



## **BOARD MEETING MEMORANDUM**

**Facilities Committee Meeting Date:** February 17, 2026

**From:** Dr. Maria Treto-French, Assistant  
Superintendent/CFO/CSBO

**Re:** SUBURBAN SCHOOLS COOPERATIVE INSURANCE  
PROGRAM (SSCIP) - ANTIOCH PUBLIC SCHOOL DISTRICT  
#34 Visit 01/12/2026

**Attachment:** SSCIP Visit Report 1/12/2026

**Agenda Location:** Information/Discussion

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As part of our ongoing commitment to maintaining a safe, compliant, and well-prepared facility, a recent site visit and safety review were conducted. This review identified several items requiring corrective action related to emergency preparedness, storage practices, and child safety measures.

All findings from 2025 have been fully addressed and completed, with documentation noted in the attached report. The items summarized below reflect both the observations made during the visit and the continuous steps taken to remediate and prevent recurrence.

Summary of Findings and Corrective Actions:

### **Emergency Equipment and Preparedness**

- Eyewash Station (Chemical Storage Area)  
During the visit, the eyewash bottle in the Chemical Storage Area was found to be expired.  
*Action Taken / Ongoing Controls:*
  - The expired bottle has been replaced with an active, in-date eyewash bottle.
  - Routine inspection procedures have been implemented to ensure eyewash bottles remain effective and within expiration dates.
- Automated External Defibrillator (AED) – Pads  
The AED pads were noted to be expired, rendering them ineffective for emergency use.



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## *Action Taken / Ongoing Controls:*

Expired pads have been replaced with new, up-to-date pads.

- AED inspection protocols now include routine verification of pad expiration dates to ensure ongoing readiness.

- Automated External Defibrillator (AED) – Battery Status

The AED displayed a red “X” status indicator, signaling a low battery level or that the unit was not ready for use.

## *Action Taken / Ongoing Controls:*

- The battery has been replaced and/or the unit cycled until a green “Check” mark was confirmed.
- Regular AED readiness checks are now documented to ensure the device remains fully operational at all times.

- Naloxone Kit

An expired Naloxone kit was identified during the review.

## *Action Taken / Ongoing Controls:*

- The expired kit has been replaced immediately.
- Ongoing monitoring has been established to maintain regulatory compliance and effective emergency response capability related to opioid overdose incidents.

## **Facility Access, Storage, and Egress**

- Gym Storage Room – Exit Door and Walkway

An exit door and walkway were found to be obstructed by stored items.

## *Action Taken / Ongoing Controls:*

- Storage items were removed and a clear passageway established to all exit doors.
- Storage practices have been reinforced to ensure egress routes remain unobstructed at all times.

- Mechanical Room (Room 333) – Electrical Panel Clearance

Storage materials were found within the required clearance area of the electrical panels.

## *Action Taken / Ongoing Controls:*

- Materials were relocated to provide the required minimum clearance of 3 feet (36 inches) in compliance with OSHA 1926.403(i)(1)(i).
- Periodic inspections have been implemented to ensure continued compliance and safe access during maintenance or emergencies.



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## Child Safety Measures

- Electrical Outlets – Early Childhood and Special Education Rooms  
Outlets in the Kindergarten, Pre-K, and Special Education classrooms required additional child-safety protections.  
*Action Taken / Ongoing Controls:*
  - Tamper-proof outlet covers or inserts have been installed.
  - This measure significantly reduces the risk of injury should a child attempt to insert an object into an outlet.

## **Recommendation/Motion:**

Informational.