received an invitation.
- **Retirement** - Dr. Corbett wanted to make special mention of **Marge Thomka & Diane Garcia**. This evening the Board will be accepting their letters of retirement. Mrs. Thomka has provided 28 years of dedicated service to District 7 and Mrs. Garcia has provided 15 years of dedicated service to District 7. Both of these ladies will be greatly missed.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT**

1. Approved Regular Board Meeting Minutes for December 20, 2018 and Closed Session Meeting Minutes for December 20, 2018.
2. Approved Treasurer's Report for December 2018.
3. Approved Budget Status Report for December 2018.  
Approved Payroll for December 2018 and bills for January 2019 as summarized herein:

Payroll	12/18	\$ 702,701.76
Bills Payable	1/19	<u>\$ 429,943.37</u>
Totals		\$1,132,645.13
4. Approved Personnel Report for the month of January, 2019.
  - a. **FMLA** – approved the 3-week FMLA extension request of **Mary Jo Cline**, LMC @ JH through 1/25/19.
  - b. **Maternity Leave** - approved the maternity leave request of **Nicole Jackson**, Teacher @ OB for the remainder of the 2018-19 school year.
  - c. **Retirement** - accepted the retirement requests of **Marge Thomka**, LMC Paraprofessional @ WV effective the last day of teacher attendance and the retirement request of **Diane Garcia**, Building Secretary @ WV, effective 6/30/19.
  - d. **Resignation** - accepted the resignation of **Dallas Shelton**, Paraprofessional @ JH effective 12/21/18; and **Melissa Mims**, Paraprofessional @ JH effective 1/11/19.

It was moved by Ms. Fletcher-Gomez and seconded by Mrs. Daniels that the Board approve the consent agenda for the month of January, 2019.

Roll call vote: Yeas – Woods, Botello, Daniels, Fletcher-Gomez, and Petrella.  
Nays – none. Motion carried.

**SUPERINTENDENT'S REPORT**

- A. Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current enrollment.
- B. Draft 2019/20 School Calendar** – Dr. Corbett provided the Board with a copy of the recommended calendar for the 2019/20 school year. The Board was informed that this draft was shared with the community and staff for feedback. The draft will remain posted on the website for further comment. Dr. Corbett will make a final calendar recommendation to the Board for approval at the February meeting.
- C. Incorporation of Social Emotional Standards into Instruction (Board Goal 1B)** – Dr. Kudrna provided the Board with an update regarding how teachers are incorporating the Social Emotional Standards into the district curriculum, as well as their lessons.

- D. Monthly Financial Update (Board Goals 1 & 1C)** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. His report also included an update on the status of negotiations with the energy savings contractor Control Technology Solutions (CTS). Dr. Corbett provided information regarding the City of Wood Dale's request to use the field at Westview School as part of a proposed stormwater management program.
- E. Informational Items and Communications** – Notices and dates to remember were provided regarding upcoming school district events.
- Monday, February 18      Presidents' Day – No School
  - Thursday, February 21      School Board Meeting – 7pm
  - Friday, February 22      School Improvement Half Day – AM/PM Kindergarten in Attendance
  - Thursday, February 28      Winter Band Concert – 7pm @ JH

It was moved by Mrs. Daniels and seconded by Mrs. Botello that the Board approve the Superintendent's Report for the month of January, 2019. After a voice vote President Petrella declared the motion carried.

#### COMMITTEE REPORTS

- A. **Policy Committee** - The policy committee met on Friday, January 11th to review a number of policies. All these policies were listed on the agenda for first reading at the January Board meeting. Dr. Corbett provided a report.

#### ACTION ITEMS

1. **Approval of School, Lunch, Outdoor Education, and Springfield Trip Fees for 2019/20** -- It was moved by Mr. Woods and seconded by Mrs. Botello that the Board approve no increases to either school fees or lunch prices for the 2019/20 school year. Additionally, all other fees, including Outdoor Education and Springfield trip fees will remain unchanged for the 2019/20 school year.  
  
Roll call vote: Yeas – Daniels, Fletcher-Gomez, Botello, Petrella and Woods.  
Nays – None. Motion carried.
  
2. **Approval to Solicit Bids for Parking Lot Expansion Project at Oakbrook School** - It was moved by Mrs. Daniels and seconded by Ms. Fletcher-Gomez that the Board authorize the administration to solicit bids for the parking lot expansion project at Oakbrook School.  
  
After a voice vote President Petrella declared the motion carried.
  
3. **Approval to Begin to Develop FY20 Tentative Budget** - It was moved by Mr. Woods and seconded by Mrs. Botello that the Board authorize the administration to begin developing the FY20 tentative budget.  
  
Roll call vote: Yeas – Fletcher-Gomez, Woods, Petrella, Botello, and Daniels.  
Nays – None. Motion carried.
  
