

**Belmond-Klemme Community School District**  
**Minutes of the Regular Meeting of the Board of Directors**

Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday October 17, 2024**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M. Board President Gary Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Present for the meeting were Gary Berkland, Ryan Meyer, Joel Buseman, Rick McDaniel, Michelle Murphy, Kevin Ring, and Jim Swenson. Also, present were Superintendent Jenn Peter and Board Secretary McKenna Parshall. Board President Berkland determined that a quorum was present.

The Board of Directors held a moment of silence for former B-K teacher Lynn Sorum.

Superintendent Peter amended item 4(h) Employment: Personnel Resignations and Recommendations. Director Swenson moved to approve the amended agenda, seconded by McDaniel. Motion carried 7/0.

President Berkland asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting on September 19, 2024;
- Financial Statements;
- Bills;
- Employee Seniority List;
- Grants, Gifts, and Bequests: \$900 to student assistance Zion Reformed Church, \$6,187.50 for football uniforms BKBK, and \$2,750 for Jazz Champs BKBK.
- Early Graduation Application:
  - Alex Rosendahl
- Jacobson Elementary 2024-2025 HVAC Service Agreement;
- Employment: Personnel Resignations and Recommendations:
  - Assign Jodi Braun as a special education teacher in Jacobson Elementary.
  - Assign Kaitlin Boelman-Allen as choreographer for show choir.
  - Assign Scott Meyer as a 30 hours per week custodial employee.
  - Assign Ene Duran as Elementary student council sponsor.

Moved by Murphy, seconded by McDaniel. Motion carried 7/0.

## Reports

### Principals Report

Principal Offerman reported on a recent professional development day, PBIS program refinements, upcoming music concerts, and the Staff culture and climate committee.

Principal Jensen reported on homecoming, fall sports, FFA's elevator meal, National convention for FFA, and the Fall Play. Director Buseman commended the FFA students for the elevator meal and the junior firefighter and his hard work.

### Student Representatives Report

Student Representatives Will Hayes and Will Simonson reported on homecoming and the activities that happened throughout the week. They also reported on the Fall play and eSports.

### Superintendent Report

Superintendent Peter reported on the decline in certified enrollment, the ICAT facilities audit, upcoming bus inspections, and her recent RSAI meeting. She also reported that the AEA is going to do a technology audit.

### Excess Costs of Limited English Proficient Program

Director McDaniel moved to approve the School Budget Review Committee application for a modified supplemental amount to cover the excess cost of \$100,913.96 for providing our Limited Proficiency program for Fiscal Year 2024, seconded by Swenson. Motion carried 7/0.

### Van Purchase

Director Swenson moved to approve a purchase from Neilsen Motors for a 12-passenger van for \$57,900, seconded by Buseman. Motion carried 7/0.

### Board Policies: 100-102.R1 School District and 503.8-503.8R1 Students

The Board discussed the provided policies and will take action at the November Board Meeting.

### November Work Session

Superintendent Peter suggested a work session in November to review the report of facilities audit completed by ICAT. Board members asked her to select a date.

### Board Comments and Future Agenda Planning

President Berkland thanked the student representatives for attending and asked for their input on future items. Director McDaniel spoke about the positive impact of the NIACC program.

### Adjourn

Board President Gary Berkland asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn by McDaniel, seconded by Swenson. The meeting adjourned at 7:46 P.M.

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Gary Berkland, Board President

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Date

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McKenna Parshall, Board Secretary

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Date