



2018 – 2019 BOARD CALENDAR

JULY

Strategic Discussion – Board Goals Review

ACTION ITEM	RESPONSIBLE	NOTES / STATUS
Set Board Goals for the Year	Board	Completed
Annual Designations (e.g. Identified Official with Authority, designation of depository, official newspaper, account signatories, etc.)	Board	Completed
Finalize Health Benefits Options	Executive Director	Completed
Introduce Student Family Handbook	Executive Director	Completed
Vote in Board Officers	Board	Completed
Sign Conflict of Interest Statements	Board	Completed
Benefit Renewal/Approval	Board/B&F	???
Review Organizational Memberships	Governance	Completed

AUGUST

Strategic Discussion – Committee Goals Review

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Finalize Committee Goals	Board	
Set Open Enrollment Dates	Executive Director	
Approve Student Handbook	Executive Director	
Introduce Annual Report Draft	Executive Director	

SEPTEMBER

Strategic Discussion – Fundraising Process & Strategy

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Annual Report Approval	Board	
Review of MCA Test Results	Executive Director	
Q Comp Report Approval	Executive Director	
Finalize Executive Director Goals	Board	



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OCTOBER

Strategic Discussion – Whole Product Committee Recommendation

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Approve Whole Product Recommendation	Board	

NOVEMBER

Strategic Discussion – Facilities

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Audit Acceptance	Board	
World's Best Workforce Approval	Executive Director	

DECEMBER

Strategic Discussion – Facilities

JANUARY

Strategic Discussion – Executive Director Search Committee Recommendation

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Approve Executive Search Committee Recommendation	Board	
Executive Director Mid Year Review	Board	
Establish Enrollment by grade for Next Year	Board	
Establish Open Enrollment Period	Board	
Assemble Election Process and Packet	Governance	

FEBRUARY

Strategic Discussion – Succession Planning Overview



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ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Review and Record Succession Plan	Board	
Review Charter Agreement Goal Status	Academic Excellence	
Request Board Members for Candidates	Governance	

MARCH

Strategic Discussion – Compensation Strategy Proposal

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Compensation Strategy Approval	Board	
Provide Mid-Year Academic Report	AEC Committee	
Employee Handbook Initial Review	Board	

APRIL

Strategic Discussion – Budgeting Process & Strategy Proposal

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Budgeting Process & Strategy Approval	Board	
Annual Budget Introduction	Finance & Budget	
Employee Handbook Approval	Executive Director	
Approve Board Meeting dates for Next Year	Board	

MAY

Strategic Discussion – Board Training Process Proposal

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Board Training Process Approval	Board	
Introduction Health Benefits Options	Executive Director	
Approve Auditor Selection/Contract	Finance & Budget	
Family Survey Sent to Board	Executive Director	
Curriculum Update to Board	Executive Director	



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JUNE

Strategic Discussion – Year Review & Look Ahead

ACTION ITEM	RESPONSIBLE	NOTES/STATUS
Staff Satisfaction Survey to the Board	Executive Director	
Family Survey to the Board	Executive Director	
Engagement Survey to the Board	Executive Director	
Q Comp Submittal to the Board	Executive Director	
Executive Director Review	Board	
Read Well by Third Grade Approval	Executive Director	
Review all policies not reviewed or revised before 2016	Governance Committee	