

# Minutes of SEAB and Budget Hearing

## The Board of Education Jenison Public Schools

---

A Sex Education Advisory Board (SEAB) and Budget Hearing of the Board of Education of Jenison Public Schools was held Monday, June 9, 2025, beginning at 6:00 pm in the Jenison Center for the Arts Boardroom.

### Call to Order:

President of the Board of Education, Dr. Hartman, called the Jenison Public Schools Board of Education Sex Education Advisory Board (SEAB) and Budget Hearing to order at 6:00 pm.

### Members Present:

Eric Hartman, D.C.,  
President

William Waalkes,  
Vice President

Chris Reed, Ph.D.,  
Treasurer

Jen Postema,  
Secretary

Jennifer Griffin, DPM  
Trustee

Donna Mooney  
Trustee

Shannon Hogan,  
Trustee

### Others Present:

Brandon Graham, PhD,  
Superintendent

Leslie Philipps,  
Assistant Superintendent /  
Title IX Coordinator

Christine Marcy,  
Director of Finance and  
Operations

Alana Kooi,  
Co-Director of Teaching and  
Learning

Madeline Lambert,  
Jr. High Health/PE  
Teacher

Mary Darnton,  
Food Service Director

Katie Moy,  
Executive Manager of  
Superintendent, BOE, &  
Communications

### SEAB HEARING:

A public hearing about the Sex Education Advisory Board (SEAB) is required by law. The policy is published in the Board of Education Policies.

### Introductions:

Dr. Graham introduced the Co-Chairs of the SEAB Committee. Alana Kooi, Co-Director of Teaching and Learning, and Madeline (Maddie) Lambert, Jr. High Health/PE Teacher.

### Legal Authority for the Public Hearing:

Before adopting any revisions in the materials or methods used in instruction under this section, including, but not limited to, revisions to provide for the teaching of abstinence from sex as a method of preventing unplanned or out-of-wedlock pregnancy and sexually transmitted disease (infections), the board of a school district shall hold at least 2 public hearings on the proposed revisions. The hearings

shall be held at least one week apart, and public notice of the hearings shall be given in the manner required under Section 1201 for board meetings. A public hearing held pursuant to this Section may be held in conjunction with a public hearing held pursuant to Section 1169.

### **Purpose of the Public Hearing:**

The purpose of these meetings is to report to the public the progress of the school district's sex education advisory board and to obtain input from the public regarding the proposed revision to the sex education curriculum and instruction for the district.

The Board of Education will review the recommendations and may offer feedback before voting on the curriculum at a future meeting.

### **Sex Education Advisory Board Recommendations:**

Mrs. Kooi and Ms. Lambert reviewed the 7th Grade Reproductive Health Curriculum of the Directions Unit 3: "*Building Respectful Future Dating Relationships*" to the Board of Education with the recommended revisions from the last hearing. The updated recommendations included

- labeling of some of the female reproductive slides, ensuring the labeling was correct for the uterus and the uterine line
- Adding clarification of STD and STI - what each is, and an explanation of the change.

Additional feedback from the board included:

- Why were male and female removed from the first slide stating what sexuality is?

The SEAB committee spent a lot of time reviewing the language and unanimously agreed with what was presented to the board.

### **BUDGET HEARING:**

Under Michigan law, school districts are required to adopt their annual budget before June 30 each fiscal year (before the beginning of the new fiscal year, July 1). This information is being made available so the Board of Education can receive public comment, if any, and consider that input as part of the budget adoption process.

Ms. Marcy shared a presentation with the Board of Education and the public. Documentation of the resolutions and budgets were provided to the Board.

- General Fund Budget Amendment Resolution 2024-2025
- General Fund Budget Adoption 2025-2026
- Fund Equity Charts
- Enrollment History
- Debt Retirement Fund Budget Adoption 2025-2026
- Debt Retirement Fund Budget Detail
- School Food Service Fund Budget Amendment (Food Service) 2024-2025
- School Food Service Fund Budget Adoption (Food Service and School Activity) 2025-2026
- School Activity Service Fund Budget Detail

### **General Fund Budget Amendment for the 2024-2025 School Year:**

Revenue: \$85,361,963

- Local: \$15,960,431
- State: \$67,503,737
- Federal: \$1,743,795
- Incoming Transfers & Other Transactions: \$154,000

Fund Balance:

