

E-4510A

McCall-Donnelly Jt. School District #421

Gifts, Grants, Donation and Bequests Approval Form

Requests for gifts, grants and bequests shall be submitted to the District Office for Board approval prior to applying for any awards. They must satisfy the criteria below and meet the requirements of Board Policy 4510A.

Gifts, grants, donation or bequests with a value in excess of \$2,000 shall be subject to approval by the board.

Gifts, grants, donation or bequests with a value greater than \$500 but less than or equal to \$2,000 shall be subject to approval by the superintendent or designee.

Gifts, grants, donations or bequests with a value of \$500 or less shall be approved by the supervising administrator or director.

Gifts, Grants, Donation and Bequest Criteria

To be acceptable, a gift, grant or bequest must satisfy the following criteria:

1. The Board ~~would be willing to continue~~ will have the option of continuing the program when the donated funds are exhausted.
2. There will be no undesirable or hidden costs.
3. The award will be appropriate and safe for students.
4. The gift, grant and/or bequest will not conflict with any provision of the Board policy or public law.
5. The gift, grant and/or bequest will have a purpose consistent with those of the District.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Date Requested

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Title of Grant, Gift, Donation or Bequest

\_\_\_\_\_  
Source of Grant

\_\_\_\_\_  
Grant Dollar Amount

\_\_\_\_\_  
Superintendent or Administrator Signature

\_\_\_\_\_  
Date Signed

Please attach a copy of the grant application or a description of the grant, gift or bequest.

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Board Chair Signature

\_\_\_\_\_  
Date