

In-District Consulting Services Fees

October 2011

Standard Fee

Half-day (Up to four hours): \$900 plus travel and expenses

Full day or two, sequential half-days (up to eight hours): \$1500 plus travel and expenses

Standard fee includes: the session itself; up to two (2) hours telephone consultation (as needed) in advance of the session; preparation of session materials, travel time to and from the district, and preparation of a report of the session, if appropriate.

Exceptions must be approved by the Assistant Director for Board Development or the LTS Division Director in advance of offering them to a district.

Standard fee includes materials use in the session except for Myers Briggs Type Indicator (MBTI) materials. Clients will be charged an additional fee for MBTI materials. One copy of the MBTI instrument per participant: \$8.25/participant. Copies of *Introduction to Type*: \$9.50 per copy.

Additional Services

Additional services, if requested, will be charged at the rate of \$100/hour.

Upon request for additional services, the consultant will estimate the time required to complete the task and quote a flat fee (not the hourly rate) to the client. Consultant will send a confirmation letter or e-mail message to the client, indicating the fee, the deliverables, and total price for the job.

Additional services might include drafting additional goal or superintendent performance statements for board consideration, along lines developed by the board during a session, review and comment on board developed goals or evaluation instrument, follow-up work with individual team members initiated by the district, etc.

Multi-District Workshops

One to four hour session: \$900 plus actual travel expenses for up to two districts. \$300 additional fee for each district over two that participates. Consultant may limit the number of districts that may participate. No more than six districts is the generally accepted limit.

TASB will bill the host district for all costs and the host may bill other participating districts as it wishes. If the host district prefers that TASB bill all participating districts, that can be arranged.

Strategic Planning

Fee will be determined by the consultant, based on the full- and half-day rates, along with the hourly rate, depending on the components requested.

For example, strategic planning essentials normally involves one four-hour evening and two full days. The fee for that service would normally be \$3900 plus all travel expenses. If the job will require extensive additional office work by the consultant, those will be calculated at the rate of \$100/hour and included in the total fee quoted.