- July 1, 2024 - \$21,071,371

Total Available to Appropriate - General Fund: \$106,433,334

Expenditures: \$85,324,423

- Instruction:
  - Basic Programs: \$39,802,826
  - Added Needs: \$10,008,474
- Support Services
  - Pupil: \$5,768,446
  - Instructional Staff: \$4,314,998
  - General Administration: \$887,225
  - School Administration: \$5,364,954
  - Business: \$850,344
  - Operation and Maintenance: \$6,417,018
  - Transportation: \$2,359,915
  - Central Office: \$2,312,569
  - Other Supporting Services: \$2,321,569
  - Community Services: \$3,401,167
  - Debt Service/Capital Transfers: \$1,277,688

Total Available to Appropriate - General Fund: \$85,324,423

Overview of 2024-2025 Final Amendment:

Revenues:

Local increased \$661k

- Investment Income \$300k
- Medicaid Revenue \$150k
- Act 18/Enhancement Mil \$275k
- Misc (\$64k)

State increase \$1.3 million

- Additional MPSERS funding \$785k
- 3% Retirement refund for employees \$621k
- Several State grants (\$112k)

Expenses:

Basic Programs, Added Needs, Pupil Services, Instructional Staff

- Staff shifts and other expenses to align grants
- Staffing adjustments
- Adjustments for purchase services/supplies

Instructional Staff

- Less curriculum purchases (multi-year – grant funded in prior year)

Operations \$263k increase

- Increase in utilities \$100k
- Increase in snow removal (harsh winter) \$45k
- Additional Maint to Building and Equip \$130k
- Other adjustments (\$12k)

Community Service (\$268k) decrease

- Expanded GSRP – teacher exp moved to Basic Programs

## **General Fund Budget Assumptions for 2025-2026 School Year:**

The 2025-2026 general fund budget includes the following assumptions:

Revenue: \$84,387,893

- Local: \$7,574,000
- State: \$66,751,893
- Federal: \$1,367,000
- Interdistrict Sources: \$8,545,000
- Incoming Transfers & Other Transactions: \$150,000

Budget Assumptions for Revenues for 2025-2026:

- 18.0000 mills tax levy
- \$10,000 Foundation Allowance (\$392/pupil increase)
- Pupil Count – no change (flat enrollment)
- Changes in State and Federal grants
  - Loss of one-time funding and other adjustments

Fund Balance:

- July 1, 2025 - \$21,108,911

Total Available to Appropriate - General Fund: \$105,496,804

Expenditures: \$87,806,180

- Instruction:
  - Basic Programs: \$41,904,832
  - Added Needs: \$10,531,899
- Support Services
  - Pupil: \$6,055,466
  - Instructional Staff: \$4,086,217
  - General Administration: \$850,425
  - School Administration: \$5,763,521
  - Business: \$887,394
  - Operation and Maintenance: \$6,148,413
  - Transportation: \$2,475,946
  - Central Office: \$2,413,966
  - Other Supporting Services: \$2,613,976
  - Community Services: \$3,412,910
  - Transfers & Debt Services: \$661,217

Budget Assumptions for Expenditures for the 2025-2026 year:

- Salary Increase (as negotiated)
- Increase in health insurance hard cap
- Various Staff adjustments
- Elimination of one-time purchases from 2024-25 with grant funding

## **Fund Equity Charts:**

It is a goal for JPS not to go under 10% in its Fund Equity. JPS has grown its fund balance over the years largely due to extra funding from grants received during COVID. Those funds will fall off, but the District should stay within the 15-20% Fund Equity.

June 30, 2024 (audited) - \$21,071,371 (25.31%)  
June 30, 2025 (projected) - \$21,108,911 (24.74 %)  
June 30, 2026 (projected) - \$ 17,690,624 (20.15%)

**Jenison Public Schools Enrollment:**

- Student Enrollment for 2025-2026 is expected not to change (flat enrollment), but to maintain its enrollment.
- Overall, JPS has had a steady growth in enrollment (over 5,400 students), while other districts have seen a decline.
- Jenison is a 105c district that allows for School of Choice (SOC) students. The schools of choice provisions in Section 105 and 105c of the State School Aid Act allow local school districts to enroll non-resident students and count them in membership without having to obtain approval from the district of residence. Section 105c allows enrollment of students who reside in school districts located in contiguous intermediate school districts. JPS tries to hold the amount of SOC students to no more than 25% of the total enrollment.

**Debt Retirement:**

This schedule has been updated with the most recent taxable values from the county, and adjustments to the millage rates for each of JPS's debt funds have also been made.

