



**River Forest
Public Schools**

Administration Building

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**NEW TEACHER MENTORING WORKSHOP
Agenda for New Teachers
August 13-15, 2018**

Monday, August 13:

Lincoln Elementary LLC, 511 Park Avenue, River Forest

- 8:15 a.m. Continental Breakfast**
Welcome/Introductions - Ed Condon, Superintendent
- 8:30 - 1:30pm National Equity Project Training - Rodney Thomas**
- 11:30-12:15 p.m. Lunch Provided**
- 1:30-3:30 p.m. Technology Set Up**
Role of Technology Instructional Specialists
Device Setup -Apple ID, Macbook, iPad
District D90 Help Desk
Security and Data Protection
Google Apps for Education
PowerSchool, Learning Management Systems, Staff Website

Tuesday, August 14:

District Office, 7776 Lake Street, River Forest

- 8:30 -11:00 a.m.**
- Dr. Ed Condon, Superintendent**
Welcome
Mission Statement/Strategic Plan
Building and Staff Information
Handbook Calendar
Updated Policies
- Tracy Gutierrez & Josephine Ribaudo – Introductions**
- Pamela Jenkins - Human Resources**
Personal Days, Sick Days, Religious Holidays, Workshops & Conferences
Substitute/Aesop Information
Certification Responsibilities, Pre-approval for Classes, Salary Advancement
- Anthony Cozzi –Director of Finance and Facilities**
Budget, Supplies, Resources
Buildings and Grounds

Jolie Feliciano - Accounts Payable

Purchasing Procedures

Travel Reimbursement

Liliana Ziernicki-Payroll

Paycheck Dates

Twenty or Twenty-four checks, Direct Deposit

Tax-deferred Annuities, Flex Benefit Plan, Insurance

Barbara Mayer and Leann Wille - RFEA Co-Presidents

Contract

IEA District

- 10:30-11:00 a.m.** **Mentor Training Refresh** at Lincoln LLC (all mentors)
- 11:30 a.m.** **New Teacher Luncheon** at Cafe DeLuca, 7427 W. Madison, Forest Park
- 1:00-1:45 p.m.** **D90 Teacher Appraisal Process** (all new teachers and mentors at Lincoln LLC)
- 1:45 -3:15 p.m.** **New Teacher-Mentor Collaboration Time** (all new teachers and mentors)

Wednesday, August 15:

Lincoln Elementary LLC, 511 Park Avenue, River Forest

- 8:30 a.m.** **Welcome!**
- 8:45-9:30 a.m.** **Multi-Tiered Systems of Support (MTSS)**
- 9:30-11:30 a.m.** **AimsWeb Plus Training**



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NATIONAL
EQUITY
PROJECT

Leading and Working Toward Equity Learning Session

River Forest New Teacher Orientation
Monday, August 13, 2018
8:00am – 1:00pm

“The future won’t change until we look thoughtfully at our present. We have sufficient human capacity to think and reflect together, to care about one another, to act courageously, to reclaim the future.” Margaret Wheatley

Outcomes:

- Build relationships and trust through active engagement and community building
- Identify perspectives on equity within your context
- Understand the historical context of education and implications for today
- Explore the impact of belonging
- Explore your individual WHY and its impact

Time	Activity
8:00	Welcome and Introductions <ul style="list-style-type: none"> • Welcome from Superintendent • National Equity Project
8:30	Building our Learning Community <ul style="list-style-type: none"> • Session Objectives & Agenda • Connections • Community Agreements • Article Read “Willingness to be disturbed”
9:30	Listening and a Leadership Strategy Constructivist Listening
10:00	BREAK
10:15	Views on Equity <ul style="list-style-type: none"> • Individual Reflection • Views on Equity • Equity Defined
10:45	Understanding the Challenge-Socio-Political Context <ul style="list-style-type: none"> • Historical Context/Structural Racialization

11:15	Belonging <ul style="list-style-type: none"> • Self Reflection • Belonging Defined • Othering and Social Threat • Signals of Belonging
11:55	Leading from the WHY <ul style="list-style-type: none"> • The Golden Circle • Understanding your WHY • Individual Reflection and Discussion
12:10	Closing Moves and Adjourn
12:15	LUNCH

Community Agreements

The graphic consists of a central white rounded rectangle containing the text "We invite you to:". Surrounding this central box are four dark grey rounded rectangles, each containing a community agreement. The top-left quadrant says "Speak your truth without blame or judgement", the top-right says "Listen attentively - with eyes, ears and heart", the bottom-left says "Notice moments of discomfort and stay curious", and the bottom-right says "Be open to multiple perspectives".

Community Agreements

Tell the truth without blame or judgment	Hold each other up	Value and leverage our interconnectedness	Foster creativity and risk-taking
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