



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: February 19, 2020

Purpose: ☐ Presentation/Report ☐ Recognition ☐ Discussion/ Possible Action
☐ Closed/Executive Session ☐ Work Session ☐ Discussion Only ☒ Consent

From: Sherri Seaman, HR Director

Item Title: Approval of the University of Texas at San Antonio Fall-Spring and/or Spring-Fall Field Experiences and Clinical Teaching Program Agreement

Description: The purpose of this MOU is to outline the collaboration of the Parties, as listed above, in providing opportunity for UTSA students to observe and practice teaching in South San Antonio ISD.

Historical Data: South San Antonio ISD and UTSA have a successful history in the collaboration of training future teachers.

Recommendation: Approve the University of Texas at San Antonio Fall-Spring and/or Spring-Fall Field Experiences and Clinical Teaching Program Agreement

District Goal/Strategy:

Funding Budget Code and Amount:

APPROVED BY:

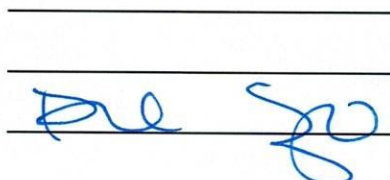
SIGNATURE

DATE

Chief Officer:

CFO Funding Approval:

Superintendent:



2.12.2020

UNIVERSITY OF TEXAS AT SAN ANTONIO

Fall-Spring and/or Spring-Fall Field Experiences and Clinical Teaching

PROGRAM AGREEMENT

(Education Experience)

Recitals

- A. The University of Texas at San Antonio ("University") and South San Antonio Independent School District ("Facility") have previously executed an Affiliation Agreement effective on May 1, 2020; and
- B. University and Facility desire to implement the provisions of such Affiliation Agreement by providing students enrolled in University's Educator Preparation Program with educational experience utilizing the personnel, equipment, and facilities of Facility.

Agreement

NOW THEREFORE, subject to the terms, conditions, and provisions of such Affiliation Agreement, the parties agree as follows:

1. **PROGRAM.** Facility Liaison and University Representative will design an educational experience in Grade EC-6 (including bilingual education and English as Second Language) Grade 4-8 (including bilingual education, English as Second Language, Math & Science, and English Language Arts & Social Studies); Grade 7-12 (all content areas); and Grade EC-12 (all level programs) Teacher Certification ("Program") for University students utilizing the personnel, equipment, and facilities of Facility.
 - a. The duration of the Program and the educational experience provided will be consistent with the curriculum requirements of University and with the standards of the accrediting entity for the school or division of University in which the students are enrolled.
 - b. The Program will be reviewed periodically by the Facility Liaison and University Representative and, when appropriate, will be revised to meet the University curriculum requirements and the standards of the accrediting entity.
 - c. The educational experience for students in the Program will be an integral part of the services provided by Facility and students will be under the direct supervision of University personnel or Facility personnel who are licensed or otherwise qualified to perform such services.
2. **UNIVERSITY OBLIGATIONS.**
 - a. Assure that all University teacher candidate/clinical teacher students ("University Teacher Students") selected for participation in Program have satisfactorily completed

all portions of the University curriculum that are a prerequisite for participation in the Program.

- b. Develop criteria for the evaluation of the performance of University students participating in the Program and provide those criteria, with appropriate reporting forms, to the Facility personnel and University personnel who are responsible for supervising those students.
- c. Assign grades to University Teacher Students participating in the Program on the basis of the performance evaluations submitted in the reporting forms.
- d. Inform all University Teacher Students and personnel participating in the Program that they are required to comply with the rules and regulations of Facility while on premises of Facility and to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Facility.
- e. Provide information requested by Facility related to University Teacher Students participating in the Program unless prohibited by federal or state law.
- f. Remove a University Teacher Student from the Program when the Facility determines that the student has violated the rules and regulations of the Facility; has disclosed information that is confidential by law; or has engaged in conduct that disrupts the activities carried on by the Facility or threatens the safety of Facility personnel or students.
- g. University will provide a list of University Teacher Students candidates, their certification areas, and background check information to Facility no later than May 31st for Fall-Spring placements in schools and/or November 21st for Spring-Fall placements.
- h. University will provide clinical faculty to supervise University Teacher Students who will perform walk-throughs and conduct a formal observation for minimum of 3 times during the two semester or year-long experience.
- i. University will provide cooperating/mentor Facility teachers ("Facility Teachers") professional development and an online workshop on the College of Education and Human Development (COEHD) Fitness to Teach Policy used for assessing teacher candidates/clinical teachers fitness for professional practice.