- Debt Retirement Fund Budget Adoption 2025-2026 fiscal year:

Revenue: \$11,337,024

- Local Property Taxes - Interest and Other: \$11,298,947
- QSCB Interest/Federal Subsidy: \$38,077

Fund Balance:

- July 1, 2025 - \$3,330,400

Total Available to Appropriate - Debt Retirement Fund: \$14,667,424

Expenditures: \$10,771,676

- Redemption of Bond Principal: \$5,925,00
- Interest on Bond Debt: \$4,843,576
- Paying Agent Fees and Other: \$3,100

- The millage rate of 8.50 mills for the debt levy shall be set for the 2025-2026 fiscal year as follows:
  - 2011A Debt Fund: 1.15 mills
  - 2016 Debt Fund: 2.525 mills
  - 2017 Debt Fund: 1.25 mills
  - 2020 Debt Fund (Building and Site): 2.10 mills
  - 2024 Debt Fund (Building and Site; new): 1.475 mils

**School Food Service Amendment for 2024-2025 School Year:**

Jenison-Hudsonville Food Service Amended Budget for the 2024-2025 school year

Revenue: \$7,208,765

- Local: \$445,000
- State: \$4,371,765
- Federal: \$2,392,000

Fund Balance:

- July 1, 2024 - \$3,738,363

Total Available to Appropriate - School Food Service Fund: \$10,947,128

Expenditures: \$7,900,638

- Food Service \$ 7,900,638

**School Food Service Fund Budget Adoption 2025-2026:**

Jenison-Hudsonville Food Service Budget for the 2024-2025 school year.

This preliminary budget for 2025-2026 reflects free meals for all students, a pay increase for staff, and capital expenses to spend down the excess Fund Balance.

Revenue: \$7,367,818

- Local: \$399,168
- State: \$4,560,250
- Federal: \$2,408,400

Fund Balance:

- July 1, 2025 - \$3,046,490

Total Available to Appropriate - School Food Service Fund: \$10,414,308

Expenditures: \$7,367,818

- Food Service \$7,367,818

Budget Assumptions for 2025-2026:

- Hudsonville: 171 lunch service days, 181 breakfast service days
- Jenison: 170 lunch service days, 176 breakfast service days
  - Budget is built on average daily participation (ADP) rates of 2024-25
  - Breakfast: 1297 per day Lunch: 7451 per day
- Free meals for all students
- Spend down of Fund Balance

The Jenison-Hudsonville Food Service department continues to be an asset to Jenison and Hudsonville Public Schools. The Food Service Program is overseen by both school districts' Superintendents, Business Departments, and Ms. Darnton. The goal is to have a balanced budget (revenues and expenses equal). Food Services Departments are to have under 3 months of expenses at the end of every year. At the end of the year, the budgets reset. The programs are given a good amount of time to spend down the excess, as long as the Food Service Departments show they are progressing towards the goal and have a plan for the access.

**School Activity Service Fund Budget Adoption 2024-2025:**

- This fund was added to the required budget resolution due to an accounting standard imposed (GASB 84) that requires districts to account for student activity funds in a different fund. The GASB has decided that government agencies must report these funds in a School Service Fund with a balance sheet, revenues, and expenditures.
- Anticipated School Activity Service Fund for 2025-2026:

Revenue: \$ 1,250,000 (\$1.25 million)

Fund Balance:

- July 1, 2025 (projected) - \$902,253

Total Available to Appropriate - School Activity Service Fund: \$2,152,253

Expenditures: \$1,250,000

**Brief Overview:**

In general, Jenison Public Schools continues to demonstrate being a fiscally responsible district. A majority of its expenses are spent on Instruction and Average Instruction costs, while spending less on Administration and Business Services.

**Public Comment:**

Laurie Burks (1042 Brentwood St, Jenison) - She asked the Board of Education if changes or feedback brought by the Board need to go back to the SEAB Committee, or could the Board decide on the changes without going back to the committee?

Harvey Nikkel (7513 23rd Ave, Jenison) - He stated that he is in favor of changing the first slide in the SEAB Curriculum presented tonight. He encourages keeping female and male in the definition.

**Adjournment:**

President of the Board of Education, Dr. Hartman, adjourned the Jenison Public Schools Board of Education SEAB and Budget Hearing at 6:35 pm with acclamation.

Respectfully submitted,

Jen Postema, Secretary  
Jenison Public Schools Board of Education