TO: Dr. Gearl Loden FROM: Julie Weaver

RE: Permission to Advertise for Proposals

DATE: October 23, 2012

The following information will be sent to the newspaper to solicit requests for proposals. The results of the proposals will be presented when the successful bidder has been determined. As is customary, purchase orders will be mailed only after School Board action to award bids.

Advertisement: RFP 1304 Copiers/Printers

Person Responsible: Julie Weaver Funding Source: District Funds