4. **Approval of Summer School Program 2019** - It was moved by Ms. Fletcher-Gomez and seconded by Mrs. Daniels that the Board approve the Summer School Proposal, as presented at the December Board meeting and in the January Board packet.  
  
Roll call vote: Yeas – Daniels, Petrella, Fletcher-Gomez, Woods, and Botello.  
Nays – None. Motion carried.
  
5. **Approval of Certified and Classified Employee Seniority Lists** - It was moved by Mrs. Daniels and seconded by Mrs. Botello that the Board approve the certified and classified employee seniority lists as presented.  
  
After a voice vote President Petrella declared the motion carried.
  
6. **Approval of Certification of Economic Interest Statements** - It was moved by Mr. Woods and seconded by Mrs. Botello that the Board certify and submit, to the DuPage County Clerk, the list of employees who are required to file statements of economic interest.  
  
After a voice vote President Petrella declared the motion carried.

7. **Approval of First Reading of Policies** - It was moved by Ms. Fletcher-Gomez and seconded by Mrs. Daniels that the Board approve the first reading of the policies listed below.

Roll call vote: Yeas – Woods, Fletcher-Gomez, Botello, Petrella, and Daniels.  
Nays – None. Motion carried.

- a. 2:80 Board Member Oath and Conduct
- b. 2:120 Board Member Development
- c. 2:260 Uniform Grievance Procedure
- d. 4:10 Fiscal and Business Management
- e. 4:15 Identity Protection
- f. 4:20 Fund Balances
- g. 4:30 Revenue and Investments
- h. 4:40 Incurring Debt
- i. 4:45 Insufficient Fund Checks and Debt Recovery
- j. 4:55 Use of Credit and Procurement Cards
- k. 4:70 Resource Conservation
- l. 4:80 Accounting and Audits
- m. 4:100 Insurance Management
- n. 4:140 Waiver of Student Fees
- o. 4:150 Facility Management and Building Programs
- p. 4:160 Environmental Quality of Building and Grounds
- q. 4:170 Safety and Security
- r. 5:20 Workplace Harassment Prohibited
- s. 5:185 Family and Medical Leave
- t. 5:200 Terms and Conditions of Employment Dismissal
- u. 5:210 Resignations
- v. 5:220 Substitute Teachers
- w. 5:230 Maintaining Student Discipline
- x. 5:240 Suspension Without Pay
- y. 5:250 Leaves of Absence
- z. 5:270 Employment At-Will, Compensation, and Assignment
- aa. 5:280 Duties and Qualifications
- bb. 5:285 Drug and Alcohol Testing for School bus and Commercial Vehicle Drivers
- cc. 6:10 Educational Philosophy and Objectives
- dd. 6:20 School Year Calendar and Day
- ee. 6:30 Organization of Instruction
- ff. 6:40 Curriculum Development
- gg. 6:50 School Wellness
- hh. 6:60 Curriculum Content
- ii. 6:70 Teaching About Religions
- jj. 6:80 Teaching About Controversial Issues
- kk. 6:90 Kindergarten - TO BE DELETED
- ll. 6:100 Using Animals in the Educational Program
- mm. 6:110 Programs for Students At Risk of Academic Failure and Graduation Incentive Program
- nn. 6:120 Education of Children with Disabilities
- oo. 6:130 Program for the Gifted
- pp. 6:135 Accelerated Placement Program - NEW
- qq. 6:140 Education of Homeless Children
- rr. 6:190 Extracurricular and Co-Curricular Activities
- ss. 6:210 Instruction Materials
- tt. 6:230 Library Media Program
- uu. 6:235 Access to Electronic Networks
- vv. 6:240 Field Trips
- ww. 6:250 Community Resource Persons and Volunteers
- xx. 6:255 Assemblies and Ceremonies
- yy. 6:260 Complaints About Curriculum, Instructional Materials, and Programs

- zz. 6:270 Guidance and Counseling Program
- aaa.6:280 Grading and Promotion
- bbb.6:290 Homework
- ccc. 7:80 Release Time for Religious Instruction/Observance
- ddd.7:305 Student Athlete Concussions and Head Injuries
- eee.7:340 Student Records

**CLOSED SESSION** - It was moved by Mrs. Botello and seconded by Ms. Fletcher-Gomez that the Board enter into executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll call vote: Yeas – Woods, Botello, Petrella, Fletcher-Gomez, and Daniels.  
Nays – none. Motion carried.

The Board went into closed session at 7:57 p.m.

The Board came out of closed session at 8:05 p.m.

**ADJOURNMENT:** It was moved by Mrs. Botello and seconded by Mr. Petrella that the meeting be adjourned. After a voice vote President Petrella declared the motion carried.

The meeting adjourned at 8:00 p.m.

---

Joe Petrella, President

---

Araceli Botello, Secretary