See: http://education.utsa.edu/certification_program/fitness_to_teach_policy/

3. FACILITY OBLIGATIONS.

- a. Work collaboratively with the University Representative to implement a two-semester or year-long field placement and clinical teaching experience ("year-long residency experience"), either a fall semester followed by spring semester placement or a spring semester followed by a fall semester placement.

- b. Identify schools within the Facility that will participate in the year-long residency experience and secure support for the work from leadership and cooperating/mentor Facility Teachers within each participating school.
- c. Assign appropriate space on Facility premises for lectures, offices, professional development of University Teacher Students and mentor Facility Teachers, and other non-experience related activities of the Program.
- d. Provide the equipment, supplies, qualified personnel, and supervised access to appropriate clinical/mentor Facility Teachers and classrooms required for the Program's year-long residency experience related activities.
- e. Obtain and maintain all licenses required for Facility and assure that all Facility personnel are appropriately certified with a minimum of 3 years of teaching experience and demonstrating success with learners.
- f. Provide orientation sessions to inform University Teacher Students and personnel concerning the rules and regulations of Facility.
- g. Permit representatives of the accrediting entity for the school or division of University in which University Teacher Students participating in the Program are enrolled to have reasonable access to premises of Facility for purposes related to the accreditation process.
- h. Provide placement information, including assigned schools and mentor Facility Teachers, no later than August 1st for Fall-Spring placements or January 2nd for Spring-Fall placements.
- i. Assign mentor Facility Teachers who meet the certification, experience, and accomplishment as educator criteria for cooperating/mentor teacher as defined by 19 TAC 228.2(12). Specifically, mentor Facility teachers must have been collaboratively assigned by the Facility and University; must have at least three years of teaching experience; must be accomplished educators as shown by student learning; and must be currently certified in the certification category in which their candidate is seeking certification. Additionally, the mentor Facility Teacher must demonstrate a willingness to serve and provide assistance to the University Teacher Student.
- j. Notify University Representative immediately if a Mentor Facility Teacher becomes unable to continue to participate as a Mentor Facility Teacher, and the school campus administrator will also identify and replace Mentor Facility Teacher with another qualified Mentor Facility Teacher in a timely manner.
- k. Mentor Facility Teachers agree to engage in University mentor professional development as required by TEA and in Fitness to Teach professional development.

- l. Mentor Facility Teachers will observe and evaluate University Teacher Students using required University forms. Mentor Facility Teachers agree to refer University Teacher Students using the Fitness to Teach process.
- m. Allow the use of video capture of University practice/delivery of lessons for self-reflection purposes Participating school campus will allow university teacher candidates/clinical teachers to video-taped deliver of their lessons to fulfill TEA certification requirements.

4. GENERAL PROVISIONS.

- a. University Teacher students and personnel will be responsible for their own transportation, meals, and health care while participating in the Program.
- b. This Program Agreement and the Affiliation Agreement constitute the entire agreements between the parties with respect to the subject matter and no prior or contemporaneous agreement, written or oral, will be effective to vary the terms of those Agreements. No amendment to this Program Agreement shall be effective unless reduced to writing and signed by an authorized representative of each party.
- c. University and Facility will comply with all applicable federal, state, and local laws, ordinances, and regulations in the performance of this Program Agreement.
- d. The Program and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including but not limited to: race, color, national origin, religion, sex, age, veteran status, or disability.
- e. The initial Program shall begin on August 1, 2020 and end on June 1, 2021 (or final school calendar year). Subsequent Programs shall begin and end on dates determined by written agreement of Facility Liaison and University Representative. Either party may terminate this Program Agreement effective with the end of a Program by giving thirty (30) days written notice to the other party; otherwise this Program Agreement will terminate upon the termination of the Affiliation Agreement between the parties.

THE UNIVERSITY OF TEXAS
AT SAN ANTONIO:

SOUTH SAN ANTONIO INDEPENDENT
SCHOOL DISTRICT:

By: _____
KIMBERLY ANDREWS ESPY
Provost and Vice President of Academic
Affairs

By: _____
____Dolores Sendejo, Interim Superintendent

Date: _____

Date: _____