

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: January 31, 2024



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**     January 18, 2024

**To:**        Corrina Guardipee-Hall  
                  Superintendent of Schools

**From:**     Beverly Sinclair  
**Title:**     Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

✚ Kalcie Connelly, Student Worker, Effective 1-17-2024

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**  Approved    Denied    Deferred     Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

January 17th, 2024

To whom this may concern,

Please accept this letter as my formal resignation from my TA position at BES. I would like to thank you for the opportunity and experience I have gained through my position as a TA for Browning Public Schools. However I am currently taking dual enrollment college classes.

Thank you again for the opportunity.

Kalcie Connelly

Received

JAN 18 2024

Browning Schools-HR Dept.

*CR Hall*