



# Oak Park Elementary School District 97

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TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. Finance & Operations  
Norman Lane, Director of Buildings & Grounds

SUBJECT: Standby Generator Bid

DATE: October 25, 2011

In my original memorandum to you, I shared some inaccurate information; namely, that Kwasigroch Electric be awarded Alternate #2 of the standby generators bid. I misunderstood the Director of Buildings & Grounds. He had communicated that Kwasigroch did not wish to receive this alternate since they were not receiving the base bid award.

Given that Meany Electric did not bid on the alternate (an oversight on their part), in reviewing this item with legal counsel, Robert Kohn of Hodges, Loizzi, Eisenhammer, Rodick & Kohn, is recommending rejection of alternates #1 (installation only) as well as alternate #2 (connection of generators to natural gas lines) and issue a change order to the recommended base bid of \$7,350 (or 10% of base bid), if Meany is willing to do this alternate work as a change order. The Director of Building & Grounds contacted Meany and they do not want to perform this work at the change order amount. Therefore, in concert with legal counsel's direction, the Director of Buildings & Grounds will seek three quotes for this additional work and we will bring a final recommendation to the Board at its November 8, 2011 meeting.

